

**CITY OF LEBANON
MANAGER UPDATES
Month of August 2021**

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

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AIRPORT

August 2021	2021 Year to Date	2020 Year to Date
Enplanements	4,343	2,562
Aircraft Operations	21,463	17,306
Airport Expense*	\$948,339	\$1,467,632
CARES Grant – Jan 20, 2020-Jan 19, 2021	(\$50,431)	(\$760,442)
Airport Revenue*	\$962,997	\$540,940
ACRGP Grant - Jan 20, 2020-Apr 13, 2025	\$323,829	N/A
General Fund Support	\$244,960	\$385,610

* Includes Grant Funds – Change in tracking procedure from CARES to ACRGP

Airport Projects

Project	Tasks to Date	Tasks Remaining
AIP-59 18-36 Limited Scope ALP	<ol style="list-style-type: none"> 1. March 13, 2019 – met with NHDOT & FAA to discuss this project moving forward. Consensus was to develop a limited scope study to determine the needs to runway safety improvements. 2. Grant Award Package received July 5, 2019. 3. Project kick-off meeting held on October 9th. 4. Inventory and Forecasts accepted by FAA 11 June. 5. Facility Requirements and Alternatives reviewed, and edits sent to Stantec 9 July. Reviewed by FAA and NHDOT 6 August. 6. 29 January 2021 – Stantec, FAA, NHODT final draft review. 7. 16 February - Public Meeting to be held on March 23 at 6:30pm. 8. FAA review underway. 9. Final document being assembled by Stantec. <p>Airport Layout Plan signed by City and State.</p>	<p>Airport Layout Plan Final Narrative Report Project closeout –3rd quarter 2021.</p>
AIP-62 Terminal Loop Road and Public Parking Lot Paving	<ol style="list-style-type: none"> 1. Project advertised March. 2. Bid opening March 27. 3. Grant agreement signed. 4. G&C approval on 26 August. 	<p>Bid award - October Project start - May 2021.</p> <p>Paint lot and roadway – September 2021</p>

	<ol style="list-style-type: none"> 5. Contract with Blaktop for signature. 6. Milling and repaving started 11 June. <p>Paving complete</p>	Project closeout – October 2021.
AIP-67 Airport Coronavirus Relief Grant Program	<ol style="list-style-type: none"> 1. Grant application submitted to FAA – 18 February 2021 2. Grant offer signed – 13 April 2021. Grant for \$1,003,521. Drawdown to date \$564,530. 	<ol style="list-style-type: none"> 1. Grant Draw down – Summer 2021 – Summer 2022. 2. Grant closeout – Fall 2022.
AIP-64 Terminal and Maintenance Building Renovation	<ol style="list-style-type: none"> 1. 21 October 2020- Preliminary assessment of needs completed by Dubois King. 2. Eligibility discussion with Dubois King on 8 December. 3. 8 February 2021 - Terminal MEP evaluation 4. 12 March – 80% design meeting 5. Bids opening – 20 April 6. Grant application submitted to FAA – 23 April. <p>September 15 - G&C agenda for approval.</p>	<ol style="list-style-type: none"> 1. Perform work – Winter 2021 – Summer 2022. 2. Grant close out – Fall 2022.
AIP-65 Runway Safety Area Project Environmental Assessment	<ol style="list-style-type: none"> 1. 3 November - Meeting with FAA to discuss EA requirements. 2. Dubois King comparing 2012 EA with proposed project from AIP-59. 3. FAA meeting on 9 December to discuss scope. 4. Fee Negotiation completed 30 March. 6. Grant application submitted 16 April. 7. Grant August G&C agenda for approval. 8. Wetland delimitation 13-15 July, 10-11 August. <p>August 18 - G&C approval.</p>	<ol style="list-style-type: none"> 1. DuBois & King performs study – Summer 2021 – Spring 2022. 2. FAA review of EA – Summer 2022. 3. Grant closeout – Fall 2022.
AIP-66 FAA Reimbursable Agreement – Localizer Relocation	<ol style="list-style-type: none"> 1. FAA provided cost estimated for project. 2. Grant application sent to FAA 14 January 2021. 3. New FAA Lead Planner sent executed copy of reimbursable agreement for signature on 11 February 2021. 4. Grant application submitted to FAA – 10 March 5. Grant agreement received. 	<ol style="list-style-type: none"> 1. FAA performs study – Summer 2021 – Spring 2022. 2. Grant closeout – Summer 2022.

	FAA performing study.	
Airport Leases	Restaurant Space.	Estimated opening now in late August, late September 2021.
	TSA Lease	Lease expires 2022. Negotiations started.

ASSESSING

	Month to Date	Year to Date
Number of Property Sales	95	420
Number of Property Inspections	0	783

CITY CLERK

	Current Month Revenue	Year to Date	Prior Year to Date
Motor Vehicle Regs	\$276,334.00	\$1,948,842.42	\$1,795,030.29
Dog Licenses	\$456.00	\$12,650.50	\$7,774.50
Vital Records	\$2,846.00	\$20,865.00	\$18,341.00

Highlights:

- New Assistant City Clerk Jenna Kyle has joined the City Clerk's office. Jenna K. has an extensive background in banking and customer service. Welcome Jenna K!
- The Lebanon Police Department is assisting the City Clerk's office in contacting negligent dog owners. The list contained 77 unlicensed dogs. Any dog that remains unlicensed by September 23 will be issued a summons to Lebanon District Court.
- Solid Waste Permitting began on July 1. We issued 204 permits to in-person Lebanon residents during the month of August; those residents paid a \$10.00 application fee for City Clerk's staff to process their applications.
- Fifteen marriage licenses were issued in July. June, July and August are typically the most popular months for this service. Marriage licenses take about twenty minutes on average for staff to process.

FINANCE

REVENUES	2021 Budget	Current Month August	Year to date	% collected
General Fund	\$34,511,300	\$458,359	\$18,735,271	54%
Landfill	\$4,487,830	\$378,364	\$2,715,789	61%
Water	\$4,130,550	\$21,747	\$2,950,235	71%
Wastewater	\$7,368,570	\$34,899	\$4,895,524	66%
Airport	\$1,192,790	\$251,450	\$1,187,957	100%

EXPENSES	2021 Budget	Current Month August	Year to date	% expended
General Fund	\$35,211,300	\$1,969,682	\$24,120,733	69%
Landfill	\$4,498,830	\$202,668	\$2,714,370	60%
Water	\$3,724,290	\$105,182	\$2,974,720	80%
Wastewater	\$7,128,990	\$344,198	\$5,774,726	81%
Airport	\$1,358,250	\$70,096	\$897,908	66%

FIRE

August 2021	Current Month	Year to Date	Prior Year to Date
Fire	10	59	69
Rescue & Emergency Medical Calls	219	1782	1641
Hazardous Conditions	8	58	47
Service Calls	22	190	132
Good Intent Calls	36	192	159
False Alarms	37	244	204
TOTALS	346	2532	2252

Highlights:

- 08/01- units responded to Interstate 89 for a brush fire.
- 08/03- units responded to Plainfield Road for a motor vehicle fire.

- 08/04 - units responded to Mechanic Street for a cooking fire.
- 08/04 – units responded for mutual aid to a building fire in Hanover.
- 08/06 – units responded to Lucent Drive for a propane leak.
- 08/11 – units responded to Spencer Street for a vehicle into a utility pole. The occupant was trapped in the vehicle due to downed power lines.
- 08/17 - units responded to Centerra Parkway for an outside fire.
- 08/18 – units responded to Mascoma Street for a cooking fire.
- 08/19 – units responded to South Main Street for an electrical fire in an Advance Transit bus.
- 08/24 – units responded to Glen Road for a motor vehicle fire.
- 08/25 – units responded mutual aid to Canaan for a building fire.
- 08/31 - units responded to Centerra Parkway for a cooking fire.

Other Events & Activities

- Department began hosting Paramedic Student ride-a-longs.

**Annual Department Revenues
\$809,807.00**

HUMAN SERVICES

Collaborative Meetings & Pooled Resources

Team/Group:	Meeting Date:	
Upper Valley Housing Support Team	8/5/2021	†
Housing First Working Group	8/13/2021	†
Upper Valley Continuum of Care	8/26/2021	†
NH Balance of State Continuum of Care	Did not meet	
NH Coalition to End Homelessness	Did not meet	
Energy Advocacy Council	Did not meet	
Lebanon Community Nurse Steering Committee	8/31/2021	†
NH Local Welfare Administrators Association	Did not meet	

† Participated by video

Monthly In-Office Activity

Authorized Voucher Totals

	August 2021	August 2020
Rent Assistance	\$450.00	\$2,725.00
Security Deposit*	\$0.00	\$205.00
Motel Assistance**	\$0.00	\$7,256.94
Cremation	\$0.00	\$100.00
Total	\$450.00	\$10,286.94
Year-to-Date	\$52,042.35	\$65,181.15

*Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.

Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing. *The NH Emergency Rental Assistance Program is providing funding for motel stays. Human Services is referring all households needing emergency housing to NHERAP.***

Assisted Cases

August 2021	1 case involving 1 adult and 0 children Extensive case management provided to 0 households
August 2020	12 cases involving 12 adults and 9 children Extensive case management provided to 4 households

Notices Issued in August 2021 vs 2020

Rent/Security deposit	1	10
Motel	0	10
Cremation	0	1
Denials	0	2
Pending Decisions	1	0
Applications Withdrawn	0	0
Sanctions	0	0

Contacts with clients in August 2021 vs 2020

Walk-Ins	0 ~	0
Scheduled Appointments	5	37
Home Visits	0	0

~ The Human Services office is not offering walk-in hours at this time.

Case Collaboration/Referrals in August 2021

AGENCY	August 2021	Year-to-Date 2021
Tri-County CAP (homeless outreach/shelter/coordinated entry)	2	31
Tri-County CAP (rent/security/NHERAP)	4	34
Tri-County CAP (fuel/electric)	2	14
LISTEN (housing)	2	39
LISTEN (fuel/electric)	3	9
LISTEN (food)	0	4
LISTEN (discretionary funds)	0	1
Haven (shelter)	3	19
Haven (housing)	0	1
Haven (food)	0	0
Haven (discretionary funds)	0	0
NH DHHS (food stamps)	4	30
NH DHHS (cash assistance)	1	6
NH DHHS (Medicaid)	2	11
NH Bureau of Elderly and Adult Services	1	5
NH Employment Security	0	1
Senior Center/Service Link	2	9
Headrest	1	3
UVGEAR	2	9
WISE	0	6
West Central Behavioral Health	1	8
Catholic Charities	0	3
Good Neighbor Health Clinic	0	3

Easter Seals/Supportive Services for Veteran Families	0	1
Other NH Town Welfare office	2	21
VT Economic Services	0	5

Reimbursement Received in August 2021 & YTD

	Client	SSI	Medicaid	Other Town***
August 2021	\$0.00	\$0.00	\$0.00	\$0.00
Year-to-Date	\$245.00	\$3,565.00	\$0.00	\$0.00

***Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

Liens in August 2021: Issued=0 Discharged=0

LIBRARY

	Month	YTD
Circulation of library held items	6,502	32,097
Circulation of ebooks and downloadable audiobooks	2,860	23,241

Due to supply chain issues that have impacted construction, our date for moving books and furniture back into Lebanon Library has been pushed back to September 29th. We will get everything reshelved and will reopen the newly renovated building to the public sometime in the middle of October.

Our reopening celebration will be held on Saturday, November 6th at 1 pm. We are excited to have people back in this gem of a building on the green, and to share the improvements with the community!

The library foundation is only two thousand dollars shy of our \$300,000 fundraising goal. The community response has been overwhelming. There will be many plaques in the building honoring those who gave toward this campaign.

Scout Noffke is interested in joining the library board as an alternate trustee. She is a librarian at Dartmouth, so she has a good deal of knowledge about libraries.

PLANNING & DEVELOPMENT

Permit/Applications August	Res.	Comm.	Total YTD Jan- Aug 2021	Total Prior Year Jan- Aug 2020	YTD Permit Fees Collected (Jan-Aug 2021)	Prior Year Fees (Jan-Aug 2020)
Building Permits	22	17	390	281	\$371,525.17	\$958,416.25
Planning Board Applications	1	1	15	18	\$6,475.45	\$71,161.50
Zoning Board Applications	0	3	19	18	\$4,477.70	\$5,189.15

Inspection Activity	
Total inspections for the Month of August	183 / YTD=1364

POLICE

Manager Updates for August 2021

	Current Month	Year to Date	Prior Year to Date
Dispatch Calls for Service	2829	21466	21382
Police Calls for Services	2435	18278	16623
Incident Based Reporting Calls	87	673	571
Traffic Accidents	55	481	417
Property Damage	29	199	176
With Injury (possible)	0	40	59
Involving Bicycle or Pedestrian	0	2	5
Referred to Outside Agency	1	7	3
Hit and Run	14	123	96
Parking Lot	15	159	153
Arrests	70	639	728
DWI Arrests	5	41	40
Motor Vehicle Stops	254	2820	3006
Warnings	218	2626	2799
Citations	16	167	153
Problem Oriented Policing Calls	207	776	531

Community Involvement

On August 3, 2021, the Lebanon Police Department hosted National Night Out in Colburn Park.

On August 9, 2021, Corporal Jeremy Perkins and K-9 Blesk did a demonstration for children at the Kendal at Hanover.

On August 26, 2021, the Lebanon Police Department hosted an Ice Cream with a Cop event with Ice Cream Fore-U.

The Lebanon Police Department held one Rape Aggression Defense (RAD) course for the public on 8/23/21, 8/25/21, 8/30/21 & 8/31/21.

PUBLIC WORKS

Solid Waste

Month: August	2021	2020
Landfill Facility Received (MSW)	3,315 (tons)	2,867 (tons)
Construction & Demolition Waste	182 (tons)	278 (tons)
Wastewater Bio-solids Received	341 (tons)	290 (tons)
Leachate Generation & Pumping	* (gallons)	227,679 (gallons)

*Flowmeter flow data is not available.

Recycling

- Recycling revenues for 2021 continue to be above projections.

Water Treatment Plant

Month: August	2021	2020
Water Treatment Plant-Production	55.148 MG	54.293 MG
After Hour Call-in's	6	

- The water treatment plant pumped 0.855 million gallons more than August 2020 reflecting a 1.6% increase.

Laboratory Highlights

- All monthly required testing was completed, and all results passed.

Equipment Repair/Maintenance

- Repaired splash boards at the intake.

- Installed emergency eyewash stations at two of our remote stations that have chemical addition.
- DHMC Booster station - One of the motors to one of the pumps had to be rebuilt. We purchased a used one for a spare and are in the process of having the original one rebuilt. It is in the budget to replace one of these pumps & motors in 2022.
- Due to the high temperatures throughout August, and construction demands, extra time was spent this month monitoring chlorine residuals throughout the system, flushing lines and keeping our booster chlorinators running properly.

After hour call-in:

- There were six after hour call-ins in August.

Customer Service / Water Quality Inquiries:

- There was one dirty water call that came into the water plant this month. We believe it was caused by construction activities.

Training:

- There was one training event in August.

Wastewater Treatment

Month: August 2021	2020	2021
Daily Avg. flow treated	1.1275 MGD	1.5328 MGD
Solids Inventory	10,108 lbs.	11,271 lbs.
Septage Receiving	251,720 gal.	186,015 gal.

Operations highlights

- There were no exceedances of our NPDES permit for the month of August 2021.
- Lebanon Wastewater treated 47,516,400 gallons of wastewater in August.
- Lebanon Wastewater treated 186,015 gallons of septage for the month of August, considerably less than the year prior.
- Lebanon Wastewater dewatered and delivered 165.65 wet tons of sludge to the landfill in August 2021.
- Effluent quality was very good for the month. TSS average was 4.0 mg/l. BOD average was 5.0 mg/l for the month.
- Lebanon wastewater continues to develop an emergency response plan to outline proper response to complex situations and emergencies such as control failure of equipment and power loss. This is an ongoing document which we will develop over many months.
- WWTP staff continue to evaluate odor control measures in the collection system. Hydrogen sulfide data loggers have been placed into the collection

system at specific locations to allow for plant staff to monitor H2S levels. This data will allow us to make better informed decisions on treatment moving forward.

- A new swing check valve has been purchased for installation at 12A pump station.
- The septage receiving grinder was out of commission due to a short in wiring. New wiring was pulled from the MCC to the grinder, and it is back in business.
- The blended sludge tank mixer failed once again in August. Operations and maintenance quickly replaced the mixer with a spare unit and got the tank back in service. A non-submersible long shaft lightning mixer is being looked at as a possible replacement. Submersible mixers are not needed in these applications.
- We have finished our total nitrogen reduction trials for the time being. Process and plant modifications are necessary to continue with our trial at this point which would endure cost to complete. The goal of this trial was to determine how low we can get our total nitrogen and what process modification we may need to implement in the future to achieve compliance with our limits. The staff has come up with different ideas that we have been testing within our treatment process to see what process changes would work best to substantially lower our total nitrogen leaving the plant. Our trial was successful in lowering our total nitrogen by 2-3 mg/L on average. An engineering evaluation might be necessary to determine if the cost of process upgrades to continue the trial would be warranted.

Laboratory

- TKN testing and analyzing once per week per EPA discharge permit requirements. It is required once per week after March 1st and continues until the end of September.
- Plant nitrification is very good, with full nitrification and denitrification present. We saw a monthly average of 8.13 mg/L total nitrogen in our effluent for August, compared to 12.50 mg/L leaving the plant in 2020. Our trial study for nitrogen reduction is lowering our total nitrogen in the effluent effectively. We are finished with our trial but have left some process modifications in place to continue to lower our total nitrogen numbers.
- TKN average for August was 1.62mg/l.
- Monthly BOD 5.0 mg/l.
- Turbidity of final effluent 2.27 NTU.
- Effluent TSS is 4.0 mg/l.
- S.V.I. average for August is 112.
- DMRQA PT samples have been tested and results sent to sigma for year 2021. This is a program which is used to accredit our lab testing results by analyzing samples with a known value by the administrator only. Our results are compared to these known values and a determination can be

made that Lebanon wastewater produces accurate results to NHDES and EPA for reporting. Our results should be available within the next couple months. Historically we are 100% accurate in our results.

- The lab is updating procedures, methods, QA/QC and SOP's based on current standard methods and 40 CFR/ Chapter 136. This is ongoing for the next few months.

Industrial Pretreatment Program

- Continued review of industrial discharge permits.
- We are continuing with sampling for all industries needing permit renewals.
- Weekly collection system monitoring for BOD, COD and TSS is still being conducted. We are monitoring three different locations and will plot testing results to show potential trends in pollutant concentrations. This data will be trended to show areas of concern in the years to come and will assist us in determining where most of the plant loading is coming from.
- We are continuing the project of identifying and permitting all private sewage pump stations within the City of Lebanon or pump stations that may discharge to the City of Lebanon from a neighboring community. The purpose of this is so the city is aware of the locations of each of these stations, and the owner of such station is aware of their responsibility to maintain it appropriately.

Industry profiles are being put together via PowerPoint to give plant staff an overview of the process, pollutants and flows of each individual industry. It is good knowledge for staff to be aware of what industries are located in Lebanon and what potential hazards they pose to the WWTP.

Fleet Maintenance

In the month of August, the mechanics continued with normal maintenance and continued work on the Holder sidewalk tractor PTO clutch replacement. We try to have all projects finished by the end of the month to be ready for the NH vehicle inspection month. The mechanics continued to work one day a week on the equipment at the Landfill. The new 2021 John Deere loader came in for the Landfill.

Highway Maintenance

The Highway Operation & Maintenance crew demolished the Recreation Building at Civic Park in preparation of the new building. The crew finished the trail connecting the DPW office to the Rail Trail. The crew continued with roadside mowing/catch basin cleaning and repaired two sections of guardrail on Hardy Hill Road. Blaktop, Inc paved Foliage View, Moss Road, Stone Hill Road and Deer Run.



Blacktop, Inc. paving Deere Run



Blacktop, Inc. paving Stone Hill



Blacktop, Inc. paving Moss Road



Alan Hamilton painting at DPW

Cemetery

August	2021
Cemeteries & Park Maintenance	
Burials/Cremations	2-Full/5-Cremation
Entombments	0
Grave/Trust Fund Sales	4-GR/ 4-Special Reserve
Grave Transfers	2
Foundations	4
Place Grass Marker	0

In August there was a slight decline in burial services due to all winter hold over services being completed. August consisted of 2 full burials, along with 5 cremation burials, all of which were conducted during weekday hours.

Staff continued our rotation of mowing and string trimming all cemeteries and green spaces throughout the city. Our seasonal staff has decreased from 5 to 2. This will have a slight effect on the progress we make mowing, as there will likely

be less string trimming happening due to the lack of staff. It will likely be less noticeable as the grass growth is starting to slow. Along with mowing, we will begin some fall cleanups throughout as the leaves are beginning to turn and starting to drop in some areas.

Valley Cemetery maintenance building had significant progress this last month. The structure is completely enclosed and watertight. All electrical and plumbing have been roughed in. Siding is beginning to go on the exterior while awaiting the insulation crew which are expected to be here the week of September 13th.

September will continue to be mowing rotation and preparation for our fall pour of monument foundations. We will begin cleanups in cemeteries, as well as prepare to transition on taking over the recreation's responsibilities of mowing and fall cleanups.

Energy & Facilities

Streetlight Conversion Project

No News to report this month.

Solar

Police Station and Landfill Maintenance - Test results from Burlington Communications for the solar array on the police station indicated no significant interference.

Valley Cemetery and Civic Field Buildings' Solar – Catamount Solar will be installing solar PV the Civic Field and Valley Cemetery buildings this fall.




LEAC: Municipal Aggregation

The Lebanon Community Power held a public Hearing with the City Council on August 18, 2021, on the proposed Electric Aggregation Plan This plan is designed to bring greener, less expensive electric power options to Lebanon customers of Liberty Utilities. Please see the [City of Lebanon webpage](#) for additional detail on The Electric Aggregation Plan.

Facility Assessment Plan

The FAP reports are proving very useful for entering building asset data into Beehive. The panoramic views of three facilities can be viewed here:

- [Airport Terminal](#)
- [Soldiers Memorial \(GAR\) building](#)
- [Veterans Memorial Pool mechanical room](#)

A viewer can 'scan' a building in 360 degrees by clicking on this  or this  icon to get into a room, and then this icon  to rotate the view:

Asset Management

The work continues.

Other

- The Energy and Facilities Manager (EFM) has been working with the City's Joint Loss Management Committee to oversee a State of New Hampshire Department of Labor NHDOL safety inspection that was performed in May. We are now working with all departments to implement the recommended measures. An update letter to NHDOL responding to their inspection will be submitted to them by 9/20/21. Adequate staff safety includes equipment like eyewash stations in buildings that have chemicals, safety data sheets for toxic compounds, and the testing of chains used by heavy equipment to make sure that they still up to the jobs that our crews put them to.
- The EFM is drafting a request for proposals (RFP) for a new contract to maintain all City heating, ventilation, and air conditioning (HVAC) units. Honeywell has been the company handling this over the last 4.5 years. We are exploring different types of HVAC contracts and interviewing other municipalities to determine what would really work best for Lebanon at the best price.
- The City Manager has requested that all the City's back-up stand-by generators be put under one contract. The EFM and other DPW staff have been working on this and should issue an RFP soon.

Engineering

CSO#23-Contract #11 Mechanic Street Area and Guyer/Young Street Area (phase 2)-Park Construction

- Restriped crosswalks and stop bars- with thermo in August
- Additional walk held late July conducted with contractor, City and RPR, about lawns. They will be back in the fall to address the additional aerating, and reseeded (lawn restoration to occur in September).
- Pavement Break repairs explored and patched. Contractor will repave in the month of September.

CSO#23-Contract#12 Ora, Avon, Freeman, Bomhower, Myra, Mascoma and Mechanic Streets and cross-country areas between Mascoma St. and Mechanic St. and, Mechanic St. to the Mascoma River

- Final paving occurred August 10th and 11th
- Lawn restoration will be re-addressed this fall
- Added paving areas to contract – to connect CSO#11 and #12 on Mascoma Street, occurred end of July. Milling, paving top occurred August 10th, 11th and striping August 12th and 13th
- Payment requests and the final disbursement request submitted to NHDES to close out loan

CSO#26- Contract#13 –Rte. 12A, Romano Circle and Cross-country to interceptor

- Utility poles replaced- Liberty and all utility lines moved, and all existing poles removed
- Sewer separation completed-met Nov. 1 deadline for complete separation of the CSO projects- more work to do with infrastructure but EPA mandate reached
- All sewer lines completed, sewer services complete
- Waterline replaced for most of the project along 12A, except where the existing is a conflict and tie-ins need to occur
- Waterline main completed on 12A and along Romano
- Began water Services
- Began Box cutting roadway along 12A
- Drainage trunkline installed – still CB's left to install
- Outfall to River installed, headwall and connection and Cross-country drainage completed

Miracle Mile Pedestrian Improvement Project -Phase 2 and 3

- Phase 2 Project Completed, and Phase 3 designed

Mechanic Street Round-a-bout – (no change)-moving forward

- Design underway - meetings held with Historical on the NEPA
- Additional meetings and correspondence with NH Cultural Resources
- Monthly Meetings with consultant held
- Additional survey completed
- Meeting being set with ROW bureau, still waiting on date
- Community Meeting being set for first part of September for a walk about and then a council update

Hillcrest

- Coordinating with Utility companies - awaiting on consolidated to move off lines- some has been moved- 4 poles still an issue
- Meeting with residents on drainage, lawns plantings and access
- Seeding work completed-some did not take so will eliminate weeds, reseed and mulch first part of September
- Completed box cutting, drainage ditches, loaming
- Milling and paving completed on Moulton Ave, Moulton Ave Sidewalk, DPW, and final paving of Prospect Street
- Still waiting on pavement striping
- Crossing -flashing beacons and landings installed, as well as signs

City Hall Project-Phase 3

- VAV's identified for replacement - work completed except the valves on level 3 in the Cyber Area
- Issues with Chillers- resolution still being explored
- System still to be balanced one more time
- Bathroom renovations completed
- Working on the punch-list, update meetings held

Kimball Street Reconstruction Project

- Meeting held with residents for the week of August 2nd.
- Continuation of working on plans
- Project made the NHDES SRF list for sewer funding- going to Council for funding to bring plans up to SRF Compliance
- Looking at wall options and road alignment to cut construction costs

Hanover Street/NH120 Bridge Project (no change)

- Design contract is proceeding.
-

Truesbrook Bridge Project

- Working with utilities for meeting on temp pole and permanent pole relocations prior to going back to meet with residents on the easements

Other Items:

- Working on Floodplain permitting, applications and LOMAS
- Excavation permits/drive permits

South Main Street Bridge Project

- Alternative design 2E preliminary design plans and permitting documents have been submitted to NHDOT and the City for review. Additional right of way acquisition is pending.

Downtown Tunnel Rehabilitation Project

- Tunnel construction is complete except for a few punch-list items.

20 Spencer Street Project

- Contaminated soil removal work is pending preparation of an RFP/bid package for contractor bidding, which is currently on-going.

Mt. Support Road/Lahaye Drive Intersection

- Developer paid conceptual design has been prepared and reviewed. Basis of design report has been received and reviewed. Preliminary design, final design and permitting are pending. DPW actively preparing an RFP for the final stages of design and permitting for this project.

Spencer Street Reconstruction

- Easement documents are complete, and negotiations with impacted abutters are ongoing.
- Construction began July 16, 2021, and is on-going.

Airpark Road Extension Project

- L&M Construction began work in May 2021. Site base grading is completed, utility installations are ongoing.
- The City is working with Liberty Utilities to extend power and other utilities along the new roadway extension.

Mill Road Sewer Main Relocation/Slope Stability Project

- Hoyle, Tanner & Associates, Inc. is working on a feasibility study to assess potential relocation (complete or partial) of the existing sewer force main along Mill Road. They are also evaluating slope stability upgradient and downgradient of the existing force main. Their report is pending further field evaluation and overall assessment.

RECREATION, ARTS & PARKS

Program Updates:

Summer programs wrapped up in August, and several Fall programs began, along with significant special events.

Program	Residents	Non-Residents	Total
Couch to 5K running	20	8	28
Carl Wallin's Throw Club	10	2	12
Adult Softball – end of season tournament	9 slow pitch	4 modified	234 players
Adult Drop-in soccer	8	8	16
Swim Lessons – 3 sessions	153	28	181
Pool Season passes	88 family	6 adult	2 youth
Camp Rec Arts Parks - 6 weeks	443	32	475
UV Running Series	8	26	34
Running Club memberships	68	159	227
Soccer: 5 th 6 th Boys	33	0	33
Soccer: 5 th 6 th Girls	16	0	16
Soccer: 7 th 8 th Boys	22	4	26
Soccer: 7 th 8 th Girls	31	18	49

Program	Residents	Non-Residents	Total
Tackle Football	14	11	25
Fall Cheerleading	8	1	9

Parks Maintenance Project Updates

Major Projects	Status
Baseball / softball field prep	Ongoing
Park turf maintenance	Setting up for Fall sports and ongoing mowing/trimming. Fall fertilizing and overseeding.
MRG Maintenance and Improvements	Weekly sweeping and litter management.
Northern Rail Trail	Downed Tree removal
Pool Operations	Addressing spray pool leak and end of season procedures
Beehive	Using regularly and ongoing asset building.
MRG expansion	Upcoming Sept 21 meeting with DOT

Special Events

Event	Status
Thursdays in Park – Colburn	Children’s performances at noon. Free
Storytime Wednesdays – Colburn Park	Noon partnership with Library. Free
Fitness Tuesdays – Colburn Park	Noon partnership with CCBA. Free
Paws in the Pool	32 participants plus dogs
Food Truck Festival	August 27 & 28. 1100 tickets over two days
Summer Celebration	Good attendance with music and fireworks
Summer Concerts	www.LebanonNH.gov/concerts . Thru Aug 26

Capital Project Updates

Project	Status
Playing Fields	Back to the drawing board
Community Center	City Manager and City Council in conversation with SAU88 and School Board
Civic Maintenance Building	Frost walls complete. Next steps: utilities and foundation