

ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES
(Subcommittee of the Lebanon Energy Advisory Committee)

West Meeting Room, CITY HALL
August 15, 2019
3:30 PM

MEMBERS PRESENT: Meghan Butts, Greg Ames

MEMBERS ABSENT: Peter Beardsley

STAFF PRESENT: Tad Montgomery

GUESTS PRESENT: Clifton Below, LEAC Chair; Drew Drummond, Greenlots

CALL TO ORDER: Meeting called to order by Meghan Butts at 3:34 PM.

APPROVAL OF MINUTES:

Greg moved to accept the 8/8/19 minutes as presented, Meghan seconded. Approved unanimously (2-0).

If any action is taken by the Subcommittee, list motions and votes:

1. Drew gave an overview of Greenlot's 8/13 charging presentation to Lebanon.
2. The subcommittee reviewed the NH OSI presentation on the pending State RFP for installation of charging stations. See presentation here - <https://www.des.nh.gov/organization/divisions/air/tsb/tps/msp/documents/20190628-osi-presentation.pdf>
3. The Subcommittee further discussed options for charging station installation in the City.
4. Meghan moved that the Subcommittee recommend to LEAC that we be prepared to respond to the State RFP for installation of L2 and/or L3 charging stations by working with one or more vendor partners. Greg seconded. Approved unanimously (2-0).
5. Greg moved that the Subcommittee recommend to LEAC that the City consider signing the Chargepoint-provided MOU, pending legal review that it is non-binding and non-exclusive. Meghan second. Approved unanimously (2-0).

ACTION ITEMS:

1. Greg – 7/11/18 – Check with Hanover for detailed report (date/time) of charging station use. Est price of a Chargepoint station (purchase and lease).
2. Tad – 7/11/18 – Ask Shaun/Paula if ticket person can survey electric vehicles in public lots around City Hall/Colburn Park. Ask Rick (City electrician) for estimate of 200A panel upgrade upgrade/charger installation costs. Contact Electrify America for status of application.

3. Clifton – 7/11/18 – Contact Itron and Liberty about data network capacity for EV billing. Contact downtown business to gauge interest in sponsoring charging station installations.
4. Meghan – 7/11/18 – Contact Drive Electric NH to attend 8/8 subcommittee meeting.

NEXT MEETING:

The subcommittee did not schedule its next meeting.

ADJOURNMENT:

A motion was made by Greg to adjourn the meeting at 4:08 PM. The motion was seconded by Meghan. The motion was unanimously approved (2-0).

Respectfully submitted,
Gregory Ames
Clerk (Recording Secretary)