



**FINAL  
MINUTES  
ECONOMIC DEVELOPMENT COMMISSION  
WEDNESDAY, FEBRUARY 26, 2020  
20 WEST PARK STREET, ROOM 385  
4:00PM**

**1. CALL TO ORDER:**

- The February 26, 2020 Economic Development Commission Meeting is hereby called to order at 4:02 pm

Present on the Committee: Chairman Steve Whitman, Vice-Chairman William Dunn, Chip Brown, Dan Nash, David Newlove, Assistant Mayor Clifton Below, Executive Director Tracy Hutchins of UVBA, City Manager Shaun Mulholland

Absent: Councilor Karen Liot-Hill

Staff Present: Director of Planning and Development David Brooks

**2. ACCEPTANCE OF MINUTES:**

- None

**3. DISCUSSION ITEMS:**

- Motion was made to approve the 2020 Meeting Calendar by Dan Nash, second by Chip Brown. Motion was approved unanimously.
- Review responsibilities of the EDC. City Manager Mulholland outlined the tasks and responsibilities of EDC that were approved by the City Council.
- There was discussion regarding the actual number of employment vacancies that DHMC has at their facilities in the Upper Valley.
- There was discussion regarding the positive or negative impact of development. The City commissioned a study in 2017 as a result of a citizen petition initiative. That study was completed ADG and provided to the Council.

**4. FUTURE AGENDA ITEMS:**

- A. Provide the members of the Commission with the ADG report from 2017 regarding the impact of development on the tax rate in the community.**
- B. Chip Brown will provide the Commission with the number of DHMC employment vacancies.**
- C. Review the RVCC Feasibility Study.**
- D. West Lebanon Charrette Report.**
- E. Appointment of EDC representative to the Downtown Sub-Committee.**

**5. NEXT MEETING DATE:**

- Wednesday, March 25, 2020

**6. OTHER BUSINESS:**

**7. ADJOURNMENT.**

Motion was made by Dan Nash, second by Chip Brown to adjourn. Motion passed unanimously. The meeting was adjourned at 5:03 PM.

Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

*This agenda is available on the City's website at [www.lebanonnh.gov](http://www.lebanonnh.gov) Hard copies can be obtained at the City Manager's Office, City Hall, 20 West Park Street, Lebanon*