



FINAL

**GOVERNANCE COMMITTEE MINUTES  
THURSDAY, MAY 18, 2017**

**MEMBERS PRESENT:** Mayor Suzanne Prentiss, Assistant Mayor Tim McNamara and Councilor Karen Hill.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Interim City Manager Paula Maville

**1. CALL TO ORDER:** The meeting was called to order by Assistant Mayor Prentiss at 12:00pm.

**2. ACCEPTANCE OF MINUTES – May 5, 2017**

Minutes were not reviewed at this meeting due to time constraints.

**3. STUDY ITEMS:**

**A. Interviews of Recruitment Firms**

Committee members conducted video & phone conference interviews with the following firms:

Springsted/Waters of Saint Paul, Minnesota  
The Novak Consulting Group of Cincinnati, Ohio  
Strategic Government Resources (SGR) of Keller, Texas  
Municipal Resources of Meredith, NH

Assistant Mayor McNamara left the meeting at 1:50pm.

**Motion by Councilor Hill, seconded by Mayor Prentiss to invite Springsted-Waters, Strategic Government Resources, and Municipal Resources, Inc., to the June 3, 2017 City Council Work Session to take part in the interview portion of the selection process. Vote on motion was unanimous in favor.**

**4. FUTURE MEETINGS:**

None Scheduled

**5. ADJOURNMENT:**

**Motion by Councilor Hill, seconded by Mayor Prentiss to adjourn. Vote was unanimous in favor.**

The meeting adjourned at 2:05 pm.

Respectfully Submitted,  
Paula Maville, Interim City Manager