

**FINAL**

**ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES**  
(Subcommittee of the Lebanon Energy Advisory Committee)

**Due to the Covid 19 Pandemic, the meeting was held virtually via MS Teams**

***August 19, 2020***

**10:30 AM**

**MEMBERS PRESENT:** Meghan Butts, Greg Ames, Clifton Below

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Tad Montgomery

**GUESTS PRESENT:** None

**CALL TO ORDER:** Meeting called to order by Meghan Butts at 10:38 AM.

**APPROVAL OF MINUTES:**

Greg moved to accept the 5/14/2020 minutes as presented; Clifton seconded.  
Approved unanimously by roll call vote.

**If any action is taken by the Subcommittee, list motions and votes:**

1. **Electrify America Update** – Tad reported that Electrify America has cancelled the installation at Taylor street, due to the NH DOT railroad bureau not allowing the installation of a power line over the railroad right of way and not responding to a request for documentation from Electrify America. EA is pursuing another site in the Lebanon area. Tad will continue conversations with EA about a backup site at CCBA, should EA's second choice site fall through. Shaun is interested in issuing an RFP for a similar Level 3/DC fast charging site (with capital cost covered by a partner); Clifton suggested we should have site determined first.
2. **Legislative Update** –The PUC has issued an order in the EV rates docket (20-004). Note that Liberty has a residential time-of-use EV rate in their latest tariff, effective 7/1/2020.
3. **City's Electric Vehicle** – Shaun asked how much the current EV is being used, Tad said daily/multiple times per day. Shaun has suggested adding a second EV to the City fleet, dept/use TBD.
4. **Grant Applications** – We still have grant applications developed by Dartmouth students for L2 stations; how to use? Greg moved that the Subcommittee recommend that LEAC recommend to the City Council that we investigate further the possibility of installing Level 2 chargers for public use at Kilton Liberty, Hanover Street Mall, Colburn Park/Green, Court Street parking, Lower Taylor Street lot, or the Airport, and to get

Council input/consensus on installation of public Level 2 chargers. Motion passed unanimously by roll call vote.

5. **Other business/Open to the Public** – None

**ACTION ITEMS:**

1. Meghan – 5/14/20 – Should we get Arts Committee involved to decorate/“pretty up” the walls/fencing that will surround the equipment.

**NEXT MEETING:**

The Subcommittee did not schedule its next meeting.

**ADJOURNMENT:**

A motion was made by Clifton to adjourn the meeting at 11:40 AM. The motion was seconded by Meghan. The motion was unanimously approved.

Respectfully submitted,  
Gregory Ames  
Clerk (Recording Secretary)