



**LEBANON CITY COUNCIL  
REGULAR MEETING AGENDA  
Council Chambers, City Hall  
Wednesday, August 7, 2019  
7:00pm**

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**7:00PM**

**CALL TO ORDER:** The August 7, 2019 Lebanon City Council Meeting is hereby called to order.

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR**

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

**3. OPEN TO THE PUBLIC**

**4. RECOGNITIONS**

**5. ACCEPTANCE OF MINUTES:**

- July 10, 2019 (Regular Session)

**Documents:**

[2019-08-07\\_Item.0.5-MINUTES.pdf](#)

**6. APPOINTMENTS:**

- Local River Management Advisory Committee (Mascoma River): David Rosengarten
- Lebanon Energy Advisory Committee: Greg Ames (Regular Member)

**Documents:**

[2019-08-07\\_Item.0.6-APPOINTMENTS.pdf](#)

**7. PUBLIC HEARING ITEMS**

**A. AMENDMENT TO ORDINANCE NO. 18**

Public Hearing for the purpose of receiving public input and taking action to amend Ordinance #18, Salary Plan, Article II Non-Affiliated Employees to add the positions of Information Technology Specialist (Grade 9), Digital Media Officer (Grade 9), Systems and Information Technology Administrator (Grade 13), and Information Technology Director (Grade 15)

- i. Presentation:
- ii. Opening of the Public Hearing:

- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

**Documents:**

[2019-08-07\\_Item.0.7.A-ORD18-IT POSITIONS.pdf](#)

**B. PILOT AGREEMENT WITH REVISION ENERGY**

B. PILOT AGREEMENT WITH REVISION ENERGY – Public Hearing for the purpose of receiving public input and taking action to authorize the City Manager to enter into a Payment In Lieu of Taxes (PILOT) Agreement with Revision Energy

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

**Documents:**

[2019-08-07\\_Item.0.7.B-PILOT AGREEMENT-REVISION ENERGY.pdf](#)

**8. OLD BUSINESS**

**A. Update: Filling Vacant City Council Seat**

**Documents:**

[2019-08-07\\_Item.0.8.A-VACANT COUNCIL SEAT.pdf](#)

**B. Westboro Yard**

**9. NEW BUSINESS**

**A. Presentation Of Local Government Operations Greenhouse Gas Inventory**

**Documents:**

[2019-08-07\\_Item.0.9.A-GREENHOUSE GAS INVENTORY.pdf](#)

**B. VHB Presentation Of 90% Design Plans For Downtown Lebanon Tunnel**

**Documents:**

[2019-08-07\\_Item.0.9.B-90 PERCENT TUNNEL DESIGN PLANS.pdf](#)

**C. Review & Discussion Of 2nd Quarter Budget Report & Release Of Collected Public School Impact Fees**

**Documents:**

[2019-08-07\\_Item.0.9.C-2nd QTR JUNE 2019 BUDGET RPT-RELEASE OF IMPACT FEES.pdf](#)

**D. Discussion & Set Public Hearing For August 21, 2019: Ordinance #2019-11**

To amend City Code Chapter 97, Landfill Regulations, Appendix A, Fee Schedule, to change the disposal rate for Residential Construction and Demolition Debris from \$1.50 for 15 pounds to \$1.50 for 20 pounds.

**Documents:**

[2019-08-07\\_Item.0.9.D-ORD 2019-11 CH97 FEE ADJUSTMENT.pdf](#)

**E. Presentation Of First Reading And Set Public Hearing For September 4, 2019:**

Amend Ordinance #18, Salary Plan, Article II, Non-Affiliated Employees to reclassify the position of Deputy City Manager from a Grade 15 to a Grade 16; reclassify the position of Children's Librarian from a Grade 8 to a Grade 9; and add the position of Outreach Librarian as a Grade 8.

**Documents:**

[2019-08-07\\_Item.0.9.E-ORD18-DEPUTY CM, LIBRARY POSITIONS.pdf](#)

**10. REPORTS**

**A. City Manager**

**B. Council Representatives To Other Bodies**

**11. FUTURE AGENDA ITEMS**

**12. NON-PUBLIC SESSION**

**13. ADJOURN**

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*Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.*

The agenda, in its entirety, is available on the City's website at [www.LebanonNH.gov](http://www.LebanonNH.gov). Copies can be obtained at the City Manager's Office and are available on the Monday prior to the scheduled council meeting.

**CATV CHANNEL 8 BROADCASTS CITY COUNCIL MEETINGS AT 8:00PM ON THE NIGHT FOLLOWING THE MEETING. THESE MEETINGS ARE AVAILABLE VIA CATV'S WEBSITE (WWW.CATV8.ORG) FOR VIEWING BY 5:00PM THE DAY FOLLOWING THE MEETING. CATV ALSO BROADCASTS THE LEBANON PLANNING BOARD AND SCHOOL BOARD MEETINGS. CONSULT THE WEBSITE FOR DETAILS.**

**FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

**Board/Committee:** Arts & Culture Commission

**Position:** Regular Member-Arts Rep

**Applicant:** N. Gaffney

**Assigned Councilor:** K. Hill

**Assigned Date:** 07-29-19

**Board/Committee:** Library Board of Trustees

**Position:** Alternate Member

**Applicant:** E. Wunsch

**Assigned Councilor:** E. Heistad

**Assigned Date:** 07-16-19

**Board/Committee:** Downtown Lebanon TIF Advisory Board

**Applicants:** R. Balagur, E. Fleischer, J. Salazar-Kish, B. Schuster, P. Owens, D. Schweizer, V. Smith

**Assigned Councilor:** S. Prentiss

**Assigned Date:** 02-04-19

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

**PROPOSED FUTURE AGENDA ITEMS:** Dates may be tentative and this list not considered all inclusive. PLEASE REVIEW THESE ITEMS AND REMOVE/ASSIGN DATES AS NECESSARY.

#### **AUGUST 21, 2019**

##### **PUBLIC HEARING ITEMS:**

A. **ORDINANCE #2019-05 ADOPTION OF AMENDED AIRPORT RULES & REGULATIONS** – Public Hearing for the purpose of receiving public input and taking action to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules & Regulations.

B. **ORDINANCE #2019-11 FEE ADJUSTMENT FOR DISPOSAL OF RESIDENTIAL C&D DEBRIS** – Public Hearing for the purpose of receiving public input and taking action to amend City Code Chapter 97, Landfill Regulations, Appendix A, Fee Schedule, to change the disposal rate for Residential Construction and Demolition Debris from \$1.50 for 15 pounds to \$1.50 for 20 pounds.

##### **OLD BUSINESS:**

A. Presentation of Second Reading to amend Ordinance #18, Salary Plan, Article II Non-Affiliated Employees to reclassify the position of Deputy City Manager from a Grade 15 to a Grade 16; reclassify the position of Children's Librarian from a Grade 8 to a Grade 9; and add the position of Outreach Librarian as a Grade 8.

B. Dog Licensing Civil Forfeiture Update

C. Westboro Yard

##### **NEW BUSINESS:**

A. Presentation of bid results for the City Hall Renovation Project

B. Authorization for City Manager to Execute Lease Agreement with Granite Air (TENTATIVE)

#### **SEPTEMBER 4, 2019**

##### **PUBLIC HEARING ITEMS:**

A. **AMENDMENT TO ORDINANCE #18** – Public Hearing for the purpose of receiving public input and taking action to amend Ordinance #18, Salary Plan, Article II, Non-Affiliated Employees to reclassify the position of Deputy City Manager from Grade 15 to Grade 16; reclassify the position of Children's Librarian from a Grade 8 to a Grade 9; and add the position of Outreach Librarian as a Grade 8.

##### **NEW BUSINESS:**

A. Review and Action on Properties Qualified for Tax Deeding

B. Discussion & Set Public Hearing for September 18, 2019: Airport TIF District

#### **FUTURE EVENTS**

##### **SUMMER CELEBRATION - THURSDAY, AUGUST 22, 2019**

4pm - 7pm (Farmers' Market & MusicFest, Colburn Park)

7pm - 9pm (8th Annual DanceFest, on the Mall)

9pm (Fireworks Display from Storrs Hill)