

# CITY OF LEBANON, NEW HAMPSHIRE, WASTEWATER TREATMENT PLANT INDUSTRIAL WASTEWATER SURVEY QUESTIONNAIRE

This questionnaire **must be complete**, filed with Codes Department, reviewed and approved, **prior to the issuance of any building permit**. All information submitted on this questionnaire will be reviewed by the Public Works Department -Wastewater Division.

**ALL ITEMS MUST BE ANSWERED IN FULL. IF NOT APPLICABLE, INDICATE WITH N/A**

1. Date \_\_\_\_\_
2. Business Name \_\_\_\_\_
3. Business Location \_\_\_\_\_  
\_\_\_\_\_
4. Mailing Address (if different) \_\_\_\_\_
5. Authorized Representative \_\_\_\_\_ Title \_\_\_\_\_
6. Contact Person \_\_\_\_\_
7. Telephone Number \_\_\_\_\_
8. Describe the nature of the business and the types of products that may be manufactured at your facility  
\_\_\_\_\_  
\_\_\_\_\_
9. Number of employees per shift: Shift 1 \_\_\_\_\_ Shift 2 \_\_\_\_\_ Shift 3 \_\_\_\_\_
10. Circle the days of operation per week **S M T W T F S** Hours of operation per day \_\_\_\_\_
11. Does your facility discharge any wastewater other than normal household or domestic wastewater to the municipal sewer system? ( Please Circle) **YES NO**
12. If you circled yes to question 11, describe \_\_\_\_\_  
\_\_\_\_\_
13. Does your facility pre-treat the wastewater before entering the municipal sewer? ( Please Circle) **YES NO**
14. If yes to # 13, circle the wastewater treatment provided prior to entering the municipal sewer system and provide a brief description of the pre-treatment below:  
**(a) Grease Trap (b) Oil & Sand Interceptors (c) Silver Recovery (d) Settling Sump (e) pH Neutralization (f) Chemical Addition (g) Silver Recovery (h) Other (describe below)** \_\_\_\_\_  
\_\_\_\_\_

15. For your particular establishment, fill in the appropriate information:

Airport	Passengers/Year		Laundromat	# Machines	
Restaurant/Bar	Seats		Car Wash	Vehicles/day	
Doctor's Office	Patients/Day		Service Station	Bays, Vehicles services/day	
Factory, Warehouse or Industry	Sq.ft. floor space		Shopping Center, Office Building	Sq.ft. of floor space	
Hospital	# of Beds		Other (specify)		

16. Indicate the estimated average quantity of water received and wastewater discharged daily:

Water Used For	INCOMING WATER		OUTGOING WASTEWATER		
	Source (††)	Gallons/Day	To Sanitary Sewer Gallons/Day	Other than Sanitary Sewer	
				Gallons/Day	Discharged to (**)
Domestic/Sanitary					
Processes: List processes/production lines that generate wastewater (attach additional pages if necessary)					
1.					
2.					
3.					
4.					
Non-Contact Cooling					
Contact Cooling					
Boiler Blowdown					
Other:					
Total Gallons/Day					

(††) Typical sources: A) Lebanon Water Works B) River C) Well

(\*\*) Typical discharges other than sanitary sewer: A) Surface Waters B) Evaporation C) Storm Drains D) Holding Tanks/Septic System E) Consumed in Product F) Hauled Away

I have personally examined and am familiar with the information submitted in this document and attachments. Based upon my inquiry of those individuals immediately responsible for obtaining the information reported herein, I believe that the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, in accordance with the Code of the City of Lebanon.

\_\_\_\_\_

Authorized Representative (Print) Title Date

\_\_\_\_\_

Signature, Authorized Representative

**(Authorized Signature: A company employee who is a corporate officer, general partner or proprietor, or manager who has been assigned authority to sign documents)**

As required by the New Hampshire Department of Environmental Services (NHDES) all industrial users must receive NHDES approval for any new or changed non-domestic wastewater discharge.

An Industrial Discharge Permit is required by the Code of the City of Lebanon, Chapter 136 for all non-domestic wastewater discharges. An Industrial Discharge Permit Application must be filed at least 90 days prior to the date upon which any discharge will begin. **Non-domestic wastewater discharges are prohibited without a valid Industrial Discharge Permit issued by the City of Lebanon**

**If there are questions regarding this survey contact the Chief of Quality Assurance at (603) 298-5986.**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_