

**CITY OF LEBANON
MANAGER UPDATES
Month of March 2022**

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

Table of Contents

- [AIRPORT](#)
- [ASSESSING](#)
- [CITY CLERK](#)
- [FINANCE](#)
- [FIRE DEPARTMENT](#)
- [HUMAN SERVICES](#)
- [LIBRARY](#)
- [PLANNING & DEVELOPMENT](#)
 - Planning Division
 - Zoning Division
 - Building/Codes Division
- [POLICE DEPARTMENT](#)
- [PUBLIC WORKS](#)
 - Solid Waste
 - Water Treatment Plant
 - Wastewater Treatment
 - Highway Maintenance
 - Cemeteries & Park Maintenance
 - Energy & Facilities
 - Engineering
- [RECREATION, ARTS & PARKS](#)

AIRPORT

MARCH	2022 Year to Date	2021 Year to Date
Enplanements	1633	743
Aircraft Operations	4653	2963
Airport Expense	\$479,732	\$373,553
Airport Revenue*	\$254,325	\$256,179
CARES Grant – Jan 20, 2020-Jan 19, 2021		\$50,431
ACRGP Grant – Jan 20, 2020-Apr 13, 2025		
TSA C19 Cleaning Grant – Sep 2020-Sep 2021	\$3,950	
General Fund Support	- \$0 -	\$224,960

* Includes Grant Funds

Airport Projects

Project	Tasks to Date	Tasks Remaining
AIP-62 Terminal Loop Road and Public Parking Lot Paving	<ol style="list-style-type: none"> 1. Project advertised March. 2. Bid opening March 27. 3. Grant agreement signed. 4. G&C approval on 26 August. 5. Contract with Blaktop for signature. Milling and repaving started 11 June. Completed October.	<ol style="list-style-type: none"> 1. Catch basin adjustment May 2022. 2. Grant closeout summer 2022.
AIP-67 Airport Coronavirus Relief Grant Program	<ol style="list-style-type: none"> 1. Grant application submitted to FAA – 18 February 2021 2. Grant offer signed – 13 April 2021. Grant for \$1,003,521. Drawdown to date \$402,210 	<ol style="list-style-type: none"> 1. Grant Draw down. 2. Grant closeout.
AIP-64 Terminal and Maintenance Building Renovation	<ol style="list-style-type: none"> 1. 21 October - Preliminary assessment of needs completed by Dubois King. 2. Eligibility discussion with Dubois King on 8 December. 3. 8 February - Terminal MEP evaluation. 4. Bids opening – 20 April 6. Grant application submitted to FAA – 23 April. 7. September 15 - G&C approved. Contractor and engineering firm working on RFIs. 	<ol style="list-style-type: none"> 1. Work to start May 2022. 2. Grant close out.
AIP-65 Runway Safety Area Project Environmental Assessment	<ol style="list-style-type: none"> 1. 3 November - Meeting with FAA to discuss EA requirements. 2. Dubois King comparing 2012 EA with proposed project from AIP-59. 3. FAA meeting on 9 December to Wetland delimitation 13-15 July, 10-11 August. 	<ol style="list-style-type: none"> 1. Public hearing. 2. DuBois & King complete study. 3. FAA review. 4. Grant closeout.

	<ul style="list-style-type: none"> 4. SHPO, US ACE, and FWS reviews complete. 5. Chapter 4,6 reviews complete. 	
AIP-66 FAA Reimbursable Agreement – Localizer Relocation	<ul style="list-style-type: none"> 1. FAA provided cost estimated for project. 2. Grant application sent to FAA 14 January 2021. 3. Grant agreement received. FAA performing study. 	<ul style="list-style-type: none"> 1. FAA completes study. 2. Grant closeout.
Runway Safety Project – Data Collection and Permitting	<ul style="list-style-type: none"> 1. Contract signed with Stantec. 2. Grant application submitted to FAA 	<ul style="list-style-type: none"> 1. Perform data collection. 2. Apply for environmental permits.
Runway Safety Project – LOC Relocation Design	<ul style="list-style-type: none"> 1. FAA to perform study. 2. Grant application submitted to FAA 	
Runway Safety Project – Avigation Easement	<ul style="list-style-type: none"> 1. Contract signed with Gale Associates. 2. Property surveyed. Property assessment underway 	<ul style="list-style-type: none"> 1. Independent value evaluation. 2. Sign purchase agreement. 3. Apply for grant
TIF 1B	<p>SDC 49 Plainfield LLC</p> <ul style="list-style-type: none"> 1. City Council authorized execution of ground lease – 2/2/22. 1. Saad Development working with Planning and Development. 	<ul style="list-style-type: none"> 2. Development review and approval. 3. Lease execution. 4. Construction. 3.

ASSESSING

	Month to Date	Year to Date
Number of Property Sales	43	103
Number of Property Inspections	37	105

CITY CLERK

	Current Month Revenue	Year to Date	Prior Year to Date
Motor Vehicle Regs	\$259,504.68	\$631,042.40	\$657,760.84
Dog Licenses	\$399.00	\$804.00	\$1,677.00
Vital Records	\$3,139.00	\$8,515.00	\$7,671.00

Highlights:

- The Municipal Election was held on March 8, 2022. Voter turnout was 16.48%
- Deputy Tax Collector Jill Potwin attended two days of Tax Collector training.
- For the last couple of months, the issuance of Solid Waste Permits had dropped to only one or two a month. In the month of March, we issued sixteen – a sure sign of Spring as folks are cleaning out their homes!
- Assistant City Clerks Darlene Cook and Jenna Drouin were hard at work planning the comeback of our Top Dog Contest.
- Dog license reminder notices were prepared and sent out at the end of the month. Owners have until April 30th to obtain a license for their dog.

FINANCE

Not available for this month.

FIRE

March 2022	Current Month	Year to Date	Prior Year to Date
Fire	5	17	21
Rescue & Emergency Medical Calls	207	671	586
Hazardous Conditions	26	14	18
Service Calls	16	66	64
Good Intent Calls	23	66	69
False Alarms	20	68	88
TOTALS	273	902	846

Highlights:

- 03/03– units responded Mutual Aid to Enfield for a chimney fire.
- 03/08– units responded Wolf Road for a cooking fire.

- 03/08- units responded to Merchant Street for a small chemical spill.
- 03/13- units responded to Methodist Hill Road for a chimney fire.
- 03/20 - units responded mutual aid to Hartford, VT for a building fire.
- 03/31 – units responded to Mount Support Road for a cooking fire.

Other Events & Activities

- Department hosted several EMT and Paramedic ride-a-long students.
- Department personnel conducted fire drills in the Lebanon Schools.

Community Paramedic

New referrals 8

Total encounters 20

Hospital 1

Home 15

Telephone 4

Combined visits with Nurses 2

Total encounters for 2022 (as of 3/31): 60

Community Nurse

Active Clients: 22

Encounters 118

Home visit 35

In person face to face (office, inpatient, MD office) 1

Phone, client/family/caregiver 63

Email, client/family/caregiver 26

Video/Telehealth (e.g., Zoom or facetime) 1

Annual Department Revenues

\$298,650

HUMAN SERVICES

Human Services Director Lynne Goodwin was interviewed and invited to join the Executive Board of the NH Local Welfare Administrators Association. This Board meets monthly and is the governing body of the NHLWAA. Lynne will be representing a region of the state that deserves increased representation on the board.

Collaborative Meetings & Pooled Resources

Team/Group	Meeting Date	
Upper Valley Housing Support Team	3/3/2022	†
Housing First	3/11/2022	†
Upper Valley Continuum of Care	3/31/2022	†
NH Balance of State Continuum of Care	3/8/2022	†
NH Coalition to End Homelessness	3/15/2022	†
Energy Advocacy Council	3/17/2022	†
Lebanon MIH Advisory Council	Did not meet	
Service Coordinator Roundtable	3/21/2022	†
NH Local Welfare Administrators Association	3/10/2022	†

† Participated by video

Monthly In-Office Activity

Authorized Voucher Totals

	March 2022	March 2021
Rent Assistance	\$675.00	\$2,350.00
Security Deposit*	\$675.00	\$0
Motel Assistance**	\$1,879.09	\$5,637.82
Shelter Sponsorship	\$450.00	\$0
Cremation	\$1,100.00	\$0
Total	\$4,779.09	\$7987.82
Year to Date	\$14,034.14	\$28,976.25

*Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.

Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing. *The NH Emergency Rental Assistance Program can provide funding for motel stays but applications can take several weeks to process. Human Services is providing initial motel assistance and helping households apply for NHERAP to extend their emergency housing.***

Assisted Cases

March 2022	7 cases involving 7 adults and 2 children Extensive case management provided to 5 households
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March 2021	9 cases involving 9 adults and 0 children Extensive case management provided to 2 households
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Notices Issued

	2022	2021
Rent/Security deposit	1	7
Motel	6	13
Shelter Sponsorship	1	0
Cremation	1	0
Denials	0	0
Pending Decisions	1	0
Applications Withdrawn	2	0
Sanctions	0	0

Contacts with Clients

	2022	2021
Walk-Ins	~0	0
Scheduled Appointments	22	33
Home Visits	1	0

~ The Human Services office is not offering walk-in hours at this time.

Case Collaboration/Referrals

AGENCY	March 2022	Year to Date 2022
Tri-County CAP (homeless outreach/shelter/coordinated entry)	0	5
Tri-County CAP (rent/security/NHERAP)	8	26
Tri-County CAP (fuel/electric)	2	4
LISTEN (housing)	6	16
LISTEN (fuel/electric)	2	4
LISTEN (food)	4	6
LISTEN (thrift store voucher)	0	1
LISTEN (discretionary funds)	1	3
Haven (shelter)	1	11
Haven (housing)	2	3
Haven (food)	0	1

Haven (discretionary funds)	0	0
NH DHHS (food stamps)	3	5
NH DHHS (cash assistance)	0	0
NH DHHS (medical)	2	4
NH Bureau of Elderly and Adult Services	0	0
NH Employment Security	0	0
Senior Center/Service Link	3	11
Headrest	0	0
UVGEAR	0	5
WISE	0	1
West Central Behavioral Health	4	8
Mobile Integrated Health Team	4	9
Catholic Charities	0	0
Good Neighbor Health Clinic	0	0
Red Logan Dental Clinic	1	1
Easter Seals/Supportive Services for Veteran Families	0	0
Other NH Town Welfare office	2	5
VT Economic Services	0	3

Reimbursement Received

	March 2022	Year to Date 2022
Client	\$0.00	\$2,814.68
SSI	\$0.00	\$0.00
Medicaid	\$0.00	\$0.00
Other Town***	\$0.00	\$0.00

***Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

Liens in March 2022: Issued=0 Discharged=0

LIBRARY

	Month	YTD
Circulation of library held items	8,456	21,036
Circulation of ebooks and downloadable audiobooks	2,906	8,571
Meeting room bookings by outside groups	64	64

Highlights:

Beatrice Couser attended the Public Library Association Conference in Portland, Oregon. She went to over a dozen sessions and brought back to our library ideas for programming and for how to get our work done more efficiently.

The removal of the mask mandate was not universally welcomed by our staff, but the transition has been easier than many thought it might be. A good percentage of the public continue to wear masks when using the library, and the change has put us in the position of not having to police mask wearing

We continue to work on the punch list for the Lebanon Library renovation project. Milestone, the contractor, and SMP, the architect, have been great to work with, so this has been a relatively easy process.

PLANNING & DEVELOPMENT

Permit/Applications March	Res. (Mar2022)	Comm. (Mar2022)	Total YTD 2022 (Jan-Mar 2022)	Total YTD 2021 (Jan-Mar 2021)	YTD 2022 Permit Fees Collected	YTD 2021 Permit Fees Collected
Building Permits	12	13	104	87	\$159,318.31	\$165,989.23
Planning Board Applications	0	4	14	6	\$3,875.10	\$1,619.65
Zoning Board Applications	4	5	9	5	\$2,001.16	\$1,875.10

Inspection Activity	March	YTD 2022
Total Inspections	323	688

POLICE

	March	Year to Date	Prior Year to Date
Dispatch Calls for Service	2713	7270	7473
Police Calls for Services	2329	6134	6356
Incident-Based Reporting Calls	113	266	245
Traffic Accidents	55	169	179
Property Damage	27	78	66
With Injury (possible)	6	16	11
Involving Bicycle or Pedestrian	0	2	0
Referred to Outside Agency	0	2	2
Hit and Run	13	38	50
Parking Lot	18	53	63
Arrests	95	229	254
DWI Arrests	6	13	20
Motor Vehicle Stops	466	1082	1210
Warnings	435	1009	1113
Citations	28	63	88
Problem-Oriented Policing Calls	17	53	223

Community Involvement

- On February 28, 2022, the Police Department held the first Rape Aggression Defense (RAD) class of the year. The following three classes were held on 3/1/22, 3/4/22 & 3/5/22.
- On March 8, 2022, the Police Department visited the voting poll sites.
- On March 17, 2022, Officer Emily Winslow and Officer Jodi Dumayne visited the Ledyard Charter School to speak with students about the dangers and consequences of bringing drugs and weapons into school.
- On March 14, 16, 21, 25 & 30, 2022, the Police Department visited the Ledyard Charter School.

PUBLIC WORKS

Solid Waste

Month: March	2022	2021
Landfill Facility Received	2,954 (tons)	2,894 (tons)
Wastewater Bio-solids Received	399 (tons)	396 (tons)
Leachate Generation & Pumping	509,429 (gallons)	201,699 (gallons)

Recycling

- During the Month of March, the following items were shipped to recycling markets:
 - Paper and Cardboard
 - Scrap Metal
 - Freon-Containing Units
 - Electronic Waste
 - Mixed Plastic
 - Aluminum

Other

- Solid Waste staff continue to monitor the impacts of waste disposal rates. Over the past two years, solid waste disposal rates have increased almost 11%. We may be at pre-Covid-19 disposal rates. First quarter of 2022 is nearly at pre-Covid tonnage. This trend will continue to be monitored.
- The Landfill Gas to Energy Project continues to move forward. Equipment has been purchased, permits are being submitted and groundbreaking will take place in June of 2022.

Water Treatment Plant

Month: March	2021	2022
Water Treatment Plant-Production	42.66 MG	41.14 MG

- The water treatment plant pumped 1.52 MG less this March vs. March 2021, a 3.7% decrease.

Lab Highlights

- All monthly required testing was completed, and all results passed.

Equipment Repair/Maintenance

- Replaced transmitter in clearwell hatch
- Replaced finish turb. Meter head.
- Experimented with control of Farnum vault
- Routine plant maintenance.

After hour call-in

- There were 4 after hour call-ins in March.

Customer Service / Water Quality Inquiries

- No complaints were taken this month at the water treatment plant.

Training

- There was one training attended by one operator this month.

Wastewater Treatment

Month: March	2021	2022
Daily Avg. flow treated	1.5041 MGD	1.8312 MGD
Solids Inventory	23,223 lbs.	26,649 lbs.
Septage Receiving	69,465 gal.	113,880 gal.

Operations highlights

- There were no exceedances of our NPDES permit for the month of March 2022.
- Lebanon Wastewater treated 56,768,200 gallons of wastewater in March.
- Lebanon Wastewater treated 113,880 gallons of septage for the month of March.
- Lebanon Wastewater dewatered and delivered 186.81 wet tons of sludge to the landfill in March 2022.
- Effluent quality was great. TSS average was 5.0 mg/l. BOD average was 4.0 mg/l for the month.
- Plant staff repaired a leaking hydrant line underground, between secondary clarifiers.
- Plant staff started utilizing Beehive for recording data during pump station checks.
- The Huber upgrade project is moving forward and should go out to bid no later than April. This project is for the purchase and installation of a new Huber 620 screw press for sludge dewatering operations.
- Plant staff installed the grinder on the septage receiving facility for summer operations.

Laboratory

- Plant nitrification is good, with full nitrification and partial denitrification present. We saw a monthly average of 8.95 mg/L total nitrogen in our effluent for March.
- TKN average for February was 1.95 mg/l.
- Monthly BOD 4.0 mg/l.
- Turbidity of final effluent 2.56 NTU.
- Effluent TSS is 5.0 mg/l.
- S.V.I. average for February is 132.

Industrial Pretreatment Program

- Continued review of industrial discharge permits.
- We are continuing with sampling for all industries needing permit renewals.
- Weekly collection system monitoring for BOD, COD and TSS is still being conducted. We are monitoring three different locations and will plot testing results to show potential trends in pollutant concentrations. This data will be trended to show areas of concern in the years to come and will assist us in

determining where most of the plant loading is coming from. This data is put together into spreadsheets to show potential trends in loading.

- We have been pH monitoring in the collection system to track down sources of abnormal pH levels found by our new monitor in the wastewater plant headworks.

Highway Maintenance

The Highway Operation & Maintenance crew salted, sanded and plowed as necessary while performing other general maintenance during the month of March. They also continued to fill potholes as they developed. The highway crew closed a section of Great Brook Road and Sunset Rock Road due to one of the worst mud-seasons the area has seen in a few years.



Sunset Rock Road Closure

Fleet

The month of March - The Fleet Division started getting equipment ready before spring cleanup starts. We have been checking and repairing the sweeping equipment to make sure everything is working properly to minimize any down time. One of the larger repairs we had was Ladder truck two. There was a voltage problem in the relay box under the cab causing the junction box to short and melt all the cables and hoses around the junction box. The truck was able to drive to DPW garage's parking lot and after truck was shut off it was unable to restart. We towed the truck into the shop for repairs. The parts to repair the truck are specially made and the manufacturer had to make and send the parts which took over two weeks before the truck was back in service.

Cemetery

March	2022
Cemeteries & Park Maintenance	
Burials/Cremations	1-Full/4-Cremation
Entombments	1
Grave/Trust Fund Sales	0-GR/ 0-Special Reserve
Grave Transfers	1
Foundations	1
Place Grass Marker	0

The month of March was quiet, burial wise. There was one full weekend burial and 4 weekday cremations. We had one winter entombment, 1 transfer and 1 foundation order.

Mower reassembly was completed. Fleet maintenance will assist with putting new tires on the mowers before they go into service.

Spring cleanup has begun. The crews have begun picking up sticks and trimming low hanging limbs. They have also been assisting the highway crew with sidewalk cleanup and street sweeping.

In April, the crews will focus on the remainder of the spring cleanups and conduct our yearly spring flower and plant pickup from sites. They will also top off graves with loam from winter burials and mark out all foundation orders to prepare for the end of April and the beginning of May foundation pour.

Energy and Facilities

Greenhouse Gas Reduction Plan

The Energy & Facilities Manager (EFM) and Mark Goodwin of the Planning Office will be presenting the annual Greenhouse Gas Report to the City Council on April 26. It will include measures underway to reduce the City's contribution to climate change and possible additional measures in the future.

Solar

The City Manager has given the go-ahead for a Phase 3 solar project with possible sites including the airport, Veteran's swimming pool, Storrs Hill, and Prospect Hill reservoir area. We would like to utilize dual-axis trackers for as many of the projects as possible. To do so will require some creative financing to circumvent the reluctance of traditional solar PPA financiers to work with solar trackers.

Assistant Mayor Below has reached out to Liberty Utilities concerning options for getting the solar array returned to the Landfill Maintenance Garage roof. Because of complications that this array would cause if operating together with the landfill gas-to-energy project, the City is currently recompensing the solar developer to allow us to keep it down while we work on a solution with Liberty. We are awaiting a response.

Electric Vehicles (EV)

The Department of Public Works is purchasing a Ford F150 Lightning EV pick-up truck which should arrive in August.

Lebanon is collaborating with Hanover and Hartford on a formal Request for Information (RFI) for public EV charging infrastructure development. Responses are due on April 21st. Our hope is to learn about the latest developments in the rapidly evolving world of EV charging, and what public-private partnerships might be available for a regional approach to the technology. One of the hard issues that we are looking for solutions for is EV charging options for people who live in multi-unit housing developments.

New Lebanon Energy Advisory Committee (LEAC) member, Sherry Boschert, has taken on the role of chairing the LEAC EV Subcommittee with Greg Ames, Meghan Butts and Clifton Below as members. The first meeting is scheduled for Thursday, April 7th at 4 PM, online and in the Council Chambers.

Lighting & Streetlights

- Storrs Hill Ski Slope Lighting – We have come up with a very cost-effective solution that uses a plug-in replacement LED bulb that works better than the existing lighting. At the request of the ski slope we are also installing 12 new lights on the slope. We expect to go out to bid on the installations soon with installation in the summer.
- Phase 2 of the Streetlight LED Conversion Project is in the works. It includes replacing floodlights in numerous places around the city such as the high school parking lot, refurbishing ornamental streetlights on N. Park, W. Park, and Court St., and converting a smattering of other remaining streetlights throughout the City.
- Packard Hill Covered Bridge – the EFM is working with the Recreation, Arts & Parks Department and City Electrician to assess creative lighting options for the bridge. The intent is to finance this project creatively outside the City budget.

Landfill Gas Project

Conversations between the DPW and City Manager have developed priorities for the offtaker for our electricity from this project: government entities housed within the City of Lebanon. This is because the offtaker(s) will receive a monetary benefit from participating in this group net metering project and that benefit should go to Lebanon taxpayer-supported entities. Such entities include the School District and Housing Authority. We are currently researching the net metering process,

looking at contracts that other towns have used for this, and investigating how best to handle the Renewable Energy Credits.

Master Plan: Energy Chapter

The EFM and Assistant DPW Director, Everett Hammond, are working with the Planning Office and LEAC to undertake the year-long process of re-writing Chapter 13 of the Master Plan. We have started with the Vision Statement. LEAC is overseeing the process and is actively considering how best to involve Lebanon residents, businesses, and organizations in the process.

City Hall Renovation

The big issue that remains from the City Hall renovation is a water/moisture issue on the 1st floor Council Chamber, and break room floors. We are still investigating the scope of the problem and options for remediating it. Other projects this spring include reconfiguring the boilers to allow access to the insides for routine maintenance, and re-programming the chiller now that we are in the spring shoulder season. We also need to build a new ladder to the bell tower because the old one no longer functions after the renovations. This will allow us, *finally*, to re-set the bell tower clock.

The Opera House is undertaking structural analysis of their portion of City Hall as part of their plan/hope to renovate the auditorium to make it more spectator friendly.

Other

- City Electricity Use – The EFM continues to work on the annual task of compiling all energy use data for the City for 2021. As part of this we are reviewing all city electricity accounts with Liberty Utilities.
- Wholesale Electricity – At the recommendation of our electricity broker, we have put the City’s five biggest electric accounts back on wholesale pricing.
- City Fuel Use – The DPW has been closely watching fuel prices to lock-in the lowest rates and allow for accurate numbers in next year’s budget. Current geopolitics makes this an exciting affair.
- New Building Management System (BMS) - We are drafting a proposal for replacing the City’s BMS (currently a Honeywell product called EBI) with an open-source technology called Niagara. The EBI system is outdated, and Niagara is said to be much more user-friendly.
- Environmentally Preferable Procurement Policy – recent discussions on this policy with the City Manager have revolved around how extensive the policy should be, different versions for the City Council and Administration, how best to use it as a learning tool for City staff, and

whether there should be a team who can guide and train other Staff in how best to implement the policy.

- NH DoL Safety Inspections – the City has finished addressing the items brought up during the State safety inspection last year. All facilities will be re-inspected the week of April 4-7 and we expect to pass with flying colors. As a result of this inspection the EFM and certain department heads are looking into converting to an electronic Safety Data Sheet (SDS) system.
- Electric Air Mobility – the EFM and Airport Manager are in an ongoing conversation and investigation into the rapid development of electrified air transport. This is happening faster than ground vehicle transition because of certain inherent advantages with electric aircraft. Luckily the airport sits on top of a major electric distribution line.
- Performance Contract – the EFM and DPW staff are investigating options for undertaking a major energy efficiency performance contract for City buildings in order to reduce heating loads, save money, and start to transition facilities off of fossil fuels.
- Generator Contract – the new generator maintenance contract is in place and the first round of maintenance should happen this month.
- Elevator Contract – the City is issuing a joint RFP with Concord and Dover for an elevator maintenance contract.

Engineering

CSO#23-Contract#12 Ora, Avon, Freeman, Bomhower, Myra, Mascoma and Mechanic Streets and cross-country areas between Mascoma St. and Mechanic St. and, Mechanic St. to the Mascoma River

- Will be monitoring lawn restoration and keeping on warranty list until areas are in full growth.

CSO#26- Contract#13 –Rte. 12A, Romano Circle and Cross-country to interceptor

- Construction has restarted April 11, 2022.
- Loam and seed mid to late April 2022.
- Walkways, final drives and final pavement to occur 3rd week of May.
- Final completion July 15, 2022.

Mechanic St./Mascoma St./High St. Roundabout

- Heard back from Division of Historic Resources in mid-January 2022.
- Cultural Resources Meeting at NHDOT mid-March 2022.
- Public Hearing plans, and documentation submitted to NHDOT.
- Waiting for NHDOT to schedule Public Hearing.
- After Public Hearing, ROW negotiations and design commence.

Kimball St./Forest Ave Reconstruction Project

- Contract signed and plans are being updated based on existing design.
- Auger probes completed on Forest Ave. and revised sewer extension estimate.
- Meeting with Forest Ave neighbors mid to late April 2022 regarding Special Assessment District to extend sewer.
- Potential drainage connections to sewer will be explored with letter, surveys and home inspections.
- IDDE Questionnaire and cover letter was sent to project abutters. Responses are currently arriving at DPW.

Hanover Street/NH120 Bridge Project

- Waiting on response from NHDOT on the preliminary plan submittal that was submitted in late fall.

Trues Brook Bridge Project

- Scoping meeting held and cost and scope sent to NHDOT for approval in March 2021
- Received permission to begin preliminary design work from NHDOT-March 2021
- Meetings with utilities on pole relocations prior to going back to meet with residents on the easements
- 2023 Draft TYP showed a reduction in the project
- Manager has approved the closing of the bridge for a 4–5-month construction season to help offset the construction costs by over \$650,000
- Communication letters went out to all Leb residents along the roadway, and the town of Plainfield with the updated decision to close the bridge to expedite construction and cost
- Finance committee meeting set for January 14th with NHDOT at 8:30am

Other Items

- Working on Floodplain permitting, applications and LOMAS
- Excavation permits/drive permits

South Main Street Bridge Project

- Final design fee negotiations are on-going. Additional right-of-way acquisition is pending.

Downtown Tunnel Rehabilitation Project

- Tunnel construction is complete except for a few punch-list items. Glass enclosure supplemental reinforcement has been installed and checked. Leaks that had developed toward the end of construction are to be addressed, weather dependent.

20 Spencer Street Project

- Based on the latest laboratory testing results, PCB and benzene-contaminated soils have been removed. Final report(s) are pending.

Mt. Support Road/Lahaye Drive Intersection

- Weston & Sampson has completed most of the wetland and survey work. Preliminary design is underway – two alternatives are in play. Meetings with Ped-Bike Committee and Conservation Commission scheduled for April. Public Hearing tentatively scheduled for mid-May.

Spencer Street Reconstruction

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items, such as final paving, will be completed in the April and May of 2022.

Airpark Road Extension Project

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items to take place in the April and May of 2022.

RECREATION, ARTS & PARKS

March recreation focuses on Pat Walsh Ice Rink Clean Up, Shamrock Shuffle, indoor programming, Camp K registrations and preparing for Spring/Summer programming. Community Clean Up began on March 18, 2022 in partnership with the Lebanon Landfill. There is a delay with shipping for Blue Bags which has placed a delay on promotions of the efforts.

Program	Residents	Non-Residents	Total
Running Club Memberships 2022	76	190	266
Harmony Night	8	22	30
Adult Open Gym Volleyball (18+)	4	5	9
Adult Drop-In Dodgeball	6	10	16
Couch to 5K	20	30	50
Almost Spring Quilt Retreat	5	5	10
Intro to Belly Dancing - March 24th	0	2	2
Camp K Registrations for Summer 2022 (7 Weeks) began March 7, 2022 for Residents and March 21, 2022 for Non-Residents			
Camp K: Ages 5-6	154	14	168

Program	Residents	Non-Residents	Total
Camp K: Ages 7-8	215	7	222
Camp K: Ages 9-12	207	2	209
Spring Sports' registration is ongoing.			
1 st & 2 nd Grade Lacrosse	15	8	23
3 rd /4 th Grade Girls Lacrosse	4	15	19
3 rd /4 th Grade Boys Lacrosse	13	6	19
5 th /6 th Grade Girls Lacrosse	6	7	13
5 th /6 th Grade Boys Lacrosse	9	2	11
7 th /8 th Grade Girls Lacrosse	8	14	22
7 th /8 th Grade Boys Lacrosse	11	9	20
3 rd /4 th Grade Softball	9	4	13
5 th /6 th Grade Softball	8	4	12
Middle School Track and Field	45	5	50
Granite State Track and Field	20	14	34
Gear Shifters Mountain Biking	30	3	33

Parks Maintenance Project Updates

Major Projects	Status
Pat Walsh Park Ice Rinks	Ice Rink and rink liner removal completed late March.
MRG Maintenance	Weekly clearing and inspections
Northern Rail Trail	Coordinating bridge decking replacement for Spring and Fall 2022
Civic Maintenance Building	Final touch ups and corrections still in progress
Beehive	Using regularly and ongoing asset building
Lebanon Memorial Pool Repainting of Buildings	Contacted contractors for quotes and planning to move forward for Spring 2022
Graffiti	Graffiti removal ongoing

Special Events

Event	Status
Shamrock Shuffle 5K	The Shamrock Shuffle was held on March 19, 2022 with 642 Finishers.
Lebanon Food Truck Festival	Application period ended on March 25, 2022. 3 applications were received. Evaluating event to determine success and whether to proceed.
Arbor Day Ceremony	Planning in progress with Hanover Street School staff

Capital Project Updates

Project	Status
Playing Fields	Taking measurements at Westboro after snow melts and exploring two other options
Community Center	Seminary Hill concepts reviewed in March. Plans to walk through the building in April.
Civic Maintenance Building	Sidewalk and landscaping in Spring.
North Lebanon Park	Exploring location ideas with Dartmouth VP of Facilities
Storrs Hill LED Conversion	Deciding on appropriate replacement bulbs. Anticipating purchase and installation Summer 2022.
MRG Access	Lebanon Ford has agreed to sell City an easement at 50% price.
Rotary 100-year Anniversary Project	Planning music playground park on the Mall