



**LEBANON CITY COUNCIL
REGULAR MEETING AGENDA
Wednesday, April 1, 2020 - 7:00pm
REMOTE VIA MICROSOFT TEAMS**
LebanonNH.gov/Live

7:00PM

CALL TO ORDER: The April 1, 2020 Lebanon City Council Meeting is hereby called to order.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. (**Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.**)

3. OPEN TO THE PUBLIC

4. RECOGNITIONS: NONE

5. ACCEPTANCE OF MINUTES

- March 12, 2020 (Canvass of the Vote)
- March 18, 2020 (Non-Public Session)
- March 18, 2020 (Regular Meeting)

Documents:

[2020-04-01 Item 5 MINUTES.pdf](#)

6. APPOINTMENTS

- Planning Board: Gregorio Amaro (Alternate Member)

Documents:

[2020-04-01 Item 6 APPOINTMENTS.pdf](#)

7. PUBLIC HEARING ITEMS: NONE

8. OLD BUSINESS: NONE

9. NEW BUSINESS

- A. Request From Salt Hill Pub For Exemption Of City Code Chapter 14, Alcoholic Beverages, To Permit The Serving Of Alcoholic Beverages On City Property**

Documents:

[2020-04-01 Item 9.A SALT HILL PUB ALCOHOL EXEMPTION.pdf](#)

- B. Request From Three Tomatoes Trattoria For Exemption Of City Code Chapter 14, Alcoholic Beverages, To Permit The Serving Of Alcoholic Beverages On City Property**

Documents:

[2020-04-01 Item 9.B THREE TOMATOES TRATTORIA ALCOHOL EXEMPTION.pdf](#)

- C. Presentation Of First Reading And Set Public Hearing For May 6, 2020: Amendment To Ordinance No. 18, Salary Plan, Article III, Bargaining Unit Employees, To Include The Position Of Assistant City Engineer Within The Pay Scale For The Lebanon Professional, Administrative And Salaried Employees (LPASE) Bargaining Unit**

Documents:

[2020-04-01 Item 9.C ORD NO 18 ASSISTANT CITY ENGINEER POSITION.pdf](#)

- D. Discussion & Set Public Hearing For April 15, 2020: Re-Approval Of Community Revitalization Tax Relief Application - Dana Seguin, 4 South Park Street, Lebanon**

Documents:

[2020-04-01 Item 9.D DANA SEGUIN 79-E TIME EXTENSION REQUEST.pdf](#)

- E. Discussion & Set Public Hearing For April 15, 2020: Ordinance #2020-05 To Amend City Code Chapter 68, Fees, To Implement A "Water Development Fee"**

Documents:

[2020-04-01 Item 9.E - ORD 2020-05 AMEND CH 68 WATER FEES.pdf](#)

- F. 2021-2022 Proposed Legislative Policy**

Documents:

[2020-04-01 Item 9.F 2021-2022 PROPOSED LEGISLATIVE POLICY.pdf](#)

10. REPORTS

A. City Manager

B. Council Representatives To Other Bodies

11. FUTURE AGENDA ITEMS

12. NON-PUBLIC SESSION

13. ADJOURN

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend and can do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Participants in the meeting will be able to ask questions through a private chat area or via phone to a number provided as part of the meeting details. Your questions and comments will be received by a moderator who will pass them into the public view in the order they are presented. Meetings will be closed captioned for the hearing impaired. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT LEBANONNH.GOV

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Airport Tech Park TIF Advisory Board

Applicant: H. Trumbull

Assigned Councilor: Jim Winny

Assigned Date: 2/20/2020

Board/Committee: Airport Tech Park TIF Advisory Board

Applicant: J. Archambeault

Assigned Councilor: Karen Hill

Assigned Date: 2/20/2020

Board/Committee: Airport Tech Park TIF Advisory Board

Applicant: K. Caron

Assigned Councilor: Sue Prentiss

Assigned Date: 2/20/2020

Board/Committee: Airport Tech Park TIF Advisory Board

Applicant: B. Carlton

Assigned Councilor: Cliff Below

Assigned Date: 3/3/2020

Board/Committee: Economic Development Commission

Applicant: K. Purcell

Assigned Councilor: K. Zook

Assigned Date: 3/3/2020

Board/Committee: Library Board of Trustees

Position: Alternate

Applicant: C. Erskine

Assigned Councilor: K. Zook (also pending Library Board review of application)

Assigned Date: 1/16/2020

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all inclusive.

April 15, 2020

PUBLIC HEARING ITEMS:

A. COMMUNITY REVITALIZATION TAX RELIEF APPLICATION: DANA SEGUIN, 4 SOUTH PARK

STREET – Request by Dana Seguin for re-approval of his April 19, 2017 approval for tax relief under the provisions of the Community Revitalization Tax Relief Incentive Program (NH RSA 79-E).
B. ORDINANCE #2020-05 – Amendment to City Code Chapter 68, Fees, Article I, Water Investment Fee, to update and clarify language and to implement a “Water Development Fee.”
C. AMEND CAPITAL BUDGET TO INCLUDE SPENCER STREET RECONSTRUCTION PROJECT –Amendment to the 2020 Capital Budget to include a project for the reconstruction of Spencer Street; and to appropriate \$100,000 (One Hundred Thousand Dollars) for design engineering for the project. Appropriation will be funded by a transfer of funds from the existing 20 Spencer Street Cleanup Project to the newly created Spencer Street Reconstruction Project.

OLD BUSINESS:

A. AMEND ORDINANCE No. 18 - Amendment to Ordinance No. 18, Salary Plan, to include the position of Assistant City Engineer within the Pay Scale for the Lebanon Professional, Administrative and Salaried Employees (LPASE) Bargaining Unit

NEW BUSINESS:

- A. Tax Exemption for Battery Storage
- B. Presentation of Findings from West Lebanon Charrette; Discussion of next steps
- C. Presentation of Solid Waste Business Plan (TENTATIVE)

May 6, 2020

PUBLIC HEARING ITEMS:

A. AMEND ORDINANCE No. 18 - Amend Ordinance No. 18, Salary Plan, Article III, Bargaining Unit Employees, to include the position of Assistant City Engineer within the Pay Scale for the Lebanon Professional, Administrative and Salaried Employees (LPASE) Bargaining Unit.