

FINAL



MINUTES
ECONOMIC DEVELOPMENT COMMISSION
WEDNESDAY, JULY 22, 2020 – 4:00PM
REMOTE VIA MICROSOFT TEAMS
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1. CALL TO ORDER:

- The July 22, 2020 Economic Development Commission Meeting was called to order
- Present on the Board: Chairman Steve Whitman, Vice-Chairman William Dunn, Assistant Mayor Clifton Below, Dan Nash, Chip Brown, Andy Key, Kevin Purcell.
- Absent: Councilor Karen Liot-Hill
- Excused: David Newlove, UVBA Executive Director Tracy Hutchins
- Staff Present: City Manager Shaun Mulholland, Planning and Development Director David Brooks

2. ACCEPTANCE OF MINUTES:

- June 24, 2020, MOTION made by Clifton Below second by Dan Nash to approve the minutes. Approved unanimously by roll call vote.

3. DISCUSSION ITEMS:

- **Discuss strategy for West Lebanon redevelopment.** David Brooks discussed the plan to enter into an agreement with VHB Engineering Firm to develop a streetscape plan, conceptual plans for the parallel roadways West and East of the Main St. He also discussed the creation of a committee of business owners and residents of W. Lebanon to help guide the redevelopment process. He discussed the review of “Bridge Park” and what was feasible there. The conceptual plan of generating an RFP for the re-development of the City owned property located at 3 Seminary Hill Rd. CM Mulholland provided an update on the status of the demolition project in the Westboro Yard. NH DOT notified the City that the demolition project is indefinitely on hold due to the State’s financial status.
- **Discuss strategy for UVBA, GRDC, City of Lebanon marketing and exchange program.** CM Mulholland expressed the concern that he does not estimate our chances of obtaining the grant to be very high due to the criteria of the grant the competition.
- **Discuss the impacts of COVID-19 on the local economy and recovery strategies.** CM Mulholland stated that 99% of the property taxes for the first half tax bill have been received. Three businesses applied for the tax payment plan so far which the Board of Assessors will consider at their meeting on 7/29. He also discussed interest from a group of business owners regarding siting a business in the proposed 1B Airport Tech Park. The City has reason to believe

that at least one of the larger retail spaces on Rt 12A in which one business is moving out will have a replacement soon.

4. FUTURE AGENDA ITEMS:

- Discuss a letter that will be drafted by Dan Nash regarding the requirement for new developments to have underground utilities. Additionally, the requirements in the site plan regulations regarding landscaping and fire lane setbacks in the CBD.

5. NEXT MEETING DATE:

- Wednesday, August 26, 2020

6. OTHER BUSINESS:

7. ADJOURNMENT. MOTION by Clifton Below second by Dan Nash to adjourn the meeting. Motion passed unanimously by roll call vote at 4:51 PM

Minutes submitted by City Manager Shaun Mulholland.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to [LebanonNH.gov/Live](https://www.lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit [LebanonNH.gov/Live](https://www.lebanonnh.gov/Live) for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY 'S WEBSITE AT [LEBANONNH.GOV](https://www.lebanonnh.gov)