

**CITY OF LEBANON  
MANAGER UPDATES  
Month of December 2021**

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

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# AIRPORT

December	2021 Year to Date	2020 Year to Date
Enplanements	7,492	3,659
Aircraft Operations	30,275	24,423
Airport Expense*	\$1,237,984	\$1,300,683
CARES Grant – Jan 20, 2020-Jan 19, 2021	(\$50,431)	
Airport Revenue*	\$1,643,807	\$1,897,781
CARES Grant – Jan 20, 2020-Jan 19, 2021		\$1,002,632
ACRGP Grant - Jan 20, 2020-Apr 13, 2025	\$564,530	
General Fund Support	\$224,960	\$385,610

\* Includes Grant Funds – Change in tracking procedure from CARES to ACRGP

## Airport Projects

Project	Tasks to Date	Tasks Remaining
<b>AIP-59</b> 18-36 Limited Scope ALP	<ol style="list-style-type: none"> <li>1. March 13, 2019 – met with NHDOT &amp; FAA to discuss this project moving forward. Consensus was to develop a limited scope study to determine the needs to runway safety improvements.</li> <li>2. Grant Award Package received July 5, 2019.</li> <li>3. Project kick-off meeting held on October 9<sup>th</sup>.</li> <li>4. Inventory and Forecasts accepted by FAA 11 June.</li> <li>5. Facility Requirements and Alternatives reviewed, and edits sent to Stantec 9 July. Reviewed by FAA and NHDOT 6 August.</li> <li>6. 29 January 2021 – Stantec, FAA, NHODT final draft review.</li> <li>7. 16 February - Public Meeting to be held on March 23 at 6:30pm.</li> <li>8. FAA review underway.</li> <li>9. September 27 - Airport Layout Plan signed by City, State and FAA.</li> </ol>	Project closeout –1st quarter 2022
<b>AIP-62</b> Terminal Loop Road and Public Parking Lot Paving	<ol style="list-style-type: none"> <li>1. Project advertised March.</li> <li>2. Bid opening March 27.</li> <li>3. Grant agreement signed.</li> <li>4. G&amp;C approval on 26 August.</li> <li>5. Milling and repaving started 11 June. Completed October.</li> </ol>	<ol style="list-style-type: none"> <li>1. Catch basin adjustment spring 2022.</li> <li>2. Grant closeout spring 2022.</li> </ol>

<p><b>AIP-64</b> Terminal and Maintenance Building Renovation</p>	<ol style="list-style-type: none"> <li>1. 21 October - Preliminary assessment of needs completed by Dubois King.</li> <li>2. Eligibility discussion with Dubois King on 8 December.</li> <li>3. 8 February - Terminal MEP evaluation</li> <li>4. 12 March – 80% design meeting</li> <li>5. Bids opening – 20 April</li> <li>6. Grant application submitted to FAA – 23 April.</li> <li>7. September 15 - G&amp;C approved.</li> </ol>	<ol style="list-style-type: none"> <li>1. Work to start spring 2022.</li> <li>2. Grant closeout summer 2022.</li> </ol>
<p><b>AIP-65</b> Runway Safety Area Project Environmental Assessment</p>	<ol style="list-style-type: none"> <li>1. 3 November - Meeting with FAA to discuss EA requirements.</li> <li>2. Dubois King comparing 2012 EA with proposed project from AIP-59.</li> <li>3. FAA meeting on 9 December to discuss scope.</li> <li>4. Fee Negotiation completed 30 March.</li> <li>6. Grant application submitted 16 April.</li> <li>7. Grant August G&amp;C agenda for approval.</li> <li>8. Wetland delimitation 13-15 July, 10-11 August. SHPO, US ACE, and FWS reviews complete.</li> </ol>	<ol style="list-style-type: none"> <li>1. Public hearing Spring 2022.</li> <li>2. DuBois &amp; King complete study.</li> <li>3. FAA review summer 2022.</li> <li>4. Grant closeout fall 2022.</li> </ol>
<p><b>AIP-66</b> FAA Reimbursable Agreement – Localizer Relocation</p>	<ol style="list-style-type: none"> <li>1. FAA provided cost estimated for project.</li> <li>2. Grant application sent to FAA 14 January 2021.</li> <li>3. FAA Lead Planner sent executed copy of reimbursable agreement for signature on 11 February 2021.</li> <li>4. Grant application submitted to FAA – 10 March</li> <li>5. Grant agreement received.</li> <li>6. FAA performing study.</li> </ol>	<ol style="list-style-type: none"> <li>1. FAA completes study.</li> </ol>
<p><b>AIP-67</b> Airport Coronavirus Relief Grant Program</p>	<ol style="list-style-type: none"> <li>1. Grant application submitted to FAA – 18 February 2021</li> <li>2. Grant offer signed – 13 April 2021. Grant for \$1,003,521.</li> <li>3. Drawdown to date \$564,530</li> </ol>	<ol style="list-style-type: none"> <li>1. Grant drawdown</li> <li>2. Grant closeout</li> </ol>
<p><b>AIP-69</b> ARPA</p>	<ol style="list-style-type: none"> <li>1. Grant offer signed December 1, 2021 for \$1,051,081.</li> </ol>	<ol style="list-style-type: none"> <li>1. Grant drawdowns</li> <li>2. Grant closeout</li> </ol>

## **ASSESSING**

	Month to Date	Year to Date
Number of Property Sales	62	669
Number of Property Inspections	281	1,507

## **CITY CLERK**

	Current Month Revenue	Year to Date	Prior Year to Date
Motor Vehicle Regs	\$201,582.96	\$2,866,261.82	\$2,761,093.93
Dog Licenses	\$195.00	\$15,060.50	\$11,641.50
Vital Records	\$2,764.00	\$30,829.00	\$27,803.00

## **FINANCE – Information not available**

## **FIRE**

<b>December 2021</b>	Current Month	Year to Date	Prior Year to Date
Fire	5	80	101
Rescue & Emergency Medical Calls	251	2685	2588
Hazardous Conditions	9	86	55
Service Calls	21	299	237
Good Intent Calls	30	300	229
False Alarms	20	355	317
<b>TOTALS</b>	<b>336</b>	<b>3805</b>	<b>3527</b>

### **Highlights:**

- 12/01– units responded to Elm Street West for a vehicle fire.
- 12/02- units responded mutual aid to Enfield for a kitchen fire.
- 12/13 – units responded mutual aid to Grantham for a building fire.
- 12/14 - units responded mutual aid to Canaan for a building fire.
- 12/20 – units responded to Etna Road for a trash fire inside the building.

- **Other Events & Activities**

- Department hosted several Paramedic Student ride-a-longs.
- Fire Department personnel continue to staff COVID Vaccination clinics.

**Annual Department Revenues**

**\$1,180,923.00**

***HUMAN SERVICES***

**Collaborative Meetings & Pooled Resources**

Team/Group	Meeting Date	
Upper Valley Housing Support Team	12/2/2021	†
Housing First	Did not meet	
Upper Valley Continuum of Care	12/9/2021	†
NH Balance of State Continuum of Care	Did not meet	
NH Coalition to End Homelessness	Did not meet	
Energy Advocacy Council	Did not meet	
Lebanon Community Nurse Steering Committee	Did not meet	
NH Local Welfare Administrators Association	Did not meet	

† Participated by video

**Monthly In-Office Activity**

**Authorized Voucher Totals**

	December 2021	December 2020
Rent Assistance	\$1,650.00	\$3,070.00
Security Deposit*	\$900.00	\$400.00
Motel Assistance**	\$5,605.42	\$6,260.32
Shelter Sponsorship	\$1,000.00	\$0.00
Total	\$9,155.42	\$9,730.32
Year to Date	\$68,759.13	\$119,864.84

\*Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.

\*\*Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing. ***The NH Emergency Rental Assistance Program can provide funding for motel stays but applications can take several weeks to process. Human Services is providing initial motel assistance and helping households apply for NHERAP to extend their emergency housing.***

**Assisted Cases**

December 2021	8 cases involving 8 adults and 3 children Extensive case management provided to 4 households
December 2020	12 cases involving 12 adults and 7 children Extensive case management provided to 4 households

**Notices Issued**

	2021	2020
Rent/Security deposit	2	7
Motel	8	11
Shelter Sponsorship	2	0
Denials	1	3
Pending Decisions	0	0
Applications Withdrawn	0	0
Sanctions	0	0

**Contacts with clients**

	2021	2020
Walk-Ins	~0	0
Scheduled Appointments	27	47
Home Visits	0	0

~ The Human Services office is not offering walk-in hours at this time.

**Case Collaboration/Referrals**

AGENCY	December 2021	Year to Date 2021
Tri-County CAP (homeless outreach/shelter/coordinated entry)	6	45
Tri-County CAP (rent/security/NHERAP)	15	70

Tri-County CAP (fuel/electric)	2	20
LISTEN (housing)	4	53
LISTEN (fuel/electric)	0	12
LISTEN (food)	0	6
LISTEN (discretionary funds)	0	5
Haven (shelter)	5	31
Haven (housing)	2	4
Haven (food)	0	1
Haven (discretionary funds)	0	2
NH DHHS (food stamps)	3	35
NH DHHS (cash assistance)	0	6
NH DHHS (Medicaid)	1	16
NH Bureau of Elderly and Adult Services	0	6
NH Employment Security	0	1
Senior Center/Service Link	1	13
Headrest	1	5
UVGEAR	0	10
WISE	1	8
West Central Behavioral Health	0	11
Catholic Charities	0	3
Good Neighbor Health Clinic	0	4
Easter Seals/Supportive Services for Veteran Families	0	1
Other NH Town Welfare office	1	26
VT Economic Services	0	7

**Reimbursement Received**

	December 2021	Year to Date 2021
Client	\$0.00	\$5,225.00
SSI	\$0.00	\$3,565.00
Medicaid	\$0.00	\$0.00
Other Town***	\$0.00	\$0.00

\*\*\*Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

**Liens in December 2021:** Issued=0 Discharged=0

## **LIBRARY**

	Month	YTD
Circulation of library held items	5,315	53,439
Circulation of ebooks and downloadable audiobooks	2,773	31,356

### Highlights:

- The Lebanon Library is scheduled to reopen Monday, January 24<sup>th</sup>. We can't wait to show the community what the renovations accomplished!
- The library foundation exceeded its annual appeal goal of \$40,000 by a very large amount. At year-end, we had received \$70,000, including a number of large gifts.
- The library foundation also exceeded its \$300,000 goal by a substantial amount to support the library renovation. We will be able to route an extra \$25,000 to the city over and above our goal.
- Beatrice Couser was awarded a scholarship for the Public Library Association conference she will be attending which will save the library \$700 in staff development.

## **PLANNING & DEVELOPMENT**

<b>Permit/Applications December</b>	Res. Dec 2021	Comm. Dec 2021	Total YTD 2021	Total YTD 2020	YTD 2021 Permit Fees Collected (1/2021 to 12/2021)	YTD 2020 Permit Fees Collected (1/2020 to 12/2020)
Building Permits	11	12	541	456	\$669,006.81	\$1,489,518.05
Planning Board Applications	0	8	34	27	\$34,114.07	\$77,983.13
Zoning Board Applications	0	2	29	34	\$6,951.62	\$7,749.65

<b>Inspection Activity</b>	December	YTD 2021
Total Inspections	194	2088



## **POLICE**

	December	Year to Date	Prior Year to Date
Dispatch Calls for Service	2374	30958	31944
Police Calls for Services	1974	26129	27412
Incident-Based Reporting Calls	88	989	880
Traffic Accidents	80	726	612
Property Damage	36	296	266
With Injury (possible)	1	77	83
Involving Bicycle or Pedestrian	1	7	7
Referred to Outside Agency	0	10	5
Hit and Run	15	178	134
Parking Lot	24	245	207
Arrests	59	907	1011
DWI Arrests	6	68	54
Motor Vehicle Stops	200	3598	4223
Warnings	182	3375	3942
Citations	7	204	206
Problem-Oriented Policing Calls	30	991	714

### **Community Involvement**

- On December 4, 2021, the Lebanon Police Department participated in Lebanon Recreation, Arts & Parks' Santa Tour, helping guide Santa through Lebanon neighborhoods.
- On December 11, 2021, the Lebanon Police Department hosted a "Stuff a Truck" event at Walmart for the local Marine Toys for Tots campaign. 889 toys were collected!

### **Department Highlights**

- On December 17, 2021, three newly hired Lebanon Police Officers graduated from the 187th class of the New Hampshire Police Academy: Officer Matthew Kaufman, Officer Dean Bullock, and Officer Jodi Dumayne.
- The Police Department also welcomed Officer Sean Fernandes, who came to the Department from the Hartford, Vermont Police Department, where he served as an Officer for nine years.

# **PUBLIC WORKS**

## **Solid Waste**

<b>Month: December</b>	<b>2021</b>	<b>2020</b>
Landfill Facility Received	2,885 (tons)	2,833 (tons)
Wastewater Bio-solids Received	321 (tons)	349 (tons)
Leachate Generation & Pumping	400,080 (gallons)	387,361 (gallons)

## **Recycling**

- Recently, paper, cardboard and electronic devices were shipped out.
- The facility we ship our mixed plastics to has been down for maintenance. This time of year can be challenging with shipments due to mill maintenance.

## **Other**

- On December 19, 2021, Ed Denike retired after 31 years of service with the Lebanon Solid Waste Division. His commitment to service was appreciated and he will be missed.

## **Water Treatment Plant**

<b>Month: December</b>	<b>2021</b>	<b>2020</b>
Water Treatment Plant-Production	39.8 MG	40.4 MG

- The water treatment plant pumped .604 MG less this December vs. December 2020, a 1.5% decrease.
- Total yearly production was 556 MG VS 536 MG in 2020 for a 3.8% decrease in total production.

## **Lab Highlights**

- All monthly required testing was completed, and all results passed.

## **Equipment Repair/Maintenance**

- High lift pump #1 had an unusual vibration. A specialist was called in and ultimately found a bad shaft. Bearing parts are on order for a complete rebuild.
- Doing some painting on some of the chem feed equipment.

## **After hour call-in**

- There were no after hour call-ins in December.
- There were 63 call-ins in 2021 compared to 46 in 2020, the one issue we have no control over is raw water turbidity from storm events. This resulted

in 16% of call-ins. The other big one was shutdowns and start-ups to accommodate contractors during the plant upgrade.

### **Customer Service / Water Quality Inquiries**

- No complaints taken this month at the water treatment plant.

### **Training**

- There were no trainings attended in December.
- All operator license renewals have been submitted to the state for the 2-year renewal cycle.

### **Wastewater Treatment**

<b>Month: December 2021</b>	<b>2020</b>	<b>2021</b>
Daily Avg. flow treated	1.4442 MGD	1.3939 MGD
Solids Inventory	18,210 lbs.	21,451 lbs.
Septage Receiving	156,800 gal.	222,730 gal.

### **Operations Highlights**

- There were no exceedances of our NPDES permit for the month of December 2021.
- Lebanon Wastewater treated 43,209,800 gallons of wastewater in December.
- Lebanon Wastewater treated 222,730 gallons of septage for the month of December.
- Lebanon Wastewater dewatered and delivered 165.16 wet tons of sludge to the landfill in December 2021.
- Effluent quality was very good for the month. TSS average was 4.0 mg/l. BOD average was 5.0 mg/l for the month.
- Stormwater holding facility decommissioning has commenced near the former roundhouse railyard. This facility has been shut down with the closure of the CSO's contained in its system. The water has been shut off and drained in the building and the heat turned off for the winter.
- pH monitoring equipment has been installed in the headworks to constantly monitor the incoming wastewater. This will enable operators to make better informed process decisions and make troubleshooting process issues easier.
- A replacement core was installed in a Neuros turbo air blower that had failed. These blowers are used to supply air to our biological treatment process.

### **Laboratory**

- Plant nitrification is very good, with full nitrification and partial denitrification present. We saw a monthly average of 9.805 mg/L total nitrogen in our effluent for December.
- TKN average for December was 1.09 mg/l.

- Monthly BOD 5.0 mg/l.
- Turbidity of final effluent 2.28 NTU.
- Effluent TSS is 4.0 mg/l.
- S.V.I. average for December is 113.

**Industrial Pretreatment Program**

- Continued review of industrial discharge permits.
- We are continuing with sampling for all industries needing permit renewals.
- Weekly collection system monitoring for BOD, COD and TSS is still being conducted. We are monitoring three different locations and will be plot testing results to show potential trends in pollutant concentrations. This data will be trended to show areas of concern in the years to come and will assist us in determining where most of the plant loading is coming from. This data is put together into spreadsheets to show potential trends in loading.

**Fleet**

For the month of December, the fleet division was busy with winter operations. We were continuously checking and repairing equipment. The mechanics do a great job staying on top of all the small repairs to minimize any major breakdowns.

**Highway Maintenance**

The Highway Operation & Maintenance crew salted, sanded, plowed, cut brush and worked other general maintenance during the month of December.

**Cemetery**

December	2021
Cemeteries & Park Maintenance	
Burials/Cremations	2-Full/0-Cremation
Entombments	0
Grave/Trust Fund Sales	4-GR/ 4-Special Reserve
Grave Transfers	0
Foundations	0
Place Grass Marker	0

There were 2 full burials for the month of December, and both were during the regular work hours. There were also 4 grave and Special Reserve sales. The cemetery crew has started the tear down of the mowers and are beginning their yearly rebuilds.

**Energy & Facilities**

## **Streetlight Conversion Project**

Phase 2 of the Streetlight Project will convert 34 lights around the City, including the following:

- Five post-top lights on Winona Circle and Hitchcock Ave.
- 16 Floodlights on Glen Rd., Hanover St. near the High School, the Landfill, and at the Airport
- 13 regular 'cobra arm' streetlights scattered around the city that are left over from Phase 1

## **Electric Vehicles**

Working with the City Manager and various department heads to develop long-term plans for converting the City's fleet to EV's and build the infrastructure needed to charge them. There are still serious hurdles to overcome for many of our specialized vehicles, but we are starting the process and tracking the technology as it develops. There are now robust tools for helping people to compare the life-cycle costs of a specific EV with that of a specific Internal Combustion Engine vehicle such as those found at the Electrification Coalition's [EV Tools and Calculators Clearinghouse](#). We are also preparing the City to apply for federal and state grants to develop public EV charging infrastructure when and if funds become available.

## **Greenhouse Gas Plan**

Starting to work again with the Planning Department to update the City's Greenhouse Gas Reduction Plan to address our contribution to climate change. It should be presented to the City Council in April.

## **Solar**

The city has been approached by a local business that has a large solar array and is currently producing much more solar than they use. We are investigating the state's net metering statute to determine whether we can purchase the excess and use it in a building like City Hall. There is a complicating factor caused by the array having been installed before the current net metering statute was enacted in 2018 and therefore is operating under the old statute.

## **Other**

Storrs Hill Ski Slope Lighting – We are developing a proposal to replace lighting on the ski slope and parking lot and add a few more lights in dark spots on the slope. It should be presented soon to the City Manager.

New Heating, Ventilation and AC Maintenance Contract – Local firm Alliance Mechanical was chosen by the City to maintain the City's heating, ventilation, and AC systems for the next three years. Alliance is an employee-owned company

based in Lebanon and has already been working with our Police Department and on other projects.

Generator Contract – The DPW chose Cummins to do regular maintenance on the City’s 15 stationary generators, which includes an Emergency Management unit located at and co-owned with the High School.

City Hall:

- The ceiling of the Opera House entrance that contains the beautiful mural has been re-painted.
- Floor moisture issues on Level 1 continue to be investigated by Staff and the renovation contractor ReArch. Remediation options are being tested.
- The City Hall chiller is having a new program implemented in it that should correct the problems of last summer. It will be tested in spring when AC season is approaching.

Dept of Labor Safety Inspections - The EFM will be working with Department and Division heads to wrap up the safety issues and prepare for the final inspection after March.

**Engineering**

**CSO#23-Contract #11 Mechanic Street Area and Guyer/Young Street Area (phase 2)-Park Construction (no change)**

- Will be monitoring lawns in the spring

**CSO#23-Contract#12 Ora, Avon, Freeman, Bomhower, Myra, Mascoma and Mechanic Streets and cross-country areas between Mascoma St. and Mechanic St. and, Mechanic St. to the Mascoma River (no change)**

- Will be monitoring lawn restoration and keeping on warranty list until areas are in full growth
- Final Walk held in Sept.- punch list to add to warranty

**CSO#26- Contract#13 –Rte. 12A, Romano Circle and Cross-country to interceptor (winter Shut-down – no change)**

- Sewer separation completed- met November 1 deadline for complete separation of the CSO projects- more work to do with infrastructure but EPA mandate reached in August
- All utilities completed
- Few items remaining, landscaping, walkways, final drives and final pavement to occur in the Spring
- Substantial completion held November 16<sup>th</sup> - Flashing beacons, signs, and crosswalks installed, still awaiting the lighting

### **Mechanic Street Round-a-bout –(no change)-moving forward**

- Design continued - meetings held with Historical on the NEPA
- Additional meetings and correspondence with NH Cultural Resources
- Public Hearing plans, and documentation submitted to NHDOT
- Historic plans submitted to NHDOT- for the NEPA
- In holding pattern until we hear back from NHDOT

### **Hillcrest (winter Shut-down-No change)**

- Re-Seeding work completed
- Paving completed through to next spring, final pavement will occur for Hillcrest, Skylark and Ledge Lane
- Substantial completion reached.

### **City Hall Project-Phase 3 (on going)**

- Issues with Chillers-full resolution still being explored-to be tested in the spring
- System to be balanced one more time
- Floor and humidity problems are being explored and will be addressed by manufacturer and contractor- with test strips being placed and observed
- Most of the as-builts and record drawings have been turned over to the City

### **Kimball Street Reconstruction Project (no Change)**

- Contract signed and plans are being updated based on existing design
- Continuation of working on plans
- Potential drainage connections will be explored with letter, surveys and home inspections.

### **Hanover Street/NH120 Bridge Project (no change)**

- Temp. securing of bottom of bridge design is underway for work to be completed by Daniels by end of June so that the Tunnel can remain open until such time of SAB construction funding. This is slated for 2024/2025 Construction where the superstructure will be replaced.
- Waiting on response from NHDOT on the preliminary plan submittal that was submitted in late fall.

### **Truesbrook Bridge Project**

- Scoping meeting held and cost and scope sent to NHDOT for approval in March
- Received permission to begin preliminary design work from NHDOT-March 2021
- Meetings with utilities on pole relocations prior to going back to meet with residents on the easements
- 2023 Draft TYP showed a reduction in the project

- Manager has approved the closing of the bridge for a 4–5-month construction season to help offset the construction costs by over \$650,000
- Communication letters went out to all Leb residents along the roadway, and the town of Plainfield with the updated decision to close the bridge to expedite construction and cost
- Finance committee meeting set for January 14<sup>th</sup> with NHDOT at 8:30am

**Other Items:**

- Working on Floodplain permitting, applications and LOMAS
- Excavation permits/drive permits
- Altaria, Dartmouth Coach-3rd party
- TAC meetings, SRF, CSO closeout meetings, Street policy meetings, Corridor study meetings-NH Rte 120, Rte 4a

**South Main Street Bridge Project**

- Alternative design 2E preliminary design plans and permitting documents have been submitted to NHDOT and the City for review. Final review comments have been issued to the design engineer, which are currently being addressed. Final design fee negotiations are on-going. Additional right-of-way acquisition is pending.

**Downtown Tunnel Rehabilitation Project**

- Tunnel construction is complete except for a few punch-list items. Glass enclosure supplemental reinforcement has been installed and checked. Leaks that had developed toward the end of construction are being addressed, weather dependent.

**20 Spencer Street Project**

- Contaminated soil removal began on November 15 and is 95+ percent complete. Final soil sample results are pending. Shallow groundwater was encountered and had to be pumped, stored and properly disposed. Substantial completion is expected by January 31, 2022.

**Mt. Support Road/Lahaye Drive Intersection**

- Weston & Sampson has completed most of the wetland and survey work. Preliminary design is underway.

**Spencer Street Reconstruction**

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items, such as final paving, will be completed in the Spring of 2022.



### **Airpark Road Extension Project**

- Construction activities, prior to winter shutdown, were completed in December 2021. Remaining work items to take place in the Spring of 2022.
- The City is working with Liberty Utilities and Comcast to extend aerial utilities along the new roadway extension.

### **Mill Road Sewer Main Relocation/Slope Stability Project**

- Hoyle, Tanner & Associates, Inc. completed a feasibility study to assess potential relocation (complete or partial) of the existing sewer force main along Mill Road. They also evaluated slope stability upgradient and downgradient of the existing force main. Their final report has been submitted to the City.

## **RECREATION, ARTS & PARKS**

Winter recreation focuses on Pat Walsh Ice Rinks, xc ski trails, and indoor programming.

<b>Program</b>	<b>Residents</b>	<b>Non-Residents</b>	<b>Total</b>
Running Club memberships 2022	32	88	120
Harmony Night	4	8	12
Adult Drop In Soccer	10	8	18
Winter	4	3	7
Mid-Winter	5	4	9
Snowman Picture Frame Dec. 1 <sup>st</sup>	38		38
3D Winter Ornament Dec. 8 <sup>th</sup>	36		36
3D Gingerbread Man Dec. 15 <sup>th</sup>	36		36
Snowman Tea Light Ornament Dec. 22 <sup>nd</sup>	34		34
Snowman Glitter Mosaic Sign Dec. 29 <sup>th</sup>	32		32
Storrs Hill Lessons (Each class can take 8 participants)			
Adult Lessons – session 1			
Monday - Beginner	2	0	2
Monday - Intermediate	4	0	4
Monday - Advanced	2	0	2
Wednesday - Beginner	4	1	5
Wednesday - Intermediate	1	0	1
Wednesday - Advanced			0
Adult Lessons – session 2			

<b>Program</b>	<b>Residents</b>	<b>Non-Residents</b>	<b>Total</b>
Monday – Beginner	1	0	1
Monday – Intermediate			0
Monday – Advanced			0
Wednesday – Beginner	1	0	1
Wednesday – Intermediate	1	0	1
Wednesday – Advanced			0
Sno-Puppies Ski (Ages 4 – 1 <sup>st</sup> Grade) Each Class can take 8 participants			
Ski Never Ever	16		16
Ski Beginner	13	3	16
Ski Intermediate	1		1
Ski Advanced	4	0	4
Youth Alpine Racing & Ski Jumping	11	1	12
Youth Ski Jumping	3	4	7
Snowboard Lessons (2 <sup>nd</sup> grade +) Session 1 - Each Class can take 8 participants			
Monday – Beginner	4	1	5
Monday – Advanced	1	0	1
Wednesday – Beginner	2	3	5
Wednesday – Advanced	5	0	5
Snowboard Lessons (2 <sup>nd</sup> grade +) Session 2 - Each Class can take 8 participants			
Monday – Beginner	0	1	1
Monday – Advanced	1	0	1
Wednesday – Beginner	3	2	5
Wednesday – Advanced	1	0	1
Youth Ski Lessons (2 <sup>nd</sup> – 12 <sup>th</sup> Grade) Session 1 - Each Class can take 8 participants			
Monday - Beginner	7	2	9
Monday - Advanced Beginner	5	2	7
Monday - Intermediate	1	1	2
Monday - Advanced	3	0	3
Wednesday - Beginner	5	5	10
Wednesday - Advanced Beginner	6	2	8
Wednesday - Intermediate	8	1	9
Wednesday - Advanced	3	1	4
Youth Ski Lessons (2 <sup>nd</sup> – 12 <sup>th</sup> Grade) Session 2 - Each Class can take 8 participants			
Monday - Beginner	4	0	4
Monday - Advanced Beginner	2	1	3
Monday - Intermediate	4	0	4
Monday - Advanced	1	0	1
Wednesday - Beginner	7	0	7
Wednesday - Advanced Beginner	4	1	5

<b>Program</b>	<b>Residents</b>	<b>Non-Residents</b>	<b>Total</b>
Wednesday - Intermediate	3	1	4
Wednesday - Advanced	3	1	4
Telemark Lessons (Ages 12+)			
Telemark	2	6	8
Intro to Backcountry (Ages 18+)			
Backcountry	1	1	2
Basketball Registration is open Grades K – 2 <sup>nd</sup> Grade			
Kindergarten	18		18
1 <sup>st</sup> Grade	28		28
2 <sup>nd</sup> Grade	28	1	29
3 <sup>rd</sup> / 4 <sup>th</sup> Grade Girls	29		29
3 <sup>rd</sup> /4 <sup>th</sup> Grade Boys	21		21
Whaleback Afterschool Transportation			
Tuesday Transportation LMS	12		12
Thursday Transportation LMS	9		9

### **Parks Maintenance Project Updates**

<b>Major Projects</b>	<b>Status</b>
Holiday Lights & Decorations	Lights and pole decorations were on from Dec 4 until MLK Day in January. Locations include downtown Leb, Kilton Library, Lyman Bridge.
XC Ski Trails	River Park in West Leb, APD Trails, and MRG
MRG Maintenance	Weekly grooming and clearing
Northern Rail Trail	RTP Grant for bridge improvements granted for 2022.
Pat Walsh Park Ice Rink Installation	Daily ice clearing and resurfacing
Banner Installation for Arts & Culture Commission	Lebanon Artways also known as the Arts & Culture Commission designed and prepared banners to be installed in Lebanon and West Lebanon.
Beehive	Using regularly and ongoing asset building.
Public Art	Art Installation for the 2 pieces "Pollinators" and "Ironwood" unveiled Dec 4.

## Special Events

Event	Status
'Tis the Season – Dec. 4 <sup>th</sup>	Included Santa’s Tour of West Lebanon and Lebanon, North Pole Calling, 'Tis the Season Celebration on Colburn Park, Gratitude Cards, Horse carriage rides, snowglobe photo booth, “Frozen” characters, Art Installation in the Tunnel/Unveiling and more.
Full Moon Fiesta	Planning underway for Feb 12 event at Storrs Hill: 6:00 – 8:00 pm
Shamrock Shuffle	Planning underway for March 19 event

## Capital Project Updates

Project	Status
Playing Fields	No further progress in December
Community Center	Architect toured Seminary Hill. Working on concept design over next 6 weeks.
Civic Maintenance Building	90% complete. Anticipating plumbing and interior construction completion 2 <sup>nd</sup> week of January.
North Lebanon Park	Meeting with Dartmouth VP of Facilities to explore location ideas.