

FINAL

**BOARD OF ASSESSORS
WEST MEETING ROOM, CITY HALL
Wednesday, August 22, 2018
12:00 PM**

MEMBERS PRESENT: Jay Hutchins (Chair), Barry Seaver (Vice Chair), Shane McDonald, Frank Mastro

MEMBERS ABSENT: Falguni Mehta

STAFF PRESENT: Rick Vincent (Chief Assessor)

GUESTS: None

I. **Call to Order** – Jay Hutchins (Chair) called the meeting to order at 11:58 PM.

II. Acceptance of Minutes

Motion by Barry Seaver to approve the July 25, 2018 Minutes as written. Seconded by Shane MacDonald.

**Motion approved (4-0).*

III. Old Business

a. Exemptions

i. First Baptist Church (Map/Lot 92/217)

A decision on the religious exemption application was tabled at the July 25th meeting in order to research the religious exemption status for the Methodist Church when it was destroyed by arson in the 1990's. Assessor Vincent researched the Exemption status of the Methodist Church. He stated that it appears that the Methodist Church retained its exemption uninterrupted while the church was in the process of rebuilding.

Motion by Barry Seaver to approve the religious exemption application for the First Baptist Church. Seconded by Shane MacDonald. **Motion approved (4-0).*

IV. New Business

a. Administrative Abatements

i. Kathleen Varnese, Map/Lot 86/20/100

The subject property at 18 South Main Street was purchased by the City of Lebanon on July 27, 2018. A prorated share of the paid taxes is to be refunded to Kathleen Varnese.

Motion by Shane MacDonald to approve the abatement application. Seconded by Barry Seaver. **Motion approved (4-0).*

b. Abatement Applications

i. Carter Country Club Inc, Map/Lot 132/16

Assessor Vincent stated that documents requested of the property owner's tax representative were not provided. Without the documents, the Assessor is unable to make an educated recommendation on the abatement application.

Motion by Frank Mastro to deny the abatement application. Seconded by Shane MacDonald. ***Motion** approved (4-0).

c. Veteran's Credit

i. Mary Jane Thibodeau, Map/Lot 59/60

The applicant is the spouse of a deceased veteran who was receiving the credit.

Motion by Shane MacDonald to approve the Veteran's Credit Application. Seconded by Barry Seaver. ***Motion** approved (4-0).

ADJOURNMENT-

A MOTION was made by Shane MacDonald to adjourn the meeting at 12:07 PM. The Motion was seconded by Barry Seaver. * Motion was approved (4-0).

The meeting was adjourned at 12:07 PM.

Respectfully submitted
Richard Vincent
Chief Assessor