

**AGENDA
LEBANON CITY COUNCIL
JULY 24, 2019**

6. APPOINTMENTS:

APPOINTMENTS

Board/Committee Appointments as presented by City Clerk Sandra Allard

- Heritage Commission: Mimi Hains (Regular Member)

Included in this Section:

1. Memo from City Clerk Sandra Allard dated July 16, 2019

**PAGE
INTENTIONALLY
LEFT BLANK**

OFFICE OF THE CITY CLERK

MEMORANDUM

DATE: July 16, 2019

TO: The Honorable Mayor & City Council

FROM: Sandra L. Allard, City Clerk

RE: **Appointments Proposed for Council Discussion/Action:**

If the Council wishes to proceed with action on the appointment below, a nomination should be made and voted on for each appointment. *Note: nominations do not need to be seconded.*

Heritage Commission

- **Mimi Hains**– Appointment as regular member of the Heritage Commission. Ms. Hains currently serves as an alternate member and is interested in moving into a vacant regular member position.
Three-year term (7/19-7/22).
Interviewed by: Councilor Zook

From: noreply@civicplus.com
Sent: Wednesday, May 01, 2019 4:37 PM
To: cityclerk; webmaster
Subject: Online Form Submittal: Board Member Application

Board Member Application

Board Member Application
City of Lebanon board / committee member application.

Basic Requirements

- *Lebanon/West Lebanon resident (except for those boards whose membership makeup includes non-resident)*
 - *Willingness to learn*
 - *Commitment to attend meetings*
 - *Treat people fairly*
 - *Consider the best interest of the community as a whole when making decisions*
 - *Must have attended one meeting of the board that you wish to apply to within the last six months to observe the process and function of the board.*
-

(Section Break)

First Name	Mimi
Last Name	Hains
How long have you resided in Lebanon?	2 years
Current Address	5 churchill way
City	Lebanon
State	NH
Zip Code	03766
Is this your mailing address?	Yes
Home Phone Number	6032771221
Work Number	6032771221
Email Address	mimi@house-ology.com

(Section Break)

Is this an application for re-appointment? This application is not for re-appointment.

For which board, committee, or commission are you applying?	Heritage Committee
Other Committee	<i>Field not completed.</i>
Why would you like to serve?	I'm an interior designer with an office on Bank Street, and my background is in social and heritage architecture. Most of my professional experience is from Montreal, where I worked on projects both on the island and in the great north (the Inuit communities). I'm hoping that some of the following skill sets may be of interest to the heritage commission: drafting full sets of plans, writing CSI specifications, graphic design, and social engagement management via different social media platforms. I can also evaluate and draft estimates based on the RSMMeans method, review contractor bids, and review architects and engineers' plans for in-house coordination.
State a few of what you feel your qualifications are or why you wish to be appointed to this board / committee.	I have 9 years of experience in architecture and interior design, an associate degree in project management from HEC Montreal, and I'm a certified CAPM professional from the Project Management Institute. My resume and portfolio will be sent to Rebecca Owens. Thank you for considering my application, and I hope to hear back from you soon :) Mimi Hains, www.house-ology.com
Certification	I hereby certify that I meet the basic requirements for applying to a Lebanon board / committee.

Email not displaying correctly? [View it in your browser.](#)

Councilor Interview Report Form

Councilor Name: Karen Zook _____ Date of Interview: __5/14/19__

Applicant Name: _____ Mimi Hains _____

Board(s) to Which Applied: __Heritage Commission _____

____ Regular Seat X Alternate Seat

Has Applicant Attended Meeting of Board to Which Applying? X Yes ____ No

(If yes, indicate date of meeting.) Date: 5/8/19 _____

Recommend Appointment: X Yes ____ No

____ Regular Seat X Alternate Seat

General Comments: Mimi has a lot of experience with architecture/design and a particular interest in the Dana House _____

(PLEASE NOTE: THIS FORM WILL BE INCLUDED IN THE AGENDA MATERIALS WHEN APPLICANT IS SCHEDULED TO APPEAR BEFORE THE CITY COUNCIL.)

Standard Questions for All Applicants:

1) What do you believe is the purpose of this Board/Committee?

There's a lot of story to preserve in the buildings in New England. Making sure the "soul" of the buildings are preserved/presented correctly.

2) Are you familiar with the meeting dates and time commitments of this Board/Committee? Would you be available for additional meetings, site visits, or other official events when necessary?

Yes

3) Do you have any previous experience working with this type of Board/Committee, or in a related field, in this community or any other community?

9 years' experience in architecture in Montreal and Nunavut. Worked in community housing (i.e., women's shelters, rehabilitation of homes, social housing; preserving and promoting Inuit culture). Worked in government capacity on airport and hospital projects.

4) Do you have any interest in attending educational presentations and seminars in order to further educate yourself relative to the work of this Board/Committee?

Yes. Will be attending the upcoming (May 31) Preservation Conference & Achievement Awards in Littleton.

5) Do you anticipate that you would have to recuse yourself from more than an occasional meeting due to a conflict of interest (perceived or real) relating to your past or present employment, organizational membership, real estate holdings, family ties, or other reasons?

Not often

6) What do you think are the key challenges for this Board/Committee?

Big transition related to the Master Plan—being intentional about the long-term goals of the residents for the city. Avoiding short-sightedness. Maintaining continuity on the Commission as current members look toward retirement.

7) What do you think are the key opportunities for this Board/Committee?

Fundraising for Dana House. More engagement of community.

8) What you would like to see this Board/Committee accomplish in the next year?

Fundraising for the Dana House. Supporting “next changes.” Maintenance so things will stay cheaper in the long run.

**PAGE
INTENTIONALLY
LEFT BLANK**