



**LEBANON CITY COUNCIL
REGULAR MEETING AGENDA
Council Chambers, City Hall
Wednesday, October 16, 2019
7:00pm**

5:30PM

WORK SESSION: PRELIMINARY DISCUSSION OF 2020 CAPITAL IMPROVEMENTS BUDGET

7:00PM

CALL TO ORDER: The October 16, 2019 Lebanon City Council Meeting is hereby called to order.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

3. OPEN TO THE PUBLIC

4. RECOGNITIONS

5. ACCEPTANCE OF MINUTES:

- October 2, 2019 (Regular Session)

Documents:

[2019-10-16_Item.0.5-MINUTES.pdf](#)

6. APPOINTMENTS: (NONE)

7. PUBLIC HEARING ITEMS

A. LEBANON / ENFIELD INTERMUNICIPAL AGREEMENT FOR WASTEWATER TREATMENT SERVICES

Public Hearing of the purpose of receiving public input and taking action to authorize the City Manager to enter into an Intermunicipal Agreement with the Town of Enfield for the continued provision of Wastewater Treatment Services for Enfield residents/businesses.

- Presentation:
- Opening of the Public Hearing:
- Questions & Comments by the Public:
- Closing of the Public Hearing:
- Council Deliberation & Action:

Documents:

8. **OLD BUSINESS**

A. **Westboro Yard**

9. **NEW BUSINESS**

A. **Presentation By David Tille, New England Regional Administrator, US Department Of Housing And Urban Development: Mayors Challenge To End Veterans Homelessness**

Documents:

[2019-10-16_Item.0.9.A-MAYORS CHALLENGE VETERANS HOMELESSNESS.pdf](#)

B. **Release Of Collected Public School Impact Fees**

Documents:

[2019-10-16_Item.0.9.B-PUBLIC SCHOOL IMPACT FEES.pdf](#)

C. **Review Of Current Elderly Tax Exemptions & Veterans Tax Credits**

Documents:

[2019-10-16_Item.0.9.C-ELDERLY-VETERANS TAX EXEMPTIONS.pdf](#)

D. **Authorization For City Manager To Execute Lease Agreement With Alpha Sierra, LLC And Granite Air Center**

Documents:

[2019-10-16_Item.0.9.D-GRANITE AIR LEASE AGREEMENT.pdf](#)

E. **Bright Side Brewing Lease**

Authorization for City Manager to Execute Lease & Operating Agreement with Bright Side Brewing, LLC for a nano-brewery and restaurant at the Lebanon Municipal Airport (Terminal Building).

Documents:

[2019-10-16_Item.0.9.E-BRIGHT SIDE BREWERY LEASE \(AIRPORT\).Pdf](#)

F. **Ordinance #2019-13**

Discussion and set Public Hearing for November 6, 2019: Ordinance #2019-13 to amend City Code Chapter 11, Alarms, to increase the fee for Alarm User Permits.

Documents:

[2019-10-16_Item.0.9.F-ORD 2019-13 ALARM USER PERMIT FEES.pdf](#)

10. **REPORTS**

A. **City Manager**

B. **Council Representatives To Other Bodies**

11. **FUTURE AGENDA ITEMS**

12. **NON-PUBLIC SESSION**

13. **ADJOURN**

Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

The agenda, in its entirety, is available on the City's website at www.LebanonNH.gov. Copies can be obtained at the City Manager's Office and are available on the Monday prior to the scheduled council meeting.

Board/Committee: Economic Development Commission

Applicants: C. Brown; W. Dunn; S. Whitman

Assigned Councilors: K. Zook; E. Heistad; G. Sykes

Assigned Date: 10-04-19

Board/Committee: Trustees of Trust Funds

Applicant: L. Kelly

Position: Regular Member

Mayor's Appointment

Assigned Date: 09-18-19

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all inclusive. PLEASE REVIEW THESE ITEMS AND REMOVE/ASSIGN DATES AS NECESSARY.

OCTOBER 23, 2019 – SPECIAL MEETING – SEWER CAPACITY

NOVEMBER 6, 2019

PUBLIC HEARING ITEMS:

A. ORDINANCE #2019-13 FEE ADJUSTMENT FOR ALARM USER PERMITS – Public Hearing for the purpose of receiving public input and taking action on Ordinance #2019-13 to amend City Code Chapter 11, Alarms, to increase the fee for Alarm User Permits.

OLD BUSINESS:

A. AIRPORT 1B/UPPER VALLEY TECH PARK TIF DISTRICT - Action to establish the Airport 1B/Upper Valley Tech Park Tax Increment Financing District (Public Hearing Held October 2, 2019)

NEW BUSINESS:

A. Discussion of Grafton County Commissioner's Proposed FY '20 Budget with Wendy Piper, District 1 Commissioner

B. Discussion & Set Public Hearing for November 20, 2019: Ordinance #2019-18 to amend City Code Chapter 31, Boards, Committees & Commissions to establish the Airport 1B/Upper Valley Tech Park TIF District Advisory Board

C. Discussion & Set Public Hearing for December 4, 2019: Ordinance #2019-19 to formalize rates for Septage Disposal as contained in City Code Chapter 68, Fees, §68-15, Enumeration of Fees (Rates temporarily set February 20, 2019 by adoption of Ordinance

2019-02)

D. Discussion & Set Public Hearing for December 4, 2019: Ordinance #2019-20 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to authorize an 8% increase to the Water Service Rate and an 8% increase to the Sewer Service Rates, effective January 1, 2020.

E. Review of Proposed Amendments to City Council Policy CC103 - Purchasing

BUDGET WORK SESSIONS (5:30PM): 11/4/19; 11/7/19; 11/12/19; 11/18/19; 11/21/19