



**LEBANON CITY COUNCIL  
REGULAR MEETING AGENDA  
Council Chambers, 20 W. Park St.  
Wednesday, March 18, 2020  
7:00pm**

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**5:30PM: NON-PUBLIC SESSION** per RSA 91-A:3.II(a) and RSA 91-A:3.II(c)

**7:00PM**

**CALL TO ORDER:** The March 18, 2020 Lebanon City Council Meeting is hereby called to order.

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR**

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

**3. OPEN TO THE PUBLIC**

**4. RECOGNITIONS**

- AVA Gallery and Art Center

**Documents:**

[2020-03-18 Item 4 - Recognitions.pdf](#)

**5. ACCEPTANCE OF MINUTES**

- March 4, 2020 (Regular Meeting)

**Documents:**

[2020-03-18 Item 5 Acceptance Of Minutes.pdf](#)

**6. APPOINTMENTS: (NONE)**

**7. PUBLIC HEARING ITEMS**

**A. ORDINANCE #2020-03**

A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 46, Cemeteries, to update a number of fees, to remove requirements for a Perpetual Care Trust Fund, and to include provisions for the establishment of a Cemetery Maintenance & Preservation Fund

i. Presentation:

ii. Opening of the Public Hearing:

- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

**Documents:**

[2020-03-18 Item 7.A - ORD 2020-03 CH 46 CEMETERIES.pdf](#)

**8. OLD BUSINESS: (NONE)**

**9. NEW BUSINESS**

**A. COVID-19 Update With Fire Chief/Emergency Management Director  
Chris Christopoulos**

**Documents:**

[2020-03-18 Item 9.A - COVID-19 UPDATE.pdf](#)

**B. PRESENTATION Of 5-Year Highway Maintenance Plan**

**Documents:**

[2020-03-18 Item 9.B - 5 YEAR HIGHWAY MAINTENTANCE PLAN.pdf](#)

**C. Discussion & Set Public Hearing For April 15, 2020: Amend 2020 Capital Budget To Include Spencer Street Reconstruction Project And Transfer \$100,000 (One Hundred Thousand Dollars) From The 20 Spencer Street Cleanup Project To The Spencer Street Reconstruction Project. Funds Will Be Utilized For The Engineering Phase Of The Project.**

**Documents:**

[2020-03-18 Item 9.C - 20 SPENCER ST PROJECT CAPITAL BUDGET.pdf](#)

**D. Disbanding The Economic Vitality Exchange Committee (EVEC)**

**Documents:**

[2020-03-18 Item 9.D - DISBANDING EVEC.pdf](#)

**10. REPORTS**

**A. City Manager**

**B. Council Representatives To Other Bodies**

**11. FUTURE AGENDA ITEMS**

**12. NON-PUBLIC SESSION**

**13. ADJOURN**

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*Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.*

The agenda, in its entirety, is available on the City's website at [LebanonNH.gov](http://LebanonNH.gov). Copies can be obtained at the City Manager's Office and are available on the Monday prior to the scheduled council meeting.

**CATV CHANNEL 8 BROADCASTS CITY COUNCIL MEETINGS AT 8:00PM ON THE NIGHT FOLLOWING THE MEETING. THESE MEETINGS ARE AVAILABLE VIA CATV'S WEBSITE (WWW.CATV8.ORG) FOR VIEWING BY 5:00PM THE DAY FOLLOWING THE MEETING. CATV ALSO BROADCASTS THE LEBANON PLANNING BOARD AND SCHOOL BOARD MEETINGS. CONSULT THE WEBSITE FOR DETAILS.**

#### **FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

**Board/Committee: Airport Tech Park TIF Advisor Board**  
**Applicants: H. Trumbull, J. Archambeault, K. Caron**  
**Assigned Councilors: Jim Winny, Karen Hill, Sue Prentiss**  
**Assigned Date: 2/20/2020**

**Board/Committee: Library Board of Trustees (Library Board makes recommendation to Council)**  
**Applicant: C. Erskine**  
**Assigned Councilor: K. Zook (also pending Library Board review of application)**  
**Assigned Date: 1/16/2020**

**Board/Committee: Planning Board (Manager nominates)**  
**Applicant: G. Amaro**  
**Assigned Councilor: S. Mulholland**  
**Assigned Date: 2/20/2020**

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

**PROPOSED FUTURE AGENDA ITEMS:** Dates may be tentative and this list not considered all inclusive. PLEASE REVIEW THESE ITEMS AND REMOVE/ASSIGN DATES AS NECESSARY.

#### **APRIL 1, 2020**

##### **NEW BUSINESS:**

- A. Request from Salt hill Pub for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property.
- B. Request from Three Tomatoes Trattoria for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property.
- C. Discussion & Set Public Hearing for April 15, 2020: Re-approval of Community Revitalization Tax Relief Application - Dana Seguin, 4 South Park Street, Lebanon
- D. Presentation of Findings from West Lebanon Charrette; Discussion of next steps
- E. Discussion & Set Public Hearing for April 15, 2020: Ordinance #2019-05 to amend City Code Chapter 68, Fees, to implement a "Water Development Fee"
- F. 2021-2022 Proposed Legislative Policy
- G. Discussion & Set Public Hearing for May 6, 2020: Amendment to Ordinance #18 to add the position of Assistant City Engineer to the LPASE Wage Scale (TENTATIVE)
- H. Tax Exemption for Battery Storage (TENTATIVE)

#### **APRIL 15, 2020**

**PUBLIC HEARING ITEMS:**

- A. COMMUNITY REVITALIZATION TAX RELIEF APPLICATION: DANA SEGUIN, 4 SOUTH PARK STREET** – Request by Dana Seguin for re-approval of his April 19, 2017 approval for tax relief under the provisions of the Community Revitalization Tax Relief Incentive Program (NH RSA 79-E).
- B. ORDINANCE #2019-05** – Amendment to City Code Chapter 68, Fees, to implement a “Water Development Fee.”
- C. AMEND CAPITAL BUDGET TO INCLUDE SPENCER STREET RECONSTRUCTION PROJECT** –Amendment to the 2020 Capital Budget to include a project for the reconstruction of Spencer Street; and to transfer \$100,000 (One Hundred Thousand Dollars) from the existing 20 Spencer Street Cleanup Project to the newly created Spencer Street Reconstruction Project. Funds will be utilized for design engineering.

**NEW BUSINESS:**

- A. Dedication of Glenwood Fountain (TENTATIVE)
- B. Presentation of Solid Waste Business Plan

**APRIL 28 & APRIL 30, 2020 – ANNUAL WORK SESSIONS (5:30pm – 8:00pm)**