

**BOARD OF ASSESSORS**  
**MINUTES, REGULAR SESSION**  
**Wednesday, August 19, 2020 12:00 PM**  
Remote Via Microsoft Teams: LebanonNH.gov/Live

**MEMBERS PRESENT:** Jay Hutchins (Chair), Barry Seaver, Brian Ware

**MEMBERS ABSENT:** Falguni Mehta, Frank Mastro

**STAFF PRESENT:** Rick Vincent (Chief Assessor);

**GUESTS:** None

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1       **I. Call to Order** – Jay Hutchins (Chair) called the meeting to order at 12:01 PM.  
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3       **II. Acceptance of Minutes**

4           **a. July 2, 2020 Minutes**

5       Chair Jay Hutchins wished to table the July 2, 2020 minutes due to a lack of a quorum of Board Members  
6       present at the July 2, 2020 meeting.  
7

8           **b. July 29, 2020 Minutes**

9       **Motion** by Barry Seaver to approve the July 29, 2020 minutes. Seconded by Brian Ware. \*Motion  
10       approved (3-0).  
11

12       **III. New Business**

13           **a. Abatement Applications**

14               i. Gros Ventre River LLC, Map/Lot 102/39

15       Chief Assessor Rick Vincent discussed his reasoning for recommending denial of the application, stating  
16       that very limited Income & Expense info was provided by the property owner. Also, a copy of the  
17       appraisal report done for the purchase financing was not provided. Board members asked several question  
18       of Chief Vincent.  
19

20       **Motion** by Brian Ware to deny the abatement application. Seconded by Barry Seaver. \*Motion approved  
21       (3-0).  
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23               ii. Dana Seguin, Map/Lot 77/151

24       Chief Vincent explained that this is an administrative abatement. The property was a 3-family home, but  
25       was converted to condos in September 2019 without the knowledge of the Assessing Dept. The taxes for  
26       the 3-family home needed to be refunded and supplemental bills issued for the three individual condo  
27       units. The Supplemental Warrant is on this agenda under the Signature Items.  
28

29       **Motion** by Barry Seaver to approve abatement application. Seconded by Brian Ware. \***Motion** approved  
30       (3-0).  
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1                   **b. Nominations**

2                   i.       Nomination of Board Chair & Vice-Chair

3       **Motion** by Barry Seaver to table the nominations until more Board members are present. Seconded by  
4       Brian Ware. \***Motion** approved (3-0).

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6                   **c. Acceptance of Governor's Emergency Order #56 Late Payment Applications**

7                   i.       See attached list

8       **Motion** by Barry Seaver to approve the six new applications for tax payments. Seconded by Brian Ware.  
9       \***Motion** approved (3-0).

10   **IV. Signature Items**

11       Chief Assessor Vincent requested permission to use signature stamps to sign the Signature items for the  
12       Board members. Permission was granted by each Board member.

13  
14   **V. Adjournment**

15       **Motion** by Barry Seaver to adjourn. Seconded by Brian Ware. \***Motion** approved (3-0).

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17       **Meeting was adjourned at 12:24 p.m.**

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19  
20   Respectfully submitted  
21   Richard Vincent  
22   Chief Assessor