

**CITY OF LEBANON
MANAGER UPDATES
Month of January 2022**

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

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AIRPORT

JANUARY	2022 Year to Date	2021 Year to Date
Enplanements	416	239
Aircraft Operations	1,281	1,684
Airport Expense	\$268,977	\$258,807
Airport Revenue*	\$58,421	\$100,236
CARES Grant – Jan 20, 2020-Jan 19, 2021		\$50,431
ACRGP Grant - Jan 20, 2020-Apr 13, 2025		
General Fund Support	- \$0 -	\$224,960

* Includes Grant Funds

Airport Projects

Project	Tasks to Date	Tasks Remaining
AIP-59 18-36 Limited Scope ALP	<ol style="list-style-type: none"> 1. March 13, 2019 – met with NHDOT & FAA to discuss this project moving forward. Consensus was to develop a limited scope study to determine the needs to runway safety improvements. 2. Grant Award Package received July 5, 2019. 3. Project kick-off meeting held on October 9th. 4. 29 January 2021 – Stantec, FAA, NHODT final draft review. 5. 16 February - Public Meeting to be held on March 23 at 6:30pm. 6. September 27 - Airport Layout Plan signed by City, State and FAA. <p>Closeout paperwork submitted to NHDOT for review.</p>	Project closeout –2 nd quarter 2022.
AIP-62 Terminal Loop Road and Public Parking Lot Paving	<ol style="list-style-type: none"> 1. Project advertised March. 2. Bid opening March 27. 3. Grant agreement signed. 4. G&C approval on 26 August. 5. Contract with Blaktop for signature. 6. Milling and repaving started 11 June. Completed October. 	<ol style="list-style-type: none"> 1. Catch basin adjustment spring 2022. <p>Grant closeout summer 2022.</p>
AIP-67 Airport Coronavirus Relief Grant Program	<ol style="list-style-type: none"> 1. Grant application submitted to FAA – 18 February 2021 2. Grant offer signed – 13 April 2021. Grant for \$1,003,521. <p>Drawdown to date \$402,210</p>	Grant Draw down. Grant closeout.

AIP-64 Terminal and Maintenance Building Renovation	<ol style="list-style-type: none"> 21 October - Preliminary assessment of needs completed by Dubois King. Eligibility discussion with Dubois King on 8 December. 8 February - Terminal MEP evaluation. Bids opening – 20 April Grant application submitted to FAA – 23 April. September 15 - G&C approved. Contractor and engineering firm working on RFIs. 	<ol style="list-style-type: none"> Work to start spring 2022. Grant close out.
AIP-65 Runway Safety Area Project Environmental Assessment	<ol style="list-style-type: none"> 3 November - Meeting with FAA to discuss EA requirements. Dubois King comparing 2012 EA with proposed project from AIP-59. FAA meeting on 9 December to Wetland delimitation 13-15 July, 10-11 August. SHPO, US ACE, and FWS reviews complete. 	<ol style="list-style-type: none"> DuBois & King complete study. FAA review. Grant closeout.
AIP-66 FAA Reimbursable Agreement – Localizer Relocation	<ol style="list-style-type: none"> FAA provided cost estimated for project. Grant application sent to FAA 14 January 2021. Grant agreement received. FAA performing study. 	<ol style="list-style-type: none"> FAA completes study. Grant closeout.
	Restaurant Space.	Estimated opening now in late February 2022.
TIF 1B	SDC 49 Plainfield LLC <ol style="list-style-type: none"> City Council authorized execution of ground lease – 2/2/22. Saad Development working with Planning and Development.	<ol style="list-style-type: none"> Development review and approval. Lease execution. Construction.

ASSESSING

	Month to Date	Year to Date
Number of Property Sales	25	25
Number of Property Inspections	0	0

- Highlights: The Assessing department has been working on data entry the month of January due to the conversion from Patriot to Vision. Vision is in the process of sales data collection for the 2022 revaluation. Field reviews will start in April.

CITY CLERK

	Current Month Revenue	Year to Date	Prior Year to Date
Motor Vehicle Regs	\$197,344.97	\$197,344.97	\$193,829.64
Dog Licenses	\$178.50	\$178.50	\$497.00
Vital Records	\$2,456.00	\$2,456.00	\$2,537.00

Highlights:

- The issuance of Landfill Permits to in-person Lebanon residents has slowed; we issued 9 in the month of January.
- City Clerk’s staff attended trainings on the new accounting software, BS&A.
- Delinquent tax notices were mailed on January 11, 2022. The lien process will begin in late February.
- City Clerk Kristin Kenniston has begun preparations for the March 8, 2022 Municipal Election.
- Preparation has begun for the new Property Tax Software with an anticipated go-live date of March 2, 2022.

FINANCE

REVENUES	2022 Budget	Current Month January	Year to date	% collected
General Fund	\$33,675,170	\$3,649,120	\$3,649,120	10.8%
Landfill	\$4,127,230	\$315,406	\$315,406	7.64%
Water	\$4,210,810	\$1,124,438	\$1,124,438	26.7%
Wastewater	\$7,277,230	\$1,540,195	\$1,540,195	21.16%
Airport	\$929,040	\$58,421	\$58,421	6.29%

EXPENSES	2022 Budget	Current Month January	Year to date	% expended
General Fund	\$36,443,270	\$5,434,340	\$5,434,340	14.9%
Landfill	\$4,046,450	\$932,454	\$932,454	23.05%
Water	\$4,141,290	\$884,365	\$884,365	21.37%
Wastewater	\$7,264,330	\$1,049,369	\$1,049,369	14.45%

Airport	\$1,479,310	\$268,977	\$268,977	18.62%
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- Highlights: The Finance department has started implementing the City’s new software program, BS&A. To date, payroll, accounts payable, accounts receivable, cash receipting and purchase orders are on our new system. Currently, BS&A is working with our Planning and Development and Human Resources Departments.

FIRE – no information available

HUMAN SERVICES

The Human Services office is fully staffed again. Rebecca Desilets started on January 24 as Assistant Human Services Director. Welcome Rebecca!

Collaborative Meetings & Pooled Resources

Team/Group	Meeting Date	
Upper Valley Housing Support Team	1/20/2022	†
Housing First	1/14/2022	†
Upper Valley Continuum of Care	1/27/2022	†
NH Balance of State Continuum of Care	1/11/2022	†
NH Coalition to End Homelessness	1/18/2022	†
Energy Advocacy Council	Did not attend	
Lebanon MIH Advisory Council	1/24/2022	†
Service Coordinator Roundtable	1/24/2022	†
NH Local Welfare Administrators Association	Did not meet	

† Participated by video

Monthly In-Office Activity

Authorized Voucher Totals

	January 2022	January 2021
Rent Assistance	\$1,395.00	\$3,098.00
Security Deposit*	\$1,050.00	\$0.00
Motel Assistance**	\$3,403.58	\$8,231.64
Shelter Sponsorship	\$275.00	\$0.00

Cremation	\$1,500.00	\$0.00
Total	\$7,623.58	\$11,329.64
Year to Date	\$7,623.58	\$11,329.64

*Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.

Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing. *The NH Emergency Rental Assistance Program can provide funding for motel stays but applications can take several weeks to process. Human Services is providing initial motel assistance and helping households apply for NHERAP to extend their emergency housing.***

Assisted Cases

January 2022	6 cases involving 6 adults and 3 children Extensive case management provided to 2 households
January 2021	12 cases involving 12 adults and 10 children Extensive case management provided to 2 households

Notices Issued

	2022	2021
Rent/Security deposit	2	5
Motel	7	11
Shelter Sponsorship	1	0
Cremation	1	0
Denials	1	0
Pending Decisions	0	0
Applications Withdrawn	0	1
Sanctions	0	0

Contacts with Clients

	2022	2021
Walk-Ins	~0	0
Scheduled Appointments	19	29
Home Visits	0	0

~ The Human Services office is not offering walk-in hours at this time.

Case Collaboration/Referrals

AGENCY	January 2022	Year to Date 2022
Tri-County CAP (homeless outreach/shelter/coordinated entry)	5	5
Tri-County CAP (rent/security/NHERAP)	8	8
Tri-County CAP (fuel/electric)	0	0
LISTEN (housing)	5	5
LISTEN (fuel/electric)	0	0
LISTEN (food)	1	1
LISTEN (discretionary funds)	0	0
Haven (shelter)	4	4
Haven (housing)	1	1
Haven (food)	1	1
Haven (discretionary funds)	0	0
NH DHHS (food stamps)	2	2
NH DHHS (cash assistance)	0	0
NH DHHS (medical)	2	2
NH Bureau of Elderly and Adult Services	0	0
NH Employment Security	0	0
Senior Center/Service Link	3	3
Headrest	0	0
UVGEAR	2	2
WISE	0	0
West Central Behavioral Health	2	2
Mobile Integrated Health Team	0	0
Catholic Charities	0	0
Good Neighbor Health Clinic	0	0
Easter Seals/Supportive Services for Veteran Families	0	0
Other NH Town Welfare office	2	2
VT Economic Services	1	1

Reimbursement Received

	January 2022	Year to Date 2022
Client	\$2,814.68	\$2,814.68
SSI	\$0.00	\$0.00
Medicaid	\$0.00	\$0.00
Other Town***	\$0.00	\$0.00

***Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

Liens in January 2022: Issued=0 Discharged=1

LIBRARY

	Month	YTD
Circulation of library held items	5550	Same
Circulation of ebooks and downloadable audiobooks	3032	Same

Highlights:

- We reopened Lebanon Library Monday, January 24th. We saw many familiar faces, including former staff members and trustees. So far people seem to love the improvements to the building.
- Deputy Director Amy Lappin attended the American Library Association (ALA) Conference in Chicago. She is Chair of the Transforming ALA Governance Committee, which is leading an effort to modernize the way that organization works.
- Lauren Freedman Whittlesey and Beatrice Couser went from part-time to full-time positions with the library, as we had planned with the beginning of this budget cycle. They have been great additions to our staff since they joined the Lebanon Libraries.

PLANNING & DEVELOPMENT

Permit/Applications January	Res. (Jan)	Comm. (Jan)	Total YTD 2022 (Jan)	Total YTD 2021 (Jan)	YTD 2022 Permit Fees Collected (Jan)	YTD 2021 Permit Fees Collected (Jan)
Building Permits	21	23	44	32	\$6,900.28	\$14,953.29
Planning Board Applications	0	4	4	3	\$1,326.92	\$770.35
Zoning Board Applications	0	0	0	4	\$0	\$1,035.70

Inspection Activity	January	YTD 2022
Total Inspections	160	160

POLICE

	January	Year to Date	Prior Year to Date
Dispatch Calls for Service	2364	2364	2313
Police Calls for Services	1962	1962	1925
Incident-Based Reporting Calls	77	77	77
Traffic Accidents	55	55	43
Property Damage	23	23	14
With Injury (possible)	3	3	1
Involving Bicycle or Pedestrian	0	0	0
Referred to Outside Agency	1	1	5
Hit and Run	11	11	16
Parking Lot	16	16	15
Arrests	59	59	83
DWI Arrests	3	3	8
Motor Vehicle Stops	234	234	357
Warnings	212	212	329
Citations	14	14	21
Problem-Oriented Policing Calls	20	20	48

Community Involvement

- On January 20th, 21st & 26th, Lebanon Officers visited the Ledyard Charter School to meet with staff and students.

Department Highlights

- On January 25, 2022, the department congratulated K-9 Officer Logan Scelza and K-9 Allergo on graduating from the Vermont Police Canine Academy. With this training, K-9 Allergo became proficient in building searches, tracking, evidence recovery, apprehensions, and obedience. Allergo also became proficient in detecting the odors of heroin, cocaine, crack cocaine, ecstasy, and methamphetamine.

PUBLIC WORKS

Highway Maintenance

The Highway Operation & Maintenance crew salted, sanded, plowed and performed other general maintenance during the month of January.

Snow Events: As reported in the Asset Management software, Beehive, there was: 1/6/22 (7 hrs and \$747 in salt/sand materials), 1/7/22 (79 hrs and \$4,200 in materials), 1/9/22 (26 hrs and \$2,300 in materials), 1/17/22 (131 hrs and \$6,600 in materials), 1/20/22 (6 hrs and \$1,200 in materials) and 1/29/22 (27 hrs and \$2,300 in material).

Fleet

For the month of January, the Fleet Division was busy with winter operations. We were continuously maintaining and repairing equipment. The mechanics have been working hard trying to keep on top of the sidewalk tractor repairs. The sidewalk tractors are out weekly and need to be checked and repaired after every day. Repair times are taking longer than expected due to long wait times on parts from the manufacturer (located in Germany). We try to stock the more common parts. When we are restocking the parts, or we need parts that we do not stock, we are waiting several days for deliveries. We also started maintaining the police and fire department's vehicles and equipment.



Cemetery

The Valley Cemetery building is 99% complete except for springtime paving. The subsurface septic installation was completed by staff and approved by NHDES. Building is fully operational including solar panels and heating. The cemetery crew has started the tear down of the mowers and are beginning their yearly rebuilds.

Solid Waste

Month: January	2022	2021
Landfill Facility Received	2,674 (tons)	2,433 (tons)
Wastewater Bio-solids Received	316 (tons)	286 (tons)
Leachate Generation & Pumping	395,625 (gallons)	337,618 (gallons)

Recycling

- During the Month of January, the following items were shipped to recycling markets:
 - Paper and Cardboard
 - Plastic Bottles
 - Electronics
 - Used Motor Oil

Other

- On January 1, 2022, the landfill tip fee was increased to \$76.50/ton.

Water Treatment Plant

Month: January	2021	2022
Water Treatment Plant-Production	41.08 MG	40.74 MG

- The water treatment plant pumped 0.344MG less this January vs. January 2021 a .8% decrease.

Lab Highlights

- All monthly required testing was completed, and all results passed.

Equipment Repair/Maintenance

- Bi-yearly Maintenance completed on inline turbidimeters and cl2 analyzers.
- The batteries in the main PLC in the plant were replaced due to manufactures recommendations.
- The flow meter at DHMC Booster Station quit and would not calibrate, so it was replaced.
- The ortho phosphate system was completed & tested and is ready to go into service.

- We have run into an issue with the heater in the carbon tower, working with the factory as it's a warranty issue.

After hour call-in:

- There were 3 after hour call-ins in January.

Customer Service / Water Quality Inquiries:

- No complaints taken this month at the water treatment plant.

Training:

- There was one management training attended by one operator this month.

Wastewater Treatment

Month: January 2022	2021	2022
Daily Avg. flow treated	1.3621 MGD	1.3554 MGD
Solids Inventory	19,176 lbs.	26,876 lbs.
Septage Receiving	66,730 gal.	87,550 gal.

Operations highlights

- There were no exceedances of our NPDES permit for the month of January 2022.
- Lebanon Wastewater treated 42,017,000 gallons of wastewater in January.
- Lebanon Wastewater treated 87,550 gallons of septage for the month of January, slightly up from last year.
- Lebanon Wastewater dewatered and delivered 169.55 wet tons of sludge to the landfill in January 2022.
- Effluent quality was good for the month. TSS average was 6.0 mg/l. BOD average was 7.0 mg/l for the month.
- Staff had multiple pump replacements at Gardner's supply pump station. It was found that there was a small break in the line which allowed small stones into the system.
- PH monitoring equipment has been installed in the headworks to constantly monitor the incoming wastewater. We have already noticed elevated pH levels at specific times on the same days which we are investigating. None of the values are elevated enough to cause upset or are in violation of Lebanon City Code.
- A new BOD incubator was purchased and received for the laboratory.
- A purchase order has been cut to upgrade all controls in both sludge holding buildings within the treatment plant. This will replace outdated controls which are at the end of their useful life cycle.
- The wastewater plant process experienced a filamentous upset in the beginning of January. A filament called Microthrix Parvacella started growing in abundance causing slow settling sludge. This filament is caused by low F:M ratios, nutrient deficiency in the wastewater or F.O.G (fats, oil and

grease). We deal with this filament almost seasonally in January or February and a small dose of chlorine kills it quickly. This issue is why our S.V.I. number is elevated. It caused no real problem or threat to our effluent quality.

- Follow up sampling was performed at Airport Road to produce more useful results for PFAS monitoring as part of our study with CEC.

Laboratory

- Plant nitrification is good, with full nitrification and partial denitrification present. We saw a monthly average of 10.665 mg/L total nitrogen in our effluent for January.
- TKN average for January was 1.98 mg/l.
- Monthly BOD 7.0 mg/l.
- Turbidity of final effluent 2.09 NTU.
- Effluent TSS is 6.0 mg/l.
- S.V.I. average for January is 174. This is due to filament issues in the beginning of the month which lead to very slow sludge settling.

Industrial Pretreatment Program

- Continued review of industrial discharge permits.
- We are continuing with sampling for all industries needing permit renewals.
- Weekly collection system monitoring for BOD, COD and TSS is still being conducted. We are monitoring three different locations and will plot testing results to show potential trends in pollutant concentrations. This data will be trended to show areas of concern in the years to come and will assist us in determining where most of the plant loading is coming from. This data is put together into spreadsheets to show potential trends in loading.
- We have been pH monitoring in the collection system to track down sources of abnormal pH levels found by our new monitor in the wastewater plant headworks.

Energy & Facilities

Electric Vehicles

- DPW has placed a deposit on a Ford F-150 Lightning electric pick-up truck, to be delivered in late summer. The color will be 'anti-matter blue.'
- Lebanon is working with Hanover and possibly Hartford to explore the benefits to taking a regional approach to the development of public EV charging stations. We will be issuing a Request for Information soon for EV charging stations.
- The EFM and a couple LEAC members had an initial conversation with the new director of Irving Oil Company's Special Initiatives division about their interest in adding EV charging stations to gas stations in the area. This

includes one site in front of the Target store on Route 12A that is slated for re-development this year.

Greenhouse Gas Plan

- Recent work involves quantifying greenhouse gasses from our electric supply. The 2022 revised Plan is to be presented to the City Council in April.

Solar

- The EFM is in discussions with Liberty Utilities about net metering solar from the new arrays at the Valley Cemetery and Civic Memorial Fieldhouse buildings, as well as a local business with excess solar capacity and a possible additional City array at Storrs Hill. City will be registering the Renewable Energy Credits from the Valley and Civic arrays with the NH Public Utilities Commission.

Asset Management

- The re-build of the Valley Cemetery Building was recently completed, ending with its heating system, and all the primary assets have been entered into our asset management program Beehive, aside from a couple of documents like spec sheets and warranties.

Storrs Hill Ski Slope Lighting

- Working with city staff and Lebanon Outing Club to develop a proposal to replace lighting on the ski slope and add a few more lights in dark spots, as well as three new lights to the parking lot. A complicating factor is that the existing slope lighting is of a higher color correlation index (brightness) than the city's ADM-109 standard on outdoor lighting allows. Lower CCI lights would not be as good for skiers, so we are researching the options.

New Heating, Ventilation and AC Maintenance Contract

- Alliance Mechanical has been awarded the new contract of maintaining the City's heating, ventilation, and AC systems.

Master Plan, Energy Chapter

- The Planning & Development Department has decided that the Energy Chapter of the Master Plan will be one of two chapters re-written first, starting this year. Staff has met with PD and LEAC Chair Greg Ames to get the ball rolling on this.

Green Burial

- An estimate has been calculated for the greenhouse gasses associated with a conventional burial. The main components of this are construction and

transportation of the burial vault, at 600 lbs. of carbon dioxide equivalent per burial.

Dept of Labor Safety Inspections

- The EFM is working with Department and Division heads to wrap up the safety issues and prepare for the final inspection after March.

Residential Building Energy Upgrades

- Staff will be assisting LEAC members in exploring how to help multi-unit residential buildings to finance and undertake substantial energy retrofits. This is a long-term project.

Municipal Procurement Policy

- Staff including the Planning Office will be preparing draft language to add to a new City procurement policy that will include the City's objectives around sustainability and energy conservation.

Engineering

CSO#23-Contract #11 Mechanic Street Area and Guyer/Young Street Area (phase 2)-Park Construction (no change)

- Will be monitoring lawns in the spring

CSO#23-Contract#12 Ora, Avon, Freeman, Bomhower, Myra, Mascoma and Mechanic Streets and cross-country areas between Mascoma St. and Mechanic St. and, Mechanic St. to the Mascoma River (no change)

- Will be monitoring lawn restoration and keeping on warranty list until areas are in full growth

CSO#26- Contract#13 -Rte. 12A, Romano Circle and Cross-country to interceptor (winter Shut-down – no change)

- Sewer separation completed-met Nov. 1 deadline for complete separation of the CSO projects- more work to do with infrastructure but EPA mandate reached in August
- Few items remaining, landscaping, walkways, final drives and final pavement to occur in the Spring
- Substantial completion held Nov. 16th

Mechanic Street Round-a-bout -(no change)-moving forward

- Design continued - meetings held with Historical on the NEPA
- Additional meetings and correspondence with NH Cultural Resources
- Public Hearing plans, and documentation submitted to NHDOT
- Historic plans submitted to NHDOT- for the NEPA
- In holding pattern until we hear back from NHDOT

Hillcrest (winter Shut-down-No change)

- Re-Seeding work completed
- Paving completed through to next spring, final pavement will occur for Hillcrest, Skylark and Ledge Lane
- Substantial completion reached.

City Hall Project-Phase 3 (on going)

- Issues with Chillers-full resolution still being explored-to be tested in the spring
- System still to be balanced one more time
- Floor and humidity problems are being explored to be addressed by manufacturer and contractor- with test strips being placed and observed
- Most of the as-builts and record drawings have been turned over to the City

Kimball Street Reconstruction Project (no Change)

- Contract signed and plans are being updated based on existing design
- Continuation of working on plans
- Potential drainage connections will be explored with letter, surveys and home inspections.

Hanover Street/NH120 Bridge Project (no change)

- Temp. securing of bottom of bridge design is underway for work to be completed by Daniels by end of June so that the Tunnel can remain open until such time of SAB construction funding. This is slated for 2024/2025 Construction where the superstructure will be replaced.
- Waiting on response from NHDOT on the preliminary plan submittal that was submitted in late fall.

Trues Brook Bridge Project

- Scoping meeting held and cost and scope sent to NHDOT for approval in March
- Received permission to begin preliminary design work from NHDOT-March 2021
- Meetings with utilities on pole relocations prior to going back to meet with residents on the easements
- 2023 Draft TYP showed a reduction in the project
- Manager has approved the closing of the bridge for a 4-5-month construction season to help offset the construction costs by over \$650,000
- Communication letters went out to all Leb residents along the roadway, and the town of Plainfield with the updated decision to close the bridge to expedite construction and cost
- Finance committee meeting set for January 14th with NHDOT at 8:30am

Other Items

- Working on Floodplain permitting, applications and LOMAS
- Excavation permits/drive permits
- Altaría, Dartmouth Coach-3rd party
- TAC meetings, SRF, CSO closeout meetings, Street policy meetings, Corridor study meetings-NH Rte 120, Rte 4a

South Main Street Bridge Project

- Alternative design 2E preliminary design plans and permitting documents have been submitted to NHDOT and the City for review. Final review comments have been issued to the design engineer, which are currently being addressed. Final design fee negotiations are on-going. Additional right-of-way acquisition is pending.

Downtown Tunnel Rehabilitation Project

- Tunnel construction is complete except for a few punch-list items. Glass enclosure supplemental reinforcement has been installed and checked. Leaks that had developed toward the end of construction are being addressed, weather dependent.

20 Spencer Street Project

- Contaminated soil removal began on November 15 and is 99+ percent complete. Final soil sample results are pending. Shallow groundwater was encountered and had to be pumped, stored and properly disposed. Next round of soil removal is scheduled later in February 2022.

Mt. Support Road/Lahaye Drive Intersection

- Weston & Sampson has completed most of the wetland and survey work. Preliminary design is underway.

Spencer Street Reconstruction

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items, such as final paving, will be completed in the Spring of 2022.

Airpark Road Extension Project

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items to take place in the Spring of 2022.
- The City is working with Liberty Utilities and Comcast to extend aerial utilities along the new roadway extension.

RECREATION, ARTS & PARKS

Winter recreation focuses on Pat Walsh Ice Rinks, xc ski trails, and indoor programming.

Program	Residents	Non-Residents	Total
Running Club memberships 2022	52	125	177
Harmony Night	4	8	12
Adult Drop In Soccer	10	8	18
Winter	4	3	7
Mid-Winter	5	4	9
NEW PROGRAM: Couch to Core	3	6	9
Volleyball – H.S. Open Gym	8	2	10
Quilter Retreat	4	2	6
Storrs Hill Lessons (Each class can take 8 participants)			
Adult Lessons – session 1			
Monday - Beginner	2	0	2
Monday - Intermediate	4	0	4
Monday - Advanced	2	0	2
Wednesday - Beginner	3	1	4
Wednesday - Intermediate	1	0	1
Wednesday - Advanced	2	0	2
Adult Lessons – session 2			
Monday – Beginner	3	2	5
Monday – Intermediate	3	0	3
Monday – Advanced			0
Wednesday – Beginner	2	3	5
Wednesday – Intermediate	2	0	2
Wednesday – Advanced			0
Sno-Puppies Ski (Ages 4 – 1 st Grade) Each Class can take 8 participants			
Ski Never Ever	15	1	16
Ski Beginner	13	3	16
Ski Intermediate	4	2	5
Ski Advanced	4	0	4
Youth Alpine Racing & Ski Jumping	11	1	12
Youth Ski Jumping	3	4	7
Snowboard Lessons (2 nd grade +) Session 1 - Each Class can take 8 participants			

Program	Residents	Non-Residents	Total
Monday – Beginner	4	1	5
Monday – Advanced	1	0	1
Wednesday – Beginner	4	1	5
Wednesday – Advanced	5	0	5
Snowboard Lessons (2 nd grade +) Session 2 - Each Class can take 8 participants			
Monday – Beginner	0	1	1
Monday – Advanced	1	0	1
Wednesday – Beginner	3	5	8
Wednesday – Advanced	2	0	2
Youth Ski Lessons (2 nd – 12 th Grade) Session 1 - Each Class can take 8 participants			
Monday - Beginner	7	2	9
Monday - Advanced Beginner	5	2	7
Monday - Intermediate	1	1	2
Monday - Advanced	3	0	3
Wednesday - Beginner	5	5	10
Wednesday - Advanced Beginner	6	2	8
Wednesday - Intermediate	8	1	9
Wednesday - Advanced	3	1	4
Youth Ski Lessons (2 nd – 12 th Grade) Session 2 - Each Class can take 8 participants			
Monday - Beginner	7	1	8
Monday - Advanced Beginner	2	2	4
Monday - Intermediate	7	0	7
Monday - Advanced	1	0	1
Wednesday - Beginner	6	1	7
Wednesday - Advanced Beginner	7	1	8
Wednesday - Intermediate	6	1	7
Wednesday - Advanced	3	1	4
Telemark Lessons (Ages 12+)			
Telemark	3	6	9
Intro to Backcountry (Ages 18+)			
Backcountry	1	1	2
Basketball Registration is open Grades K – 2 nd Grade			
Kindergarten	18		18
1 st / 2 nd Grade Boys and Girls	57		57
3 rd / 4 th Grade Girls	29		29
3 rd /4 th Grade Boys	21		21
Whaleback Afterschool Transportation			
Tuesday Transportation LMS	13		13
Thursday Transportation LMS	10		10

Parks Maintenance Project Updates

Major Projects	Status
Snow removal	6 parking lots and MRG
XC Ski Trails	River Park in West Leb, APD Trails, and MRG. Groomer tracks broke last week of January. New parts arrive 2 nd week of Feb.
MRG Maintenance	Weekly grooming and clearing
Northern Rail Trail	Coordinating bridge decking replacement for Spring and Fall 2022.
Pat Walsh Park Ice Rink Installation	Daily ice clearing and resurfacing
Civic Maintenance Building	Painting and beginning move in process
Beehive	Using regularly and ongoing asset building.
Graffiti	Planning graffiti removal and cover up when weather warms enough.

Special Events

Event	Status
Smores Skating Party	Friday, Feb 28: Ice Skating, smores, hot cocoa, music.
Full Moon Fiesta	Feb 12 event at Storrs Hill: 6:00 – 8:00 pm
Shamrock Shuffle	Planning underway for March 19 event

Capital Project Updates

Project	Status
Playing Fields	Taking measurements at Westboro after snow melts and exploring two other options.
Community Center	Sem Hill concepts under review through Feb.
Civic Maintenance Building	95% complete. Final touches expected 3 rd week of Feb. Sidewalk and landscaping in Spring.
North Lebanon Park	Meeting with Dartmouth VP of Facilities to explore location ideas.
Storrs Hill LED conversion	Deciding on appropriate replacement bulbs. Anticipating purchase and installation Summer 2022.