

City of Lebanon, NH  
Engineering Services Division  
193 Dartmouth College  
Highway Lebanon, NH 03766  
Tel: (603) 448-3112  
Fax: (603) 448-2671  
[engineering@lebanonnh.gov](mailto:engineering@lebanonnh.gov)

# Excavation Permit Application

Minimum 72 hours prior is Required for Approval  
Emergency Permits must be obtained next business day  
EXCAVATIONS ARE NOT PERMITTED FROM 11/15-4/15

**Applicants: Fill out Sections 1-4 Only**

**1**

Applicant Name: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
24 HR EMERGENCY TELEPHONE: \_\_\_\_\_

**City Use Only:**

Permit #: \_\_\_\_\_  
Approved By: \_\_\_\_\_  
Approval Date: \_\_\_\_\_  
Expiration Date: 30 Days from Approval  
Project Name: \_\_\_\_\_  
Conditions: \_\_\_\_\_

**Fees:**

@ New Permit @ Renewal

Administration and Inspection Fee: \$200 Non-Refundable)

Roadway Degradation Fee (\$5.00f H):  
\_\_\_\_\_sf x \$5.00f H \$ \_\_\_\_\_

Pavement Life Reduction Factor \$ \_\_\_\_\_

<2 yrs old — 3 x street damage fee  
2-5 yrs old — 2 x street damage fee  
> 5 yrs old — no pavement life reductant factor

Pavement Age: \_\_\_\_\_

Sub-total

Previous Payments \_\_\_\_\_

**Total Due:**

Date Paid: \_\_\_\_\_

Form of Payment \_\_\_\_\_

Receipt #: \_\_\_\_\_

Field verification of excavation size: \_\_\_\_\_

Additional Fees: \$ \_\_\_\_\_

Final Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Completed Project Inspected and Accepted

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2**

DIG SAFE# \_\_\_\_\_ 1-888-344-7233  
Police Dept. Sign Off: \_\_\_\_\_  
Fire Dept Sign Off: \_\_\_\_\_  
Effective Date: \_\_\_\_\_, 72-hour notice for Dig Safe  
Insurance Certificate #: \_\_\_\_\_  
Insurance Agency: \_\_\_\_\_  
Permit Bond: \_\_\_\_\_  
Bond Agency: \_\_\_\_\_  
Bond Issue Date: \_\_\_\_\_ Bond Expiration Date: \_\_\_\_\_

**3**

Excavation Location: \_\_\_\_\_  
Scheduled Start Date: \_\_\_\_\_ Completion Date \_\_\_\_\_  
Temp. Patch Date: \_\_\_\_\_  
Excavation Type: @ Open Cut \_\_\_\_\_ @ Other: \_\_\_\_\_  
Excavation Size: Width \_\_\_\_\_ Length \_\_\_\_\_ Sq. Ft. \_\_\_\_\_  
Total Sq. Ft. Pavement Effected: \_\_\_\_\_  
Total Sq. Ft. Infrastructure Effected: \_\_\_\_\_  
Purpose of Excavation:  
 Water  Sewer  Storm Sewer  Gas  
 Electric  Telephone Other \_\_\_\_\_  
Type of Work:  
 New Construction  Alteration  Repair/Replace  
 Emergency Repair

**4**

By undersigning this application, the Applicant acknowledges that he/she has read and hereby agrees to abide by the City of Lebanon's Excavation Permit Conditions and Construction Requirements, the City's Code of Ordinances, Chapter 152, Streets and Sidewalks, Article II, Excavations, Ordinance #2019-04, and any other ordinances, special conditions, restrictions, and regulations that may be imposed by the Engineering Services Division.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_