

FINAL

**CITY OF LEBANON  
LEBANON ENERGY ADVISORY COMMITTEE  
Minutes, Regular Session – January 17, 2019  
City Hall – West Meeting Room  
4:00 p.m.**

**MEMBERS PRESENT:** Clifton Below (Chair), Greg Ames, Meghan Butts, Woody Rothe, Jonathan Chaffee, Keith Davio (Planning Board Rep.)

**MEMBERS ABSENT:** Karen Hill (Alt. Council Rep.)

**STAFF PRESENT:** Tad Montgomery (Energy & Facilities Manager)

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**1. CALL TO ORDER – Chair Below called the meeting to order at 4:03 PM.**

Mr. Montgomery departed at 5:50 pm.

**2. Election of Chair & Vice-Chair**

*Mr. Montgomery opened up nominations for the position of Chair of the Lebanon Energy Advisory Committee for 2019. Mr. Greg Ames nominated Incumbent Chair Mr. Clifton Below. Mr. Ames made a Motion to name Mr. Below as Chair of the LEAC for 2019. The Motion was seconded by Keith Davio.*

*\*\*The Motion was approved (5-0-1). Mr. Below abstained.*

*Mr. Below stated the Lebanon Energy Advisory Committee hasn't had the position of Vice-Chair for several years and opened up nominations for the position. Mr. Davio nominated Mr. Greg Ames. Mr. Below made a Motion to name Mr. Ames as Vice-Chair of the LEAC for 2019. The motion was seconded by Ms. Meghan Butts.*

*\*\*The Motion was approved (5-0-1). Mr. Ames abstained.*

**3. Acceptance of Minutes – December 20, 2018**

*A MOTION was made by Keith Davio to approve the December 20, 2018 Minutes as amended. The MOTION was seconded by Jonathan Chaffee.*

*\*\*The Motion was approved (6-0).*

Amendments: Page 1, Line 28: delete "Smart Street Project and"; Page 2, Line 1-2: delete "Below said he has been in touch with Affinity lighting about putting streetlights (swapping from 3,000K to 4,000K) and determining efficiency and cost"; Page 2, Line 8-9: delete "Mr. Montgomery also met with Jim Donaldson from Public Service of NH about streetlight projects and the 2-year payback plan"; Page 2, Line 17, delete "MS. Butts said a meeting will take place on January 3, 2019 to discuss web staff capacity issues"; Page 2, Line 19: delete "Mr. Goodwin stated there's no capitol cost for lights in the budgets"; change Mr. Below

responded” to “Mr. Below said”; Page 2, Line 36: delete “Liberty Utilities update”; Page 2, Line 44: insert “energy, conservation and efficiency”; Page 2, Line 46: delete “have” and insert “explore the option of having ”; Page 3, Line 2: change “Haney” to “Amro”; Page 3, Line 9: change “following questions:” to “following:.”; Page 3, Line 30: delete “Ovevrhaul of battery street lighting”; Page 3, Line 43; change “Heartland ” to “Hartland”; Page 3, Line 44: change “RPG ” to “Resilent Buildings Group”; Page 4, Line 2 delete “Liberty” insert Business”; Page 4, Line2 : insert “a business”; Page 4. Line 15: change “Beadsley” to “ Beardsley”;

#### **4. Energy & Facilities Manager Report**

Mr. Montgomery updated the following Building Energy Audits:

- Water & Wastewater Treatment Plants
- City Hall
- Recreation Dept. (the building at the corner of Seminary Hill and Elm Street)
- Police Department
- GAR Building
- Lebanon Library

Mr. Montgomery updated the status of the following projects:

- Solar
- Streetlight
- Interns
- Landfill Gas to Energy
- Energy Advisory Council
  - a) Twin Pines and Continuum of Care Landlord workshop (April – Listen Dining Hall).
  - b) Interfaith Council Listening Forum – Energy Burden (Feb. 19 – Kilton Library)
  - c) Human Services Director Lynn Goodwin needs drivers to assist homeless to get access energy services.
  - d) COVER in White River Junction is looking for volunteer applications for free weatherization service.
- NH Energy Resource Roundtable – Solid Waste, Legislation, Streetlight Tariff with Unitel (Concord, NH), Bicycle Sharing System (Nashua, NH).

#### **5. Street Lighting Update**

- Meeting - Website/Presentation shared with Streetlight Subcommittee.
- Team Schedule (March).
- Streetlight Subcommittee meeting (Feb. 7).
- City Council meeting update (new policy presented by Mark Goodwin, working the streetlight subcommittee and manger - potential candidates for removal of lights (173) lights – LED lights conversion, public outreach, Liberty Utilities special efficiency plan contract, Pioneer Project - Municipal owned streetlights with revenue meter built into the control mode for measuring electricity, PUC efficiency plan – working with utilities).

Mr. Montgomery asked for suggestions about the FAQ page for the Street Light City Home Page.

## 6. Municipal Aggregation/Lebanon Community Power Update

Chair Below noted the announcement by Mr. Montgomery of the Irving Institute for Energy Society Grant. He also spoke of developing a retail market place that can help transform the State's energy system, as well as setting up a meeting with the Community Development Finance Authority.

Mr. Montgomery said the next big step is the Municipal Aggregation Plan. He said they are looking for additional funding.

## 7. Legislation Update

Chair Below stated he was working on the following legislation related to:

- Aggregation Statute
- Net Metering Statute
- State Lighting Policy

Chair Below said he shared information with Liberty Utilities about these bills and hope they will support a legislation initiative.

Chair Below said he received an invitation to attend the House Science Technology Committee (Orientation Process). He said a person at the meeting was interested in bringing Michael Sununu to Lebanon to explore his work- finding common ground on bipartisan problems. The Representative was also interested in what the City was doing in Lebanon Community Power and Energy Storage (demand and peak usage, transmission costs and solar concerns).

## 8. Reports and Notices: of energy related Conferences

Mr. Chaffee provided an update of the Business Conference:

- Business Conference is \$748.61 in the hole and they were looking for additional funding.
- Liberty Utility Intern reaching out to the business community and volunteers to support the program.
- Ms. Butts provided an update on non-profit status and grants to help the program.

Ms. Butts announced that she had completed work on her Master's Degree. She also noted the following:

- Received the updated numbers of Electrical Vehicles (Battery Electric and Plug in Hybrid) from DES.
- The State is beginning to work on their Electric Vehicle charging station plan, and she would like to organize committees in Lebanon to work on the project.

Mr. Ames noted Dartmouth's construction plans and building a new garage.

## 9. Next Meeting Dates

- Next LEAC Meeting: Thursday, February 21, 4 pm (Location: TBA)

## 10. ADJOURNMENT-

2 *A MOTION was made by Keith Davio to adjourn the meeting at 5:52 PM.*

3 *The MOTION was seconded by Woody Rothe.*

4 *\* The vote on the Motion was approved (6-0). The meeting was adjourned at 5:52 PM.*

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6 Respectfully submitted

7 Stuart Kaufman

8 Recording Secretary