

**AGENDA
LEBANON CITY COUNCIL
APRIL 17, 2019**

7. PUBLIC HEARING ITEMS:

**7.A – APPROPRIATION IN THE AMOUNT OF \$15,280
FOR CONSTRUCTION OF AN EXPANSION TO THE SNOW REMOVAL
EQUIPMENT BUILDING AT THE LEBANON MUNICIPAL AIRPORT**

A public hearing for the purpose of receiving public input and taking action to appropriate the amount of \$15,280 (Fifteen Thousand Two Hundred Eighty Dollars) for construction of an expansion to the snow removal equipment building at the Lebanon Municipal Airport.

The City Council scheduled this public hearing at their March 20, 2019 regular meeting. The public hearing was properly noticed in the *Valley News* on April 6, 2019 in accordance with City Code and State Law.

BACKGROUND

Please see attached memo from Fire Chief/Interim Airport Manager Chris Christopoulos.

Appropriations require the affirmative vote of two-thirds of the City Councilors present and voting, with a quorum of at least five members present. 5 members present, 3 affirmative votes for adoption; 6 members present, 4 votes; 7 members present, 5 votes; 8 members present, 5 votes; and 9 members present, 6 votes.

ACTION

Should the Council decide to approve the request for appropriation, the following resolution is offered for consideration:

RESOLVED, for the purpose of funding an expanded local financing requirement in connection with the Airport Snow Removal Equipment Building Expansion Capital Improvement Project appropriated by the City Council December 20, 2017 (2018 City Budget) in the amount of \$1,200,000.

BE IT FURTHER RESOLVED, by the City of Lebanon, that this funding will supplement other anticipated funding from the Federal Aviation Administration, State of New Hampshire and Passenger Facility Charge Fees.

BE IT FURTHER RESOLVED, by the City of Lebanon, that the sum of \$15,280 be appropriated for transfer from the Municipal Airport Fund to the Airport Capital Improvements fund to introduce a direct contribution by the City toward the Snow Removal Equipment Building Expansion Project thereby supplementing other local funding in the form of Passenger Facility Charge Fees; the appropriation is expected to be paid for through current resources.

This Resolution shall be effective upon passage.

Included in this Section:

1. March 13, 2019 Memo from Fire Chief/Interim Airport Manager Chris Christopoulos re: Airport Snow Equipment Building Project
2. Notice of Public Hearing as Published in the April 6, 2019 Edition of the *Valley News*

MEMORANDUM

Date: March 13, 2019

To: Shaun Mulholland, City Manager

From: Chris Christopoulos, Jr., Fire Chief-Interim Airport Manager *Chris C*

Reference: **Airport Snow Equipment Building Project**

History of Project

In 2012, the Airport applied for funding to design and build a snow equipment building. The FAA Airport Improvement Plan Handbook requires that all FAA Funded Snow Removal Equipment (SRE) be stored under cover. This requirement would affect the replacement of Snow Removal Equipment with FAA funding. The design of the building was completed in 2013 at a total cost of \$194,001.68: FAA Funding = \$145,065; NH DOT = \$4,029.59; and City = \$44,907.09 (\$12,917 from PFC's). Based on this design the project was bid for construction and a grant applied for to build the building. The bid price for construction came in at over \$1.9-million dollars. The FAA denied the grant to build based on the cost-benefit and scope of the project design features (bathrooms, sleeping areas, wash bays, etc.) and required the project to be re-designed.

The original funding for design is set to expire in 2019. What does this mean to the City? If the City does not move forward with redesign and construction in 2019, we would be required to reimburse the FAA \$145,065.00 and NHDOT \$4,029.59 and the Passenger Facility Charges (PFC's) of \$12,917 for a total of \$162,011.59.

The 2018 Airport CIP, approved by the City Council during the Budget Public Hearing in December 2017, appropriated 1.2-million dollars for the redesign and construction of the building to be shared as follows: FAA = \$1,080,000; NHDOT \$60,000; and City \$60,000 (\$42,800 to be reimbursed from PFC's). The FAA and NHDOT funding cannot be used towards the redesign and engineering costs of the project. On April 18, 2018, the City Council approved a request from the Airport Manager for a supplemental appropriation for \$68,600 to proceed with this project bringing the total City Allocation to \$128,600.00, of which only \$85,800.00 can be used towards design and engineering.

The new design and engineering costs now total \$99,700 based on the scope of work provided by the Airport Engineering firm and the need to apply for an FAA Grant by May 1, 2019.

MEMORANDUM

As of March 2019, the Airport has spent \$1,380.00 on legal review of the Professional Services Agreement for this project. This leaves the City Appropriation for this project underfunded by \$15,280.00

TOTAL REQUEST = \$15,280.00

As of today, there are several hurdles to moving forward on this project as follows:

1. Failure to apply for FAA Funding and Building the SRE Building will result in the City being required to reimburse FAA, NHDOT and the PFC's totaling \$162,011.59.
2. The Passenger Facility Fees cannot be used for any portion of the new design and engineering as they were used for the original design.
3. Based on the new design and engineering cost of \$99,700 and that the City has spent \$1,380.00 of the original appropriation on legal review. The City Share of this project is underfunded by \$15,280.00

Request:

I am requesting that the City Council consider a Supplemental Appropriation of \$15,280.00 to complete this project.

April 10, 2019



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING
Council Chambers, City Hall
Wednesday, April 17, 2019
7:00 p.m.**

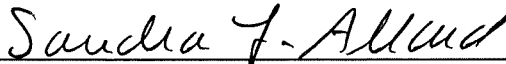
The City Council will hold a public hearing on April 17, 2019, beginning at 7:00 p.m., City Council Chambers, for the purpose of receiving public input followed by action to appropriate \$15,280 for transfer from the Municipal Airport Fund to the Airport Capital Improvements Fund for the Lebanon Airport Snow Removal Equipment Building, the appropriation expected to be paid for by current resources.

The full text of the above action is available for review Monday through Friday, 8:00 a.m. to 4:30 p.m., in the City Clerk's Office, Lebanon City Hall, 51 North Park Street, Lebanon, and will be provided as part of the April 17, 2019 City Council agenda packet, which will be available in City Hall and on the City's website (www.lebanonnh.gov) beginning April 12, 2019.

Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

ME-27093

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Thursday, April 4, 2019, and Tuesday, April 9, 2019.



Sandra L Allard, City Clerk

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