

**CITY OF LEBANON
MANAGER UPDATES
Month of February 2022**

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

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AIRPORT

February	2022 Year to Date	2021 Year to Date
Enplanements	916	438
Aircraft Operations	2,686	2,963
Airport Expense	\$379,002	\$337,406
Airport Revenue*	\$161,210	\$152,217
CARES Grant – Jan 20, 2020-Jan 19, 2021	- \$0 -	\$50,431
ACRGP Grant - Jan 20, 2020-Apr 13, 2025	- \$0 -	- \$0 -
General Fund Support	- \$0 -	\$224,960

* Includes Grant Funds – Change in tracking procedure from ACRGP

Airport Projects

Project	Tasks to Date	Tasks Remaining
AIP-62 Terminal Loop Road and Public Parking Lot Paving	<ol style="list-style-type: none"> 1. Project advertised March. 2. Bid opening March 27. 3. Grant agreement signed. 4. G&C approval on 26 August. 5. Contract with Blaktop for signature. Milling and repaving started 11 June. Completed October.	<ol style="list-style-type: none"> 1. Catch basin adjustment spring 2022. Grant closeout summer 2022.
AIP-67 Airport Coronavirus Relief Grant Program	<ol style="list-style-type: none"> 1. Grant application submitted to FAA – 18 February 2021 2. Grant offer signed – 13 April 2021. Grant for \$1,003,521. Drawdown to date \$402,210	Grant Draw down. Grant closeout.
AIP-64 Terminal and Maintenance Building Renovation	<ol style="list-style-type: none"> 1. 21 October - Preliminary assessment of needs completed by Dubois King. 2. Eligibility discussion with Dubois King on 8 December. 3. 8 February - Terminal MEP evaluation. 4. Bids opening – 20 April 6. Grant application submitted to FAA – 23 April. 7. September 15 - G&C approved. Contractor and engineering firm working on RFIs. 	<ol style="list-style-type: none"> 1. Work to start April/May 2022. Grant close out.
AIP-65 Runway Safety Area Project Environmental Assessment	<ol style="list-style-type: none"> 1. 3 November - Meeting with FAA to discuss EA requirements. 2. Dubois King comparing 2012 EA with proposed project from AIP-59. 3. FAA meeting on 9 December to Wetland delimitation 13-15 July, 10-11 August. 	<ol style="list-style-type: none"> 1. Public hearing. 2. DuBois & King complete study. 3. FAA review. Grant closeout.

	4. SHPO, US ACE, and FWS reviews complete. Chapter 4,6 reviews complete.	
AIP-66 FAA Reimbursable Agreement – Localizer Relocation	1. FAA provided cost estimated for project. 2. Grant application sent to FAA 14 January 2021. 3. Grant agreement received. FAA performing study.	1. FAA completes study. Grant closeout.
	Restaurant Space.	Opening March 122022.
TIF 1B	SDC 49 Plainfield LLC 1. City Council authorized execution of ground lease - 2/2/22. Saad Development working with Planning and Development.	1. Development review and approval. 2. Lease execution. 3. Construction.

ASSESSING

	Month to Date	Year to Date
Number of Property Sales	35	60
Number of Property Inspections	68	68

Highlights:

- In 2022, the Assessing department will be changing software to Vision from Patriots.

CITY CLERK/TAX COLLECTOR

	Current Month Revenue	Year to Date	Prior Year to Date
Motor Vehicle Regs	\$174,192.75	\$371,537.72	\$396,269.24
Dog Licenses	\$226.50	\$405.00	\$955.50
Vital Records	\$2,920.00	\$5,376.00	\$4,729.00

Highlights:

- City Clerk and staff were busy preparing for the March 8, 2022 Municipal Election.
- New Property Tax software is in the process of being implemented. Groundwork was done to get this project underway, and we are expected to go live in April.

- We are bringing back the Top Dog Contest. Assistant City Clerk’s Darlene Cook and Jenna Drouin have been hard at work seeking sponsors and preparing materials needed to bring back our beloved contest.

FINANCE

REVENUES	2022 Budget	Current Month February	Year to date	% collected
General Fund	\$33,312,670	\$520,130	\$4,219,067	12.7%
Landfill	\$4,127,230	\$311,006	\$625,884	15.2%
Water	\$4,210,810	\$2,145	\$1,126,583	26.7%
Wastewater	\$7,277,230	\$520,118	\$2,060,313	28.3%
Airport	\$929,040	\$102,959	161,960	17.4%

EXPENSES	2022 Budget	Current Month February	Year to date	% expended
General Fund	\$36,616,370	\$2,330,317	\$11,371,592	31.1%
Landfill	\$4,046,450	\$159,176	\$1,450,977	35.9%
Water	\$4,141,290	\$296,176	\$1,701,345	41.1%
Wastewater	\$7,264,310	\$325,833	\$3,285,857	45.2%
Airport	\$1,479,310	\$93,987	\$423,421	28.6%

Highlights:

- Highlights: The Finance department has started implementing the City’s new software program, BS&A. To date, payroll, accounts payable, accounts receivable, cash receipting, purchase orders, and planning and development are on our new system. In August, we will be implementing applicant tracking and in October we will be adding utility billing.

FIRE

February 2022	Current Month	Year to Date	Prior Year to Date
Fire	6	12	15
Rescue & Emergency Medical Calls	224	464	390
Hazardous Conditions	6	12	8
Service Calls	26	50	37
Good Intent Calls	15	43	34
False Alarms	20	48	46
TOTALS	297	629	530

Highlights:

- 02/04– units responded to Field Road for a propane tank that was leaking as a result of being struck by a snowplow.
- 02/05– units responded to the Miracle Mile for a propane leak.
- 02/07- units responded to Technology Drive for a propane leak.
- 02/07- units responded to the parking garage at DHMC for a motor vehicle fire.
- 02/10 - units responded for mutual aid to Hartford, VT for a building fire.
- 02/14 – units responded for mutual aid to Enfield for a building fire.
- 02/20 - units responded to Interstate 89 for a motor vehicle fire.
- 02/21 – units responded to Parkhurst Street for a building fire.
- 02/23 - units responded to Cottage Circle for a propane leak.
- 02/24 - units responded to Maple Street for a Carbon Monoxide detector activation. High levels of Carbon Monoxide were found in the basement caused by a malfunctioning furnace.
- 02/28 – units responded to Moss Road for a chimney fire.

Other Events & Activities

- Fire Department personnel staffed COVID Vaccination clinics through the end of February.

Annual Department Revenues
\$197,065

HUMAN SERVICES

Collaborative Meetings & Pooled Resources

Team/Group	Meeting Date	
Upper Valley Housing Support Team	2/3/2022	†
Housing First	2/11/2022	†
Upper Valley Continuum of Care	2/24/2022	†
NH Balance of State Continuum of Care	Did not meet	
NH Coalition to End Homelessness	Did not meet	
Energy Advocacy Council	Did not meet	
Lebanon MIH Advisory Council	Did not meet	
Service Coordinator Roundtable	Did not meet	
NH Local Welfare Administrators Association	2/17/2022	†

† Participated by video

Monthly In-Office Activity

Authorized Voucher Totals

	February 2022	February 2021
Rent Assistance	\$849.95	\$1,780.00
Security Deposit*	\$300.00	\$1,075.00
Motel Assistance**	\$481.42	\$6,803.79
Total	\$1,631.47	\$9,658.79
Year to Date	\$9,255.05	\$20,988.43

*Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.

Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing. *The NH Emergency Rental Assistance Program can provide funding for motel stays but applications can take several weeks to process. Human Services is providing initial motel assistance and helping households apply for NHERAP to extend their emergency housing.***

Assisted Cases

February 2022	6 cases involving 7 adults and 3 children Extensive case management provided to 4 households
February 2021	11 cases involving 11 adults and 3 children Extensive case management provided to 4 households

Notices Issued

	2022	2021
Rent/Security deposit	3	4
Motel	3	18
Denials	0	0
Pending Decisions	0	0
Applications Withdrawn	0	0
Sanctions	0	0

Contacts with Clients

	2022	2021
Walk-Ins	~0	0
Scheduled Appointments	11	39
Home Visits	1	0

~ The Human Services office is not offering walk-in hours at this time.

Case Collaboration/Referrals

AGENCY	February 2022	Year to Date 2022
Tri-County CAP (homeless outreach/shelter/coordinated entry)	0	5
Tri-County CAP (rent/security/NHERAP)	10	18
Tri-County CAP (fuel/electric)	2	2
LISTEN (housing)	5	10
LISTEN (fuel/electric)	2	2
LISTEN (food)	1	2
LISTEN (thrift store voucher)	1	1
LISTEN (discretionary funds)	2	2
Haven (shelter)	6	10
Haven (housing)	0	1

Haven (food)	0	1
Haven (discretionary funds)	0	0
NH DHHS (food stamps)	0	2
NH DHHS (cash assistance)	0	0
NH DHHS (medical)	0	2
NH Bureau of Elderly and Adult Services	0	0
NH Employment Security	0	0
Senior Center/Service Link	5	8
Headrest	0	0
UVGEAR	3	5
WISE	1	1
West Central Behavioral Health	2	4
Mobile Integrated Health Team	5	5
Catholic Charities	0	0
Good Neighbor Health Clinic	0	0
Easter Seals/Supportive Services for Veteran Families	0	0
Other NH Town Welfare office	1	3
VT Economic Services	2	3

Reimbursement Received

	February 2022	Year to Date 2022
Client	\$0.00	\$2,814.68
SSI	\$0.00	\$0.00
Medicaid	\$0.00	\$0.00
Other Town***	\$0.00	\$0.00

***Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

Liens in February 2022: Issued=0 Discharged=0

LIBRARY

	Month	YTD
Circulation of library held items	7,030	12,580
Circulation of ebooks and downloadable audiobooks	2,633	5,665

Highlights:

- Library meeting rooms opened to the public on February 16th. We have two new meeting rooms at the Lebanon Library, and all can be [booked ahead of time on our website](#). Our largest room at Lebanon Library has been named the Damren Room in honor of longtime trustee and Board Chair Beverly Damren.

PLANNING & DEVELOPMENT

Permit/Applications February	Res.	Comm.	Total YTD 2022 (Jan/Feb)	Total YTD 2021 (Jan/Feb)	YTD 2022 Permit Fees Collected (Jan-Feb 2022)	YTD 2021 Permit Fees Collected (Jan-Feb 2021)
Building Permits	22	13	79	46	\$18,879.49	\$83,269.20
Planning Board Applications	0	6	10	6	\$2,201.66	\$1,175.93
Zoning Board Applications	0	0	0	5	\$0	\$1,317.35

Inspection Activity	February	YTD 2022
Total Inspections	205	365

LebLinks – Linking Residents to High-Speed Internet

The issue was already growing, as connected devices and applications become ubiquitous, but by mid-2020, Internet performance hit a defining moment in many more rural areas of the U.S.—including Lebanon. Since then, Planning and Development staff have worked with the City Manager’s Office to understand priority gap areas of the City and opportunities to improve Internet options while minimizing consumer costs. This February marks a milestone in the process, as the City has formalized an agreement with Comcast, a cable TV and Internet provider, to build new high-speed (broadband) Internet infrastructure. The City

will utilize \$60,000 in American Rescue Plan Funds to supplement \$535,000 from Comcast and add service to 142 “[unserved](#)” homes in Lebanon, as well as to the City’s new Airport Industrial Park, Area 1B. The project is expected to be completed by the end of 2022. In addition, the Grafton County Broadband Committee has applied for, and continues to pursue new, federal funds that would provide high-level designs, final design cost estimates, and mapping to complete last-mile connections to fiber broadband infrastructure in locations that include Lebanon. These designs would come at no cost to municipalities and would facilitate the “shovel-readiness” of such projects. For more information and updates on broadband/high-speed internet access in Lebanon, please visit: LebanonNH.gov/LebLinks

POLICE

	February	Year to Date	Prior Year to Date
Dispatch Calls for Service	2193	4557	4588
Police Calls for Services	1843	3805	3886
Incident-Based Reporting Calls	76	153	148
Traffic Accidents	59	114	118
Property Damage	28	51	14
With Injury (possible)	6	9	9
Involving Bicycle or Pedestrian	1	1	0
Referred to Outside Agency	1	2	2
Hit and Run	14	25	31
Parking Lot	19	35	35
Arrests	75	134	159
DWI Arrests	4	7	16
Motor Vehicle Stops	382	616	719
Warnings	361	573	664
Citations	22	34	55
Problem-Oriented Policing Calls	16	36	99

Community Involvement

- On February 11, 2022, the Police and Fire Departments announced their sponsorship for an American Red Cross Blood Drive at the Fireside Inn & Suites in West Lebanon on Tuesday, March 22, 2022 from 12:00 PM - 5:00 PM.
- On February 24, 2022, the Police Department reached out to community members to participate in an online "Community Survey on Public Safety and Law Enforcement."

- On February 28, 2022, the Police Department held the first Rape Aggression Defense (RAD) class of the year. The following three classes were held on 3/1/22, 3/4/22 & 3/5/22.

PUBLIC WORKS

Solid Waste

Month: February	2022	2021
Landfill Facility Received	2,516 (tons)	2,309 (tons)
Wastewater Bio-solids Received	303 (tons)	324 (tons)
Leachate Generation & Pumping	308,803 (gallons)	200,953 (gallons)

Recycling

- Recycling markets continue to be strong and during the Month of February, the following items were shipped:
 - Paper and Cardboard
 - Scrap Metal
 - Electronic waste
 - Plastics
 - Used Oil

Other

- Trash tonnage continues to increase. February 2022 is up nearly 8% compared to 2021. February 2022 is still down nearly 8% from pre-COVID (February 2019) trash tonnage.
- The Solid Waste Division provided recycling and composting services during the Recreation, Arts and Park Department's Full Moon Fiesta event.
- Contracts for the Landfill Gas to Energy (LFG2E) projects have been executed. Construction to begin in Spring 2022.
- Solid Waste Manager Marc Morgan provided supportive testimony on SB 379: Establishing a Solid Waste Management Fund and a Solid Waste Disposal Surcharge

Water Treatment Plant

Month: February	2021	2022
Water Treatment Plant-Production	32.98 MG	36.61 MG

- The water treatment plant pumped 3.63MG more this February vs. February 2021, a 9.9% increase. The increase is believed to be caused by having approximately 150 residents leave their water running slightly, in known locations that have had frozen service lines in the past due to deep frost.

Lab Highlights

- All monthly required testing was completed, and all results passed.

Equipment Repair/Maintenance

- We received a temporary heat source set up at the carbon tower for emergency.
- Carbon tower heater was pulled by Barret Elec. They found it low on glycol, they filled it up, got it running, tested it for several hours, reinstalled it on 2/21/22 and is still running fine today, 3/1/22.
- High lift pump #1 was reinstalled and is running well. A vibration test was run by Spintech on all three pumps to determine a baseline on pump #1 to see which pump we should rebuild next.
- Due to a very cold weekend, we had a frozen water line here at the plant. It was thawed out with no damage.
- The new lines in the chemical building boiler room were insulated.
- Painting was done in the chemical building.

After hour call-in

- There were 5 after hour call-ins in February.

Customer Service / Water Quality Inquiries

- No complaints taken this month at the water treatment plant.

Training

- There was one training attended by one operator this month.

Wastewater Treatment

Month: February 2022	2021	2022
Daily Avg. flow treated	1.1784 MGD	1.4237 MGD
Solids Inventory	17,632 lbs.	24,934 lbs.
Septage Receiving	51,950 gal.	72,695 gal.

Operations highlights

- There were no exceedances of our NPDES permit for the month of February 2022.
- Lebanon Wastewater treated 39,862,800 gallons of wastewater in February.
- Lebanon Wastewater treated 72,695 gallons of septage for the month of February.
- Lebanon Wastewater dewatered and delivered 161.65 wet tons of sludge to the landfill in February 2022.
- Effluent quality was good for the month. TSS average was 5.0 mg/l. BOD average was 7.0 mg/l for the month.

- Huber sludge conveyor #3 was removed from the Truckway and received a complete rebuild due to wear from grit. New liners and a new auger were installed.
- Route 12A pump station pump #2 received a new soft start due to random pump failures.
- The Huber upgrade project is moving forward and should go out to bid no later than April. This project is for the purchase and installation of a new Huber 620 screw press for sludge dewatering operations.
- SWPPP indicator monitoring was completed at 2 of 3 locations in February. These samples are analyzed for COD, TSS and pH quarterly. These tests are required as part of our updated MSGP from NHDES and EPA.

Laboratory

- Plant nitrification is good, with full nitrification and partial denitrification present. We saw a monthly average of 10.664 mg/L total nitrogen in our effluent for February.
- TKN average for February was 3.02 mg/l.
- Monthly BOD 7.0 mg/l.
- Turbidity of final effluent 3.0 NTU.
- Effluent TSS is 5.0 mg/l.
- S.V.I. average for February is 83.

Industrial Pretreatment Program

- Continued review of industrial discharge permits.
- We are continuing with sampling for all industries needing permit renewals.
- Weekly collection system monitoring for BOD, COD and TSS is still being conducted. We are monitoring three different locations and will be plot testing results to show potential trends in pollutant concentrations. This data will be trended to show areas of concern in the years to come and will assist us in determining where most of the plant loading is coming from. This data is put together into spreadsheets to show potential trends in loading.
- We have been pH monitoring in the collection system to track down sources of abnormal pH levels found by our new monitor in the wastewater plant headworks.

Highway Maintenance

The Highway Operation & Maintenance crew salted, sanded, plowed, moved snow, repaired signs and performed other general maintenance during the month of February. The pothole season began in early February which brought the crew out every available weekday. The crew also dealt with frozen culverts and ice flows resulting from rain followed by a sharp drop in temperature.



Ice Removal on Highland Ave in West Lebanon

Fleet

In the month of February, the fleet continued with winter operations by checking, maintaining, and repairing the trucks and equipment. Currently, we are scheduling weekly maintenance repairs on Police, Fire, Recreation, and Landfill Departments. One of the bigger jobs for February was the front bucket coupling on the Landfill's loader. The coupling that holds the front bucket to the machine was worn out beyond repair. This was an expensive repair as the parts usually come directly from the manufacturer. The parts quote from the dealer was \$11,051.46 and after searching other dealers our Fleet Manager Jesse Dumayne found the same part at a dealer in Michigan for \$6,000, saving the Solid Waste Division \$5,051.46 with minimum downtime.

We also acquired a used Pelican sweeper. This sweeper is a 2015 Elgin pelican with low operating hours that came from a municipality out of Massachusetts. This will be a great addition to the fleet to help with spring cleanup.

The new shop toolbox workstations came in. There are now three workstations to help continue with asset management and eventually an additional third mechanic.



Cemetery

February	2022
Cemeteries & Park Maintenance	
Burials/Cremations	2-Full/0-Cremation
Entombments	2
Grave/Trust Fund Sales	2-GR/ 2-Special Reserve
Grave Transfers	0
Foundations	0
Place Grass Marker	0

The month of February was rather slow, with two full weekend burials, two winter entombments and two grave sales.

Work continued throughout the month with managing snowstorms and conducting snow removals at night. The painting on all torn down mowers has been completed and the reassembly process has begun.

The construction of erecting walls for the utility room at the Valley building was completed. The paving will be finished in front of the building as weather permits this spring/summer.

We have begun doing research on a master plan for the cemeteries outlining future maintenance plan for turf, stones and buildings. We intend to complete it over the next few months. We plan to break down our capitol and get a true evaluation on what it costs for cemetery operations.

Throughout the month of March, we will continue with snowstorms as they arrive, as well as finishing the reassembly of mowers, and perform general maintenance on all trimmers and small hand tools in preparation of spring cleanups. We will also continue working on the creation of the cemetery master plan.

Energy & Facilities

Greenhouse Gas Reduction Plan

- Recent work involves quantifying greenhouse gas reductions from the Lebanon Library renovations and increased methane capture at the landfill. The 2022 revised plan will be presented by the Planning & Development Department to the City Council in April.
- Staff will be having conversations with Liberty Utilities about options for getting the solar array returned to the Landfill Maintenance Garage roof. The array was taken down due to interference with Police Department communications. That problem was resolved by ReVision Energy, but a complicating factor arose due to limitations on the Liberty electric circuit

on Route 12A because of the power that will be exported from the site by the Landfill Gas to Energy Project.

Electric Vehicles

- Staff will undertake long-term planning to transition the City's fleet to EV's. As a first step, staff will review plans for the repaving of the Police Department's parking lot and plan into the renovation the ability to charge the Police fleet when, and if it is converted to electric. This summer their parking lot will be repaved which is a proactive approach and time to lay infrastructure for future EV charging.

Lighting & Streetlights

- Storrs Hill Ski Slope Lighting – Staff is testing different LED lighting options while there is still snow on the ground with the intent to replace all slope and parking lot lights in the summer.
- Phase 2 of the Streetlight LED Conversion Project is in the works. It includes replacing floodlights in numerous places around the city including the high school parking lot, refurbishing ornamental streetlights on N. Park, W. Park, and Court Streets, and converting a number of other streetlights throughout the City.

Other

- City Energy Use – The Energy & Facilities Manager (EFM) has begun the annual task of compiling all energy use data for the City for 2021 as part of the 2023 budget preparation. As part of this, all city electricity accounts are being evaluated for accuracy.
- We are drafting a CIP for replacing the City's EBI Building Management System with an open-source technology called Niagara or equivalent.
- Landfill Gas Energy Sales_ – The EFM will be working to find "off takers" for the excess electricity from the landfill gas to energy project starting in 2023. We would like the power to go to entities within the City's boundaries. Assistant Mayor Below is helping to write legislation (SB 321) that could allow the power to be sold at a higher retail value than if it were offered through a group net metering process. If SB 321 goes through it might even be possible to set up an area on Route 12A to operate as a micro-grid that could supply power to critical infrastructure in the event of a protracted power outage.
- Wholesale Electricity – We have been in very close communication with our electricity broker concerning whether to keep the City's accounts on

default service, where they have been through the winter, or return them to real-time pricing.

- Environmentally Preferable Procurement Policy – Staff has started drafting language for green or sustainable elements to go into a revised City purchasing policy.

Engineering

CSO#23-Contract #11 Mechanic Street Area and Guyer/Young Street Area (phase 2)-Park Construction (no change)

- Will be monitoring lawns in the spring

CSO#23-Contract#12 Ora, Avon, Freeman, Bomhower, Myra, Mascoma and Mechanic Streets and cross-country areas between Mascoma St. and Mechanic St. and, Mechanic St. to the Mascoma River (no change)

- Will be monitoring lawn restoration and keeping on warranty list until areas are in full growth

CSO#26- Contract#13 –Rte. 12A, Romano Circle and Cross-country to interceptor (winter Shut-down – no change)

- Few items remaining, landscaping, walkways, final drives and final pavement to occur in the Spring

Mechanic Street Round-a-bout –(no change)-moving forward

- Design continued - meetings held with Historical on the NEPA
- Additional meetings and correspondence with NH Cultural Resources
- Public Hearing plans, and documentation submitted to NHDOT
- Historic plans submitted to NHDOT- for the NEPA
- In holding pattern until we hear back from NHDOT

Hillcrest (winter Shut-down-No change)

- Re-Seeding work completed
- Paving completed through to next spring, final pavement will occur for Hillcrest, Skylark and Ledge Lane

City Hall Project-Phase 3 (on going)

- Issues with Chillers-full resolution still being explored-to be tested in the spring. System still to be balanced one more time
- Floor and humidity problems are being explored to be addressed by manufacturer and contractor- with test strips being placed and observed
- Most of the as-builts and record drawings have been turned over to the City

Kimball Street Reconstruction Project

- Contract signed and plans are being updated based on existing design
- Continuation of working on plans
- Potential drainage connections will be explored with letter, surveys and home inspections this spring
- IDDE Questionnaire and cover letter was sent to project abutters. Responses are currently arriving at DPW

Hanover Street/NH120 Bridge Project

- Construction may be moved to 2023 depending on availability of NHDOT funding
- Waiting on response from NHDOT on the preliminary plan submittal that was submitted in fall 2022

Trues Brook Bridge Project

- Waiting to receive permission to begin final design work from NHDOT- anticipated in March 2022
- Meetings still to be coordinated with utilities on pole relocations
- Meeting with residents on the easements to be scheduled in spring 2022
- Construction scheduled for 2023.

Other Items

- Working on Floodplain permitting, applications and LOMAS
- Excavation permits/drive permits
- TAC meetings, Corridor study meetings-NH Rte 120, Rte 4a

South Main Street Bridge Project

- Final review comments have been issued to the design engineer, which are currently being addressed
- Final design fee negotiations are on-going
- Additional right-of-way acquisition is pending
- Coordination with utilities for pole relocations will be coordinated in spring 2022
- Construction anticipated 2023-2024

Downtown Tunnel Rehabilitation Project

- Tunnel construction is complete except for a few punch-list items
- Glass enclosure supplemental reinforcement has been installed and checked
- Leaks that had developed toward the end of construction are being

addressed, weather dependent

20 Spencer Street Project

- Based on the latest laboratory testing results, PCB and benzene-contaminated soils have been removed. Final report(s) are pending.

Mt. Support Road/Lahaye Drive Intersection

- Weston & Sampson has completed most of the wetland and survey work. Preliminary design is underway – two alternatives are in play. Meeting with DHMC scheduled for mid-March. Public Hearing tentatively scheduled for mid-April.

Spencer Street Reconstruction

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items, such as final paving, will be completed in the Spring of 2022.

Airpark Road Extension Project

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items to take place in the Spring of 2022.
- The City is working with Liberty Utilities and Comcast to extend aerial utilities along the new roadway extension.

RECREATION, ARTS & PARKS

February recreation focuses on Pat Walsh Ice Rinks, xc ski trails, and indoor programming. Winter programs finish in February.

Program	Residents	Non-Residents	Total
Running Club memberships 2022	61	137	198
Harmony Night	4	8	12
Adult Drop In Soccer	10	8	18
Winter	4	3	7
Mid-Winter	5	4	9
NEW PROGRAM: Couch to Core	3	6	9
Volleyball – H.S. Open Gym	8	2	10
Quilter Retreat	5	5	10
Storrs Hill Lessons (Each class can take 8 participants)			

Program	Residents	Non-Residents	Total
Adult Lessons – session 1			
Monday - Beginner	2	0	2
Monday - Intermediate	4	0	4
Monday - Advanced	2	0	2
Wednesday - Beginner	3	1	4
Wednesday - Intermediate	1	0	1
Wednesday - Advanced	2	0	2
Adult Lessons – session 2			
Monday – Beginner	3	2	5
Monday – Intermediate	3	0	3
Monday – Advanced			0
Wednesday – Beginner	2	3	5
Wednesday – Intermediate	2	0	2
Wednesday – Advanced			0
Sno-Puppies Ski (Ages 4 – 1 st Grade) Each Class can take 8 participants			
Ski Never Ever	15	1	16
Ski Beginner	13	3	16
Ski Intermediate	4	2	5
Ski Advanced	4	0	4
Youth Alpine Racing & Ski Jumping	11	1	12
Youth Ski Jumping	3	4	7
Snowboard Lessons (2 nd grade +) Session 1 - Each Class can take 8 participants			
Monday – Beginner	4	1	5
Monday – Advanced	1	0	1
Wednesday – Beginner	4	1	5
Wednesday – Advanced	5	0	5
Snowboard Lessons (2 nd grade +) Session 2 - Each Class can take 8 participants			
Monday – Beginner	0	1	1
Monday – Advanced	1	0	1
Wednesday – Beginner	3	5	8
Wednesday – Advanced	2	0	2
Youth Ski Lessons (2 nd – 12 th Grade) Session 1 - Each Class can take 8 participants			
Monday - Beginner	7	2	9
Monday - Advanced Beginner	5	2	7
Monday - Intermediate	1	1	2
Monday - Advanced	3	0	3
Wednesday - Beginner	5	5	10
Wednesday - Advanced Beginner	6	2	8
Wednesday - Intermediate	8	1	9

Program	Residents	Non-Residents	Total
Wednesday - Advanced	3	1	4
Youth Ski Lessons (2 nd – 12 th Grade) Session 2 - Each Class can take 8 participants			
Monday - Beginner	7	1	8
Monday - Advanced Beginner	2	2	4
Monday - Intermediate	7	0	7
Monday - Advanced	1	0	1
Wednesday - Beginner	6	1	7
Wednesday - Advanced Beginner	7	1	8
Wednesday - Intermediate	6	1	7
Wednesday - Advanced	3	1	4
Telemark Lessons (Ages 12+)			
Telemark	3	6	9
Intro to Backcountry (Ages 18+)			
Backcountry	1	1	2
Basketball Registration is open Grades K – 2 nd Grade			
Kindergarten	18		18
1 st / 2 nd Grade Boys and Girls	57		57
3 rd / 4 th Grade Girls	29		29
3 rd /4 th Grade Boys	21		21
Whaleback Afterschool Transportation			
Tuesday Transportation LMS	13		13
Thursday Transportation LMS	10		10

Parks Maintenance Project Updates

Major Projects	Status
Snow removal	6 parking lots and MRG
XC Ski Trails	River Park in West Leb, APD Trails, and MRG. Groomer tracks were repaired in time for a final grooming.
MRG Maintenance	Weekly grooming and clearing
Northern Rail Trail	Coordinating bridge decking replacement for Spring and Fall 2022.
Pat Walsh Park Ice Rink Installation	Daily ice clearing and resurfacing. Rinks close in early March with warming temps.
Civic Maintenance Building	Final touch ups and corrections still in progress.
Beehive	Using regularly and ongoing asset building.

Graffiti	Planning graffiti removal and cover up when weather warms enough.
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Special Events

Event	Status
Full Moon Fiesta	Feb 12 event at Storrs Hill: Great attendance and ice sculpture
Shamrock Shuffle. March 19	Already over 500 registered.

Capital Project Updates

Project	Status
Playing Fields	Taking measurements at Westboro after snow melts and exploring two other options.
Community Center	Sem Hill concepts under review through Feb.
Civic Maintenance Building	Sidewalk and landscaping in Spring.
North Lebanon Park	Meeting with Dartmouth VP of Facilities to explore location ideas.
Storrs Hill LED conversion	Deciding on appropriate replacement bulbs. Anticipating purchase and installation Summer 2022.
MRG Access	Lebanon Ford has agreed to sell City an easement at 50% price.
Rotary 100-year anniversary project	Planning music playground park on the Mall