



**Lebanon Arts & Culture Commission
Regular Meeting Agenda
Remote Via Microsoft Teams**
[LebanonNH.gov/Live](https://lebanonnh.gov/live)
**Tuesday, August 25, 2020
6:30pm**

1. CALL TO ORDER:

- A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements

2. APPROVAL OF MINUTES:

A. JULY 28, 2020

Documents:

[2020-08-25_Arts-Culture_Item 2a.pdf](#)

3. OTHER BUSINESS:

- A. Discussion Re: Friends of the ACC
- B. Discussion Re: Public Art
 - 1. Graffiti Art in the Skate Park.
 - 2. Electric Vehicle Charging Station
 - 3. Downtown Tunnel
 - 4. Mascoma/Mechanic/High Sts Roundabout
- C. Discussion Re: Planning & Goals for the remainder of 2020

4. COMMITTEE REPORTS:

- A. Exploratory Funding and Processing: (K. Zook, R. Welsch, S. Fiore, B. Van Vliet)
- B. Civic Art: (J. Giordani, S. Fiore, B. Dunn)
- C. Programming: (K. Zook, D. Wilkie, R. Foster)
- D. Publicity/Marketing: (J. Clifford, J. Giordani, R. Foster)
- E. Data Collection: (D. Wilkie, Katrina Geurkink-private citizen, R. Welsch, B. Van Vliet)

5. OPEN DISCUSSION:

6. ADJOURNMENT

Public Participation Notice: Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the

meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. For full details, please visit LebanonNH.gov/Live, or call the Planning & Development Department at 603-448-1457.

Note: City Hall is temporarily closed to the public in order to help prevent of the spread of Novel Coronavirus COVID-19. City operations will continue during this time, but in-person transactions will be limited to those of a critical nature. If you have any questions or would like to view the files for the application identified above, please contact the Planning & Development Department by sending an e-mail to planning@lebanonnh.gov, or by calling 603-448-1457. The application materials will also be posted to the City's website on or around August 18, 2020 at <https://lebanonnh.gov/agendacenter>.

The Order of Agenda Items is Subject to Change.

**Agenda
Arts & Culture Commission
August 25, 2020**

**Agenda Item #2A
Approval of Minutes**

July 28, 2020

1 DRAFT

2 CITY OF LEBANON
3 ARTS & CULTURE COMMISSION
4 MINUTES, JULY 28, 2020
5 REMOTE VIA MICROSOFT TEAMS
6 LebanonNH.gov/Live
7 6:30PM
8

9 **MEMBERS PRESENT:** Jessica Giordani (Chair; Citizen Rep. Ward 3), Ben Van Vliet (Arts
10 Org. Rep.; UVMC), Robert Welsch (Heritage Commission), Bill
11 Dunn (EDC Rep.), Nick Gaffney (Arts Org. Rep; AVA Gallery),
12 Rebecca Foster (Citizen Rep., Ward 1), Joe Clifford (Vice Chair),
13 Devin Wilkie (Citizen Rep., Ward 2)

14
15 **MEMBERS ABSENT:** Karen Zook (City Council Rep.), and Sherry Fiore (Alt.)

16
17 **STAFF PRESENT:** David Brooks, Planning & Zoning Director,
18

19 -----
20
21 **1. CALL TO ORDER:** Chair Giordani called the meeting to order at 6:41pm

22
23 **A.** Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements.

24
25 Mr. Brooks shared the State directive and participation details for the online meeting in Microsoft
26 Teams. All speakers identified themselves.

27
28 **2. APPROVAL OF MINUTES:** June 23, 2020

29
30 ***A MOTION by Mr. Dunn to approve the June 23, 2020 Minutes as presented.***

31 ***Seconded by Mr. Gaffney.***

32
33 ***Roll Call Vote:***

34 ***Members voting in favor included Chair Giordani, Mr. Van Vliet, Mr. Welsch, Mr. Dunn, Mr.***
35 ***Gaffney, and Ms. Foster.***

36 ***Members abstaining included Mr. Wilkie and Mr. Clifford.***

37 ****The Motion was approved (6-0-2)***

38
39 **3. OTHER BUSINESS:**

40
41 **A. Discussion Re:** Friends of the ACC

42
43 No discussion

44
45 **B. Discussion Re:** Public Art

46
47 1. Graffiti Art in the Skate Park.

48
49 Chair Giordani recapped the Commission's support for Graffiti Art Wall project. Ms. Foster was not sure
50 there had been any activity since the last meeting. Mr. Brooks noted that the Recreation Department
51 remains eager to move the project forward. Chair Giordani suggested that the Programming Committee
52 should feel free to move forward even if not all members are able to participate.

53
54 Mr. Dunn noted that he had recommended that some of the graffiti panels could be reserved for
55 professional artists, while the remainder would be left open for the general public. It was noted that
56 some people who regularly use the skatepark are also artists who might be interested in the project.
57 Mr. Dunn noted that it will be important to promote appropriate paints and products to not create any
58 problems so close to the Mascoma River.

1
2 2. Electric Vehicle Charging Station
3

4 Chair Giordani noted that she had spoken with the City's Energy and Facilities Manager, Tad
5 Montgomery, seeking more information about the size and height of the charging station surround. Mr.
6 Dunn also spoke with Mr. Montgomery who noted that the surrounds could be a fence, wall or other
7 material as large as 10'x10' on each side. Mr. Montgomery supported the idea of decorating the
8 surrounds and suggested promoting clean and renewable energy.
9

10 Chair Giordani had photos of some other charging stations that have not incorporated art in the
11 surrounds and noted that the City has an opportunity to do something unique.
12

13 3. Downtown Tunnel
14

15 Mr. Brooks gave an update on efforts to plan for trailblazing markings and signage to connect the tunnel
16 to the Northern Rail Trail. He noted that the City Manager has asked staff and the Commission to begin
17 planning for grand opening events in the Spring/Summer 2021.
18

19 4. Mascoma/Mechanic/High Sts Roundabout
20

21 Mr. Gaffney noted that he'd been contacted by Councilor Zook about identifying artists who could create
22 art installations for the roundabout. Mr. Brooks noted that the state's portion of funding was
23 programmed for 2022. Mr. Welsch noted that the City Manager has arranged for water and power to
24 serve the roundabout for a potential fountain installation.
25

26 Mr. Gaffney asked if there will be a budget of any amount for an art installation. Mr. Brooks noted he
27 did not think any funds were included in the infrastructure project budget. Mr. Dunn noted that this
28 intersection is a highly visible for location for an artist, even for a temporary installation.
29

30 **C. Discussion Re: Planning & Goals for the remainder of 2020**
31

32 Ms. Foster said she had communicated with Mr. Gaffney about the potential for a mural on the north
33 side of the Senior Center building subject to funding availability. Mr. Gaffney said he had talked with
34 several artists at AVA about the project.
35

36 Ms. Foster noted that Mr. Van Vliet had participated in the Senior Center's Grab&Go Program where
37 seniors drive through the parking lot to pick up lunch and shelf staples. There were 65 cars in the first
38 week of the program, 90 cars in the second week. The seniors very much appreciate the entertainment.
39

40 Ms. Foster heard from Lyme Properties about an upcoming "Truck and Trail" event at River Park. Food
41 trucks will be present and the River Park trail will be opened. Chair Giordani noted that Mr. Clem had
42 visited the Farmer's Market to recruit potential vendors. It is her understanding the public will be invited
43 to grab a meal from a food truck and then go for a walk along the trail.
44

45 Mr. Gaffney mentioned that the Commission should begin thinking about WinterFest if the event is
46 expected to happen this year. Mr. Van Vliet agreed and noted that the Commission should think about
47 how the event could happen even during the current pandemic.
48

49 Mr. Van Vliet noted that it was important not to forget about the branding ideas that the Commission
50 had previously discussed. He recommended even a simple 'word mark' to help people know that the
51 Commission is involved in making events happen. Chair Giordani thought it might be appropriate to
52 restart the work group meetings to continue discussions about branding.
53

54 Mr. Dunn suggested that the granite posts around Colburn Park could be used to allow low cost, high-
55 impact art ideas. Simple words, pictures, or other Lebanon-centric ideas could be appropriate.
56

1 **4. COMMITTEE REPORTS:**
2

3 **A. Exploratory Funding and Processing:** (K. Zook, R. Welsch, S. Fiore, B. Van Vliet)
4

5 No report.
6

7 **B. Civic Art:** (J. Giordani, S. Fiore, B. Dunn)
8

9 No report.
10

11 **C. Programming:** (K. Zook, D. Wilkie, R. Foster; N. Gaffney)
12

13 Ms. Foster noted that the Programming Committee had worked on a calendar of events and actions
14 earlier in the year, but wasn't sure it was still relevant given the pandemic. Mr. Wilkie agreed that there
15 was little point in reviving the calendar for 2020, but they should continue to be thinking of ideas for the
16 future. Mr. Wilkie agreed to communicate with the Recreation Department to stay on top of upcoming
17 events and schedules.
18

19 **D. Publicity/Marketing:** (J. Clifford, J. Giordani, R. Foster)
20

21 No report.
22

23 **E. Data Collection:** (D. Wilkie, Katrina Geurkink-private citizen, R. Welsch, B. Van Vliet)
24

25 No report.
26

27 **5. OPEN DISCUSSION:**
28

29 Mr. Welsch noted that the Heritage Commission has received a grant to study and update the Colburn
30 Park Historic District. He noted that several properties around the Park are now eligible to be
31 contributing structures. The study may also consider possible expansion of the district. Ms. Foster
32 asked if a mural on the Senior Center building would be prohibited if the property were added to the
33 historic district. Mr. Welsch noted that it would not. Mr. Welsch also noted that the Heritage Commission
34 is also considering an historic district in West Lebanon.
35

36 **6. ADJOURNMENT:**
37

38 ***A MOTION by Mr. Welsch to adjourn the meeting.***

39 ***Seconded by Mr. Van Vliet.***
40

41 ***Roll Call Vote:***

42 ***Members voting in favor included Chair Giordani, Mr. Wilkie, Mr. Van Vliet, Mr. Welsch,***
43 ***Mr. Dunn, Mr. Gaffney, Mr. Clifford, and Ms. Foster.***

44 ****The Motion was approved (8-0)***
45

46 The meeting was adjourned at 7:33pm.
47

48 Respectfully submitted,

49 David Brooks

50 Planning & Zoning Director