



Lebanon Winter Farmers' Market Application 2016-2017

Please join us for the ninth season of the Lebanon Winter Farmers' Market. The market will take place at The Lebanon Senior Center, 10 Cambell Street, Lebanon, NH. As usual, the market will take place on the third Saturday of the month, November to April, 10:00AM to 1:00PM.

The market gives vendor precedence to Agricultural Vendors, but is excited to accept crafters and prepared food vendors. **Craft Vendors:** All craft vendors are asked to submit a photograph of their work. All items must be hand crafted by you. We will accept crafters on a case-by-case basis, giving precedence to products using natural and agricultural materials. **Prepared Food Vendors:** In an effort to support local agriculture and ready-made foods, ***we are asking all prepared food vendors to use 25% local ingredients and advertise this on their product.*** Vendors preparing their own agricultural products will be counted as Ag vendors and given first precedence at the market. All prepared food vendors must comply with NH food licenses and food-handling regulations.

In an effort to recruit specialty products and expand the product offerings at the market, we have a **Cooperative Booth** vending option. Vendors who sell products that are not already sold at the market will be given the option of cooperative selling. How it works: a current vendor can agree to sell a specialty product for another vendor (milk, soft cheese, yogurt, etc). All cooperative booth items will be reviewed before they are accepted into the market. If you plan to have a cooperative booth- this **MUST** be indicated on your application.

The market itself will operate essentially the same as years past, with vendors able to unload beginning at 8:30AM. **There are no tables** available at this time, so please bring everything you need for setup. We plan to have live music at all of the markets and continue to promote the EBT and Debit Card program.

At this time, booth spaces are approximately 10x5 feet ,with some larger and smaller spots. Please indicate how much space you need on the application.

The Market runs rain, snow, ice or shine! All vendors are expected to attend the markets they register for. Please call ahead at least 24 hours before the market in order to cancel a space.

Market Dates, 2016/2017:

Saturday, November 19, 10am-1pm
Saturday, December 17, 10am-1pm
Saturday, January 21, 10am-1pm

Saturday, February 18, 10am-1pm
Saturday, March 18, 10am-1pm
Saturday, April 15, 10am-1pm

Vendor Fees

Full season (6 weeks) \$18 per market (plus one-time \$10 registration fee) = **\$118.**

Partial season \$22 per market (plus one-time \$10 registration fee). Fees are due day of market. Vendors are responsible to pay for all markets they sign-up for.

**Applications are due by end of business day October 24.
Incomplete and late applications will not be considered.**

PLEASE MAKE CHECKS PAYABLE TO:
CITY OF LEBANON
LEBANON FARMERS' MARKET
c/o Lebanon Recreation & Parks Department
51 North Park Street
Lebanon, NH 03766

Questions?

Lindsay Smith, Market Coordinator - 603-448-5121 or 603-306-7927
Lindsay.Smith@lebcity.com - www.lebanonfarmersmarket.org

Please save this page for your reference-
Do not mail in.

LEBANON WINTER FARMERS' MARKET
VENDOR APPLICATION 2016-2017

Your Name _____ Farm/Business Name _____

Street Address _____

Town/State/Zip _____

Phone _____ Email _____ Is email a reliable way to reach you? _____

Website _____

Returning Vendor? _____ Booth Size Request (if different than 10x5) _____

New vendors, please provide a picture of your booth.

Please provide proof of product liability insurance:

Insurer _____ Policy # _____

Market Dates

_____ Full Season, (6 weeks) \$18 per market, plus one-time \$10 registration fee, **\$118**

_____ Partial Season, \$22 per market, plus \$10 one-time registration fee.

Vendors are EXPECTED to pay for all weeks they sign up for. If market is cancelled due to inclement weather- you are not held accountable. Market is rain/snow or shine.

Please indicate which weeks you plan on attending:

Nov. 19 _____ Dec. 17 _____ Jan. 21 _____ Feb. 18 _____ March 18 _____ April 15 _____

Product Information:

Estimate the percentage of product you sell in each category:

_____ % Agriculture _____ % Prepared Foods _____ % Dessert Foods _____ % Drinks _____ % Crafts

Agricultural Products (items are considered agricultural if they are farm products or are made/produced from farm products – ie, soap, wooden cutting boards, etc. are counted as agriculture if produced from your land) Full description of products :

Prepared Food Products

Are you using 25% local products? Yes _____ No _____

Full description of all prepared food products:

Do you plan to sell a drink? Yes _____ No _____. Please describe the drink and list drink ingredients:

Craft Products

Full description of all products:

Are your crafts made from local/agricultural/natural products? (ie wood, clay, wax). Yes _____ No _____

Please describe what your products are made of: _____

Please provide a picture(s) of your products. Pictures will not be returned.

Cooperative Booth:

Is this a cooperative booth? Yes _____ No _____

If yes, please list the other business with whom you are cooperating and a brief description of your cooperation arrangement (i.e.: staffing, products, fee payment)

As a vendor at the LEBANON FARMERS' MARKET, I agree that prior to offering any products for sale at the market, I am/will become familiar with the Market Rules and NH State Regulations pertaining to my product and agree to comply with the provisions of these documents. I understand that individual product liability is my responsibility. I do hereby release the LEBANON FARMERS' MARKET, the Market Coordinator, and the City of Lebanon from liability due to my product(s).

signed _____ *date* _____