

COMMUNITY CENTER LEADERSHIP TEAM

MINUTES - FINAL

TUESDAY, JUNE 23, 2020 – 6:00 PM

Remote via Microsoft Teams: LebanonNH.gov/Live

MEMBERS PRESENT: Angie Leduc, Jared Rhoads, Deb Herndon, Mary Rainey, Meagan Henry, Jill Vahey, Wendy Hall, Laura Dykstra, John MacLean, Rick Desharnais, Jim Gruber

OTHERS PRESENT: None

MEMBERS ABSENT: Liz Swanton, Laura Perez, Shaun Mulholland

1. **CALL TO ORDER:** The June 23, 2020 Community Center Leadership Team Meeting is hereby called to order at 6:03 pm.
2. **ACCEPTANCE OF MINUTES:**
 - June 9, 2020
Rick Desharnais made a motion to approve the minutes. Meagan Henry seconded the motion. Approved the June 9, 2020 minutes as written
Roll Call Vote – Wendy Hall, Deb Herndon, Mary Rainey, Laura Dykstra, Jill Vahey, Jared Rhoads, Rick Desharnais, Meagan Henry, Angie Leduc all voting in favor to approve the minutes.
3. **DISCUSSION ITEMS:**
 - a. **Welcome**
 - i. **Conversation Starter: What are you curious about right now, either in the work we are doing or life in general?**
 1. Wendy Hall – Curious whether or not we will have school
 2. Rick – Curious about what Mary Rainey’s generation thinks about a community center
 3. Jill – What will senior centers look like in the near future?
 4. Jared - Curious about timeline for this if everything went smoothly; Rick responded that we are optimistic for 2022 although things could take more time
 5. Mary – Curious whether schools and fall sports will return
 6. Laura D – Agree with all of the curiosities and anxious to see the outcome of this project and the community’s work; Also curious if her family will ski this winter
 7. Deb – Agree but nothing additional to add
 8. Jim – Thinking what the new normal will look like and wondering if we have to do something different in regards to a community center
 9. John – How many people in Lebanon will come out and take part in this in some fashion
 10. Angie – Will this group be able to meet in person before the project is finished?
 11. Meagan - Curious what families are doing to stay active
 - b. **Reflect on Meeting Responses from Feedback Forms**

- i. Angie shared there was a lot of positive feedback such as members felt we followed the agenda, they had plenty of time to share, etc.
- ii. Some things we need to work on is technology and how much time we take for the meeting. It was mentioned that we will be switching over to Zoom for our future meetings to help with the technological difficulties.
- iii. Discussion regarding the schedule of these meetings:
 - 1. Wendy shared that Tuesdays and the 2nd & 4th Wednesdays (Schoolboard) are tricky for her as things reopen.
 - 2. Biweekly meetings work for most. No one spoke up as opposed.
 - 3. Jared mentioned that the frequency of the meetings and time of day seem fine. Once we get a few more meetings under our belt and people are comfortable with technology, we could potentially get work done in an hour.
 - 4. Laura suggested having meetings every 3 weeks rather than biweekly. She shared that she could have potential conflicts with CCBA Meetings which are typically the 3rd Tuesday of the month
 - 5. Rick encouraged everyone to give input even when they can't attend the meeting. He will reach out to those who are unable to attend to receive their feedback and he will share the feedback during meetings.

c. Review Wants/Needs for a Community Center

- i. Rick shared the PowerPoint, "CCLT Shared Ideas." He hopes that as we speak to the larger community, the public will have commonalities. Meagan said ideas that were on the bottom of the list are still important and it's good to chat now about ideas that others mentioned that you like. Deb liked that someone suggested it should be accessible by public transportation. It's a great way for kids to get places and not have to rely on their parents who may be working. Jill liked the new ideas and requested for the PowerPoint to be shared with the team. Rick is excited about the outdoor space too and think it's important to include those types of things in the process.

d. Review Process/Timeline

i. Suggested Idea about 4-5 Themed Focus Groups

- 1. Laura questioned if we've thought about how to break up the focus groups. We can't gather together. By breaking down the group, we could lose some creativity or momentum. One quarter of the group could only hear their ideas and miss the other ideas from the other focus groups. Could we do something on the green and moderate from the bandstand?
- 2. Angie was thinking that ideas for categories would be programming, outdoor space, indoor space, etc.
- 3. Jared liked the idea of the themed groups to dig deeper into topics. He suggested that we start reaching out to specific groups and asking them to join these groups rather than just putting a call out. We should think "Who can rent these spaces on a regular basis?" and get an idea on how often they would use these facilities.

4. Wendy was thinking about the idea of having a bigger collective group because of the creativity piece. Maybe we start with a bigger group and have break out groups for the different themes. People could move to the groups that are the most interesting to them. Each group of people, even for the same theme, could have different perspectives.
5. Jim shared that it is essential to have themed groups focusing on common areas. Since the CCLT has generated all sorts of ideas, maybe this group continues to bring those ideas together, go into the survey and try to get more data. The PowerPoint is fabulous but the database (our CCLT) is very small. After the data from the survey is put together, we can create themes for the forum after that. Get together for a limited amount of time, market the forum during the survey and people can choose which break out rooms they want to spend their time.
6. Angie proposed that this group develops questions for the survey and do the survey first, use the survey to market the forum, use the results to plan and theme and whittle down more
7. Deb agrees with Jim. She lives in West Lebanon and received the West Lebanon Charette survey. She does not think we need to get that lengthy or in depth. She was happy to receive it because she felt connected. If we do that to all residents, we should get a good amount of feedback.
8. Laura D., Jill, Wendy and Mary all agreed that we should do the survey first.
9. Angie suggested our next step is to head into survey creation and dissemination. We will have way more information to plan a forum during and after that. Angie's wondering if we have flexibility in pushing our timeline back if analysis, etc. is taking longer than anticipated.
10. Rick thinks we have some flexibility and will review the charge. We can approach Shaun about that. It is an aggressive timeline and I think we're taking good steps towards that. In the summer, folks are busy, and if we can continue with tasks and staying on them, and we are making process, he is sure Shaun could re-up the charge for what is needed.
11. John said we should ask Shaun "what is the drop dead date" that he is thinking of. Shaun is probably flexible but there is probably a date he is working against.
12. Laura confirmed that the charge says November 2020.
13. Angie suggested mentioning this to Shaun and attempt to meet that deadline so we don't lose sight of the ultimate goal.

e. Closing Thoughts

i. Homework to send to Rick

1. What databases are available to us to reach the community? About how many people can we reach through each database?
2. Suggest 1-2 questions for the survey.

- ii. Wendy suggested that we think about things as community resources and things that we are willing to pay for. What are you willing to support in a financial way? Similar to indoor soccer league rather than reasonable rec fees. Some may choose to spend money in certain places and others might choose to spend it more locally. Angie referred to this as families switching gears in terms of their level of investment.
- iii. **One/A few word(s) about this meeting:**
 - 1. John - Excellent
 - 2. Jim – Impressed with all of the work and moving in a timely manner
 - 3. Jill – These meetings are really wonderful to reimagine this community center we are talking about
 - 4. Laura – Great to have the mix of people and to come together and see all the new ideas
 - 5. Wendy – Creating community/fostering community - She really loves that
 - 6. Mary – Appreciative to be a part of this and see how everything works, she is learning a lot and excited to get her peers’ input and be a representative voice for her school
 - 7. Deb – Possibility, to think 2 months ago we were all stuck in our homes making the best of it. This is a great view into what the future could be for our town and a wonderful option for everybody
 - 8. Jared – Entrepreneurial approach to this - we’re all thinking of the things that might come into existence if we build something, not only thinking of what already exists. If we only thought of what exists, then it wouldn’t be enough
 - 9. Meagan – Exciting to see everyone’s different ideas spark her interest
 - 10. Rick – Investment – He looks at everything we’re putting into this as an investment in the future in Lebanon. The eye to the future is very important and he appreciates everyone for that.
 - 11. Angie – Gratitude, thankful that the team is willing to show their faces; Grateful for creativity and our time together and excited.

4. OTHER BUSINESS:

Feedback form: https://docs.google.com/forms/d/e/1FAIpQLScpR2YjSueDN-bEULYINWatpo5mWTZyvep_1wf0YLS5vt2Tzg/viewform

5. ADJOURNMENT 7:08 pm