

**AGENDA
LEBANON CITY COUNCIL
JUNE 5, 2019**

9. NEW BUSINESS:

**9.F – DISCUSSION AND SET PUBLIC HEARING FOR JULY 10, 2019:
ORDINANCE #2019-07 TO AMEND CITY CODE CHAPTER 31,
BOARDS, COMMITTEES & COMMISSIONS TO ESTABLISH
AN ECONOMIC DEVELOPMENT COMMISSION**

BACKGROUND

In the Fall of 2018, the Economic Vitality Exchange Commission (EVEC) began discussions regarding the establishment of an Economic Development Commission (EDC) to work with businesses and make recommendations to the City Council to ensure the continuation of the healthy economy that currently exists within the City. At their April 24, 2019 meeting, EVEC unanimously voted to recommend the City Council adopt the EDC.

The Economic Development Commission will be responsible for making recommendations to staff and the Council regarding the overall economic development of the City in accordance with the City's sustainability objectives and adopted Master Plan, specifically to lead in the implementation and update of Chapter 6, Economic Development.

If the Economic Development Commission is established, the Economic Vitality Exchange Commission will be dissolved.

ACTION

Should the City Council decide to move forward with proposed Ordinance #2019-07, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, July 10, 2019, beginning at 7:00pm in Council Chambers, City Hall, for the purpose of receiving public input and taking action on proposed Ordinance #2019-07, to amend the City of Lebanon Code, Chapter 31, Boards, Committees & Commissions, to establish an Economic Development Commission.

Included in this Section:

1. Proposed Ordinance #2019-07

**PAGE
INTENTIONALLY
LEFT BLANK**

THE CITY OF LEBANON ORDAINS AS FOLLOWS:

ORDINANCE NO. 2019-07

An Ordinance to Amend the Code of the City of Lebanon, Chapter 31, Boards, Committees and Commissions, to add a new section to establish the Economic Development Commission.

Section 1. Chapter 31 of the Code of the City of Lebanon is hereby amended to add new Article XI as follows:

ARTICLE XI, ECONOMIC DEVELOPMENT COMMISSION

§31-46. ESTABLISHMENT; MEMBERSHIP; QUALIFICATIONS.

Pursuant to Chapter C419:23 of the Lebanon City Charter, there is hereby established an Economic Development Commission responsible for coordinating the overall economic development of the City in accordance with the City's sustainability objectives and adopted Master Plan, specifically to lead in the implementation and update of Chapter 6, Economic Development.

The Commission shall consist of nine (9) voting members, including: two (2) City Councilors; and seven (7) Citizen Representatives. The City Manager and the Executive Director of the Lebanon Area Chamber of Commerce shall be permanent non-voting members of the Commission. The Citizen Representatives shall be appointed by the City Council and their terms shall initially be staggered for periods of one and two years. Thereafter, all Citizen Representatives shall be appointed to terms of two (2) years. The City Council representatives shall serve for their respective terms and shall be appointed by the Mayor. The City Council shall annually in December of each year appoint a Chairperson and a Vice-Chairperson from the nine members of the Commission to serve for the following calendar year. The City Council shall act within sixty (60) days to fill vacancies.

In determining each member's qualifications, the appointing authority shall take into consideration the appointee's demonstrated interest and ability to understand, appreciate and promote the purpose of the Economic Development Commission.

§31-47. PURPOSES.

The Economic Development Commission is hereby established for the purposes of:

1. Enhancing the City of Lebanon's economy by investigating current economic conditions;
2. Assisting with the formation and execution of appropriate economic development and marketing opportunities;
3. Coordinating activities to enhance or expand economic development;
4. Engaging in such other activities as are necessary to further the City of Lebanon's economic vitality and sustainability.

§31-48. DUTIES AND RESPONSIBILITIES.

The duties and responsibilities of the Economic Development Commission will include:

1. Research economic conditions and potential economic development opportunities for the City, primarily focused on the retention or enhancement of existing businesses and the attraction of appropriate new businesses.
2. Develop and recommend to the City Council a marketing plan setting forth the community's vision for economic development.
3. Serve as a resource for the City's boards, commissions, committees and staff, providing recommendations when requested regarding economic development opportunities, strategic planning initiatives, and other matters impacting economic development in the City
4. Coordinate economic development activities amongst City representatives and private organizations at the request and direction of the City Council.
5. Establish a dialogue with City residents to understand the needs of the community; with local business owners to understand current economic challenges and hindrances to the enhancement or expansion of existing businesses; and with potential new business owners to facilitate appropriate economic development opportunities.
6. Periodically report to the City Council in accordance with Council directives.
7. Undertake any other project or duty as determined by the Commission or the City Council that impacts the economic sustainability of the City.

The Commission shall have assistance from City staff, as designated by the City Manager. If necessary, the Commission may request advisory assistance from other individuals or agencies responsible for the management of the City and may ask representatives from these organizations to participate in Commission activities.

§31-49. SUBCOMMITTEES.

The Economic Development Commission shall establish an advisory committee to be known as the Downtown Revitalization Committee (DRC) to review and make recommendations regarding the redevelopment of downtown Lebanon as defined in the 2016 Downtown Vision Plan and Tunnel Assessment. The DRC will take a lead role in implementing and updating Chapter 3, Lebanon Central Business District, of the City's adopted Master Plan. Membership of the DRC shall be the two (2) City Councilors appointed to the Economic Development Commission; one (1) member of the Planning Board (appointed by the Planning Board); one (1) member of the Arts & Culture Commission (appointed by the Arts & Culture Commission); one member of the Economic Development Commission (appointed by the Economic Development Commission); one (1) resident; and one (1) business owner from the Downtown Area as defined in the 2016 Visioning Plan. The City Manager and the Executive Director of the Lebanon Area Chamber of Commerce shall be ex-officio, non-voting members of the Committee.

Section 2. Severability

The provisions of this ordinance are delated to be severable, and if any section, subsection, sentence, clause or part thereof, for any reason, is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses or part of this ordinance.

Effective Date: This Ordinance shall become effective upon passage.

**PAGE
INTENTIONALLY
LEFT BLANK**