



**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING AGENDA
West Meeting Room, City Hall
Tuesday, April 2, 2019
7:00pm**

1. CALL TO ORDER:

2. APPROVAL OF MINUTES:

A. MARCH 4, 2019

Documents:

[Pedbike_Item 2_3.4.19 Mins.pdf](#)

3. STUDY ITEMS:

A. Updates from Other Boards:

- Planning Office - Planning Staff
- Safe Routes to School - Planning Staff
- City Council – Erling Heistad
- Planning Board/CIP Meeting – VACANT
- Class VI Roads - Colin Smith
- Police Reports - Alan Schnur
- Mascoma River Greenway Coalition- Colin Smith
- Rails to Trails - Ken Warren

B. Miracle Mile Crossing

C. Master Plan Implementation: Review Draft Report Content/Questions

D. Development Regulation Review - On-Site Ped-Bike Circulation

4. OTHER BUSINESS

- Lebanon-Hanover Coordination for DHMC projects
- TAP Project Updates: Lahaye Path 2016 and 2018 Debrief
- Road Resurfacing Projects
- Communications: VNews, reflective souvenirs, social media
- Educ./Encouragement: Bike Rodeo, Curb the Car Day volunteers needed

5. FUTURE AGENDA ITEMS

- Mall Tunnel Preliminary Design Review (May)

- Streetlights vs. Crosswalks Walkabout (plan a date)
- Friends of the NRT / long-term maintenance and coordination
- Community Ped-Bike Conditions, Plan, and Mapping
- Bikeshare Programs
- State Ped-Bike Plan DRAFT
- Bike Rack Mall Location
- Local Street Speed Limits (tentative)

6. **OPEN TO PUBLIC:**

7. **ADJOURNMENT**

Any person with a hearing disability who wishes to attend this public meeting and needs the services of either a sign language interpreter or special equipment (FM system), please contact the Planning Office at 603-448-1457 at least 72 hours in advance so the City can make any necessary arrangements. All plans are available for review Monday-Friday from 8:00AM to 4:30PM at the City of Lebanon Planning Office, City Hall, 51 North Park Street, Lebanon. For more information about what is happening with these applications and in the City, please visit our website at www.lebanonnh.gov

**AGENDA
PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
APRIL 2, 2019**

**AGENDA ITEM #2
APPROVAL OF MINUTES**

MARCH 4, 2019

DRAFT

PEDESTRIAN & BICYCLE ADVISORY COMMITTEE
MONDAY, MARCH 4, 2019
CITY HALL, WEST MEETING ROOM
7:00 PM

MEMBERS PRESENT: Colin Smith (Chair); John Kelleher (Vice-Chair); Alan Schnur; Marie McCormick; Sarah Crysl Akhtar

MEMBERS ABSENT: Megan Chapman; Erling Heistad (City Council); Kenneth Warren (Friends of Northern Rail Trail); Clifton Below (Alt); Shane Smith (Alt. Council Representative)

STAFF PRESENT: Rebecca Owens (Associate Planner); Jim Donaldson (Director of Public Works)

1 **1) CALL TO ORDER:**

2
3 Chair Smith called the meeting to order at 7:00 PM.

4
5 **2) APPROVAL OF MINUTES:** February 5, 2019

6
7 Amendments: Add Karl Kemnitzer; Ariel Arwen (Hartland Energy Committee); Pat
8 McGovern (Mgr. Lebanon Greenway); Rainie Kelly (Former Sustainable Lebanon);
9 Barbara Hirai (LEAC Streetlight – Ward 1); Margaret Campbell (UVD and Lebanon Resident) as
10 attendees to the meeting; Page 1, line 25 insert “West” in front of Lebanon; Page 1, line 28: replace
11 “rail trail” with “Mascoma River Greenway”; Motion to Adjourn change “Ms. Owens” to “Ms.
12 McCormick”;

13
14 *Moved by Mr. Kelleher to approve the February 5, 2019 Minutes as amended. Seconded by Ms. Akhtar.*
15 **The vote on the MOTION was (5-0).*

16
17 **3) OTHER BUSINESS:** *(Several Future Agenda Items and Other Business Agenda Items preceded*
18 *Study Items)*

19
20 **A. Discussion with Director of Public Works Jim Donison – DPW Update:**

21 Director of Public Works Jim Donison updated the Committee on several DPW projects including:
22 • Street sweeping bids are going out this month and Street Sweeping would begin around April 1
23 • The coordination of street and sidewalk sweeping
24 • Sharrow Painting - shared auto/bike lanes
25 • Street/road painting projects not finished last year will be completed in 2019
26 • Street/road painting policies

27
28 Associate Planner Rebecca Owens provided background information about several of the projects.

29
30 Mr. Schnur and other Committee members asked about the DOT reducing speed limits on City streets and
31 around Coburn Park.

32
33 **B. Miracle Mile Crosswalk – Funding/Design Status:**

1 Ms. Owens provided the Committee with an update about crosswalks at the Miracle Mile. Ms.
2 McCormick asked about the corporate responsibility of Price Chopper concerning transit and crosswalk
3 access and safety in the area. Mr. Smith asked about the previous application denied for funding work on
4 Miracle Mile.

5

6 **C. Streetlights vs. Crosswalks – GIS Review of Locations:**

7 Mr. Donison said that the DPW is putting together advertising bids for streetlights. He asked the
8 Committee for suggestions about where to put streetlights near crosswalks and spoke about the NEAC
9 policy to have streetlights at every crosswalk. A discussion took place addressing the subject including
10 specific locations and innovative ways to provide streetlights.

11

12 Ms. Owens also spoke about the long term COT and CSO plans regarding streetlights and the contour of
13 streets and sidewalks for biking in the City.

14

15 Several Committee members asked Mr. Donison about the DPW putting in crosswalks along the Miracle
16 Mile as an interim solution to the problem and what the priorities would be to do the project.

17

18 **4) STUDY ITEMS:**

19

20 **A. Updates from Other Boards:**

21 Ms. Owens noted events coming up with committees:

- 22 • The Mascoma River Greenway Communication Group students will be at the City Council
23 meeting on March 6 and the State is considering budgeting substantial funds for the Westboro
24 Yard and the Mascoma Greenway Extension.
- 25 • The consultants for the mall tunnel design project (30% completion) will meet with the City
26 Council on May 1 and have a public meeting on May 2.
- 27 • Education & Encouragement Programming: The Bike Rodeo (the Greenway Ride) will take
28 place on June 1.

29

30 **B. PBAC Priorities per Master Plan – Champ Reporting & Actions/Strategies Review:**

31 Ms. McCormick led a discussion reviewing the first-round of the Pedestrian & Bicycle Advisory
32 Committee report to the Master Plan and provided updates on how the City is doing in several areas. She
33 said the job of the Committee is to decide which 15 actions/strategies they want to report on in the first
34 round and the unique projects related to each action/strategy. The following 15 strategies/actions were
35 discussed:

- 36 1. Address walking and biking ability on conjunction with traffic planning
- 37 2. Encourage and support transportation alternatives to a single occupancy vehicles, including
38 mass transit, pedestrian and bicycle paths and facilities.
- 39 3. Require transit and support facilities during development and site plan review.
- 40 4. Develop a citywide transportation master plan.
- 41 5. Continue to work with surrounding communities and the Regional Planning Commission to seek
42 local solutions for regional transportation problems.
- 43 6. Manage the growth in traffic volume by promoting alternatives to vehicle trips, such as
44 telecommuting, rideshare and transit use.
- 45 7. Cooperate with groups, such as the Friends of the Northern Rail Trail and the Upper Valley
46 Trails Alliance, to maintain and extend the existing Rail Trail from Lebanon to West Lebanon,
- 47 8. Include five shoulders on City streets, State bridges, and road projects to provide safe bicycle
48 and pedestrian access.

- 1 9. Complete the Americans with Disability Act transition plan to ensure the public facilities meet
- 2 ADA guidelines.
- 3 10. Require developers to install bicycle racks, showers, and lockers as part of the site plan
- 4 approval.
- 5 11. Promote safe intersection design for bicyclists/pedestrians and add transit friendly traffic signals.
- 6 12. Support the Pedestrian and Bicycle Committee in creating a comprehensive pedestrian and
- 7 bicycle facilities plan which identifies where linkages can be made and additional infrastructure
- 8 is warranted, both in and outside the City.
- 9 13. Promote improved pedestrian facilities throughout the City, including a well maintained,
- 10 interconnected network of sidewalks, benches, and landscaping that provides shade for
- 11 pedestrians and are attractive. Add non-obtrusive lighting.
- 12 14. Promote safe pedestrian accommodations, including curb extensions where appropriate, at
- 13 crosswalk locations and segregated sidewalks with landscaped buffers along all major roadways.
- 14 15. Provide dedicated bike facilities to allow cyclists to safety travel City roads, including bike lanes
- 15 and cycle tracks, as well as more bike-focused facilities such as multi-use paths and sharrows
- 16 (shared lanes).
- 17

18 Ms. Akhtar said she is troubled that the report is heavily slanted toward prosperous and active people and
19 leisure time activities. She said more emphasis needs to be on enabling people with less resources dealing
20 with basic activities of everyday life.

21
22 Ms. Owens said we touched on several topics that speak to the populous addressed by Ms. Akhtar and
23 need to identify the issues, and provide specific ideas, that we could be added to the list of actions and
24 strategies.

25
26 Summarizing the discussion, Ms. McCormick said the committee is in agreement on their list of 15
27 actions/strategies (with amendments) to use for the first round of reporting but need more examples and
28 details. Ms. Owens added that the initial process is not about making decisions, but rather gaining
29 information.

30
31 **5) ADJOURNMENT:**

32
33 *Moved by Ms. McCormick to adjourn the meeting at 9:25 PM.*

34 *Seconded by Ms. Akhtar.*

35 ** The vote on the MOTION passed (5-0).*

36

37 Respectfully submitted,

38 Stuart Kaufman, Recording Secretary