



**LEBANON CITY COUNCIL
REGULAR MEETING AGENDA
Council Chambers, City Hall
Wednesday, September 18, 2019
7:00pm**

7:00PM

CALL TO ORDER: The September 18, 2019 Lebanon City Council Meeting is hereby called to order.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

3. OPEN TO THE PUBLIC

4. RECOGNITIONS

5. ACCEPTANCE OF MINUTES:

- September 4, 2019 (Regular Session)

Documents:

[2019-09-18_Item.0.5-MINUTES.pdf](#)

6. APPOINTMENTS:

- Conservation Commission: Darla Bruno (Regular Member)
- Lebanon Housing Authority: James Moretti (Regular Member)
- Arts & Culture Commission: Nicholas Gaffney (Arts Rep)
- Downtown Lebanon TIF Advisory Board: Barry Schuster; Peter Owens; Victoria Smith; Ernst "Chip" Fleischer

Documents:

[2019-09-18_Item.0.6-APPOINTMENTS.pdf](#)

7. PUBLIC HEARING ITEMS: (NONE)

8. OLD BUSINESS

A. Westboro Yard

9. NEW BUSINESS

A. Presentation By Goody Clancy: Proposed Downtown Lebanon Design Guidelines And Zoning Amendments

Documents:

[2019-09-18_Item.0.9.A-PROPOSED DOWNTOWN LEB DESIGN GUIDELINES ZONING REGS.pdf](#)

B. Discussion & Set Public Hearing For October 2, 2019: Ordinance #2019-12 To Amend City Code Chapter 31, Boards, Committees & Commissions, Economic Development Commission

Documents:

[2019-09-18_Item.0.9.B-ORD 2019-12, CH31-EDC AMENDMENT.pdf](#)

C. Authorization For City Manager To Execute Lease Agreement With Colyn Case, Tenant, Airport T-Hanger, Unit 37-13

Documents:

[2019-09-18_Item.0.9.C-CASE T-HANGAR LEASE AGREEMENT.pdf](#)

D. Discussion & Set Public Hearing For October 2, 2019: Establishment Of The Airport 1B/Upper Valley Tech Park Tax Increment Financing District

Documents:

[2019-09-18_Item.0.9.D-AIRPORT 1B-UV TECH PARK TIF DISTRICT.pdf](#)

10. REPORTS

A. City Manager

B. Council Representatives To Other Bodies

11. FUTURE AGENDA ITEMS

12. NON-PUBLIC SESSION

13. ADJOURN

Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

The agenda, in its entirety, is available on the City's website at www.LebanonNH.gov. Copies can be obtained at the City Manager's Office and are available on the Monday prior to the scheduled council meeting.

CATV CHANNEL 8 BROADCASTS CITY COUNCIL MEETINGS AT 8:00PM ON THE NIGHT FOLLOWING THE MEETING. THESE MEETINGS ARE AVAILABLE VIA CATV'S WEBSITE (WWW.CATV8.ORG) FOR VIEWING BY 5:00PM THE DAY FOLLOWING THE MEETING. CATV ALSO BROADCASTS THE LEBANON PLANNING BOARD AND SCHOOL BOARD MEETINGS.

CONSULT THE WEBSITE FOR DETAILS.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Conservation Commission

Position: Regular

Applicant: B. James

Assigned Councilor: B. Bronner

Assigned Date: 08-13-19

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all inclusive. PLEASE REVIEW THESE ITEMS AND REMOVE/ASSIGN DATES AS NECESSARY.

OCTOBER 2, 2019

6:00PM – Quarterly Board/Committee Reports (3rd Quarter 2019)

PUBLIC HEARING ITEMS:

A. ORDINANCE #2019-04 TO AMEND CITY CODE CHAPTER 152 – A public hearing for the purpose of receiving public input and taking action to adopt Ordinance #2019-04 to amend City Code Chapter 152, Streets and Sidewalks, Article II, Excavations. (PH Set 9/4/19)

B. ESTABLISHMENT OF AIRPORT 1B/UPPER VALLEY TECH PARK TIF DISTRICT – A public hearing for the purpose of receiving public input and taking action to establish a Tax Increment Financing District in the vicinity of the Lebanon Municipal Airport. (PH Set 9/18/19)

C. ORDINANCE #2019-12 TO AMEND CITY CODE CHAPTER 31 – A public hearing for the purpose of receiving public input and taking action to adopt Ordinance #2019-12 to amend City Code Chapter 31, Boards, Committees & Commissions, Economic Development Commission. (PH Set 9/18/19)

NEW BUSINESS:

A. Review and Action on Properties Qualified for Tax Deeding

B. Presentation of 2020 Proposed Zoning Amendments (Ballot & Council Adoption)

C. Discussion & Set Public Hearing for October 16, 2019: Authorization for the City Manager to enter into an Intermunicipal Agreement with the Town of Enfield for the continued provision of wastewater treatment services for Enfield residents/businesses.

D. Review of Proposed Amendments to City Council Policy CC103 – Purchasing

OCTOBER 16, 2019 – CIP WORK SESSION

OCTOBER 16, 2019

PUBLIC HEARING ITEMS:

A. LEBANON/ENFIELD INTERMUNICIPAL AGREEMENT FOR WASTEWATER TREATMENT SERVICES – Public Hearing for the purpose of receiving public input and taking action to authorize the City Manager to enter into an Intermunicipal Agreement with the Town of Enfield for the continued provision of Wastewater Treatment Services for Enfield residents/businesses.

NEW BUSINESS:

A. Discussion of Elderly & Veterans Tax Exemptions

B. Authorization for City Manager to Execute Lease Agreement with Granite Air (TENTATIVE)

C. Authorization for City Manager to Execute Lease Agreement (former airport restaurant space – TENTATIVE)

D. Discussion & Set Public Hearing for November 6, 2019: Ordinance #2019-13 to amend City Code Chapter 11, Alarms, to increase the fee for Alarm User Permits.

E. Amendment to Boiler Plate Lease for Airport T-Hangars (TENTATIVE)

OCTOBER 23, 2019 – SPECIAL REGULAR MEETING – SEWER CAPACITY