



**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING AGENDA
West Meeting Room, City Hall
Tuesday, January 7, 2020
7:00pm**

1. CALL TO ORDER:

A. ELECTION OF OFFICERS

2. APPROVAL OF MINUTES:

A. OCTOBER 10, 2019

Documents:

[Pedbike_Item 2_10.10.19 Mins.pdf](#)

B. DECEMBER 3, 2019

Documents:

[Pedbike_Item 2_12.3.19 Mins.pdf](#)

3. STUDY ITEMS:

A. Updates from Other Boards etc.:

- Planning Office - Planning Staff
- Safe Routes to School - Planning Staff
- City Council - Erling Heistad
- Planning Board/CIP Meeting - Karen Zook
- Police Reports - Alan Schnur
- Mascoma River Greenway Coalition - Colin Smith
- State of NH Updates - Alex Belenz
- Rails to Trails - VACANT

B. CSO #13, Route 12A sidewalks

C. Road Resurfacing Projects: NHDOT

D. Development Regulation Review - Ped-Bike Facilities

4. OTHER BUSINESS:

- Communications Plan
- Bike Racks – Mall & Kilton

- Sidewalk Maintenance Prioritization
- Educ./Encouragement
- 2020 Master Plan Priorities

5. FUTURE AGENDA ITEMS:

- CIP 2020-2026 Projects (Miracle Mile/LISTEN crossing, others)
- Lebanon Police Local Street Speed Study
- Friends of the NRT / long-term maintenance coordination
- Bikeshare Programs
- Bike Friendly Community update

6. OPEN TO THE PUBLIC:

7. ADJOURNMENT

Any person with a hearing disability who wishes to attend this public meeting and needs the services of either a sign language interpreter or special equipment (FM system), please contact the Planning Office at 603-448-1457 at least 72 hours in advance so the City can make any necessary arrangements. All plans are available for review Monday-Friday from 8:00AM to 4:30PM at the City of Lebanon Planning Office, City Hall, 51 North Park Street, Lebanon. For more information about what is happening with these applications and in the City, please visit our website at www.lebanonnh.gov

**AGENDA
PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
JANUARY 7, 2020**

**AGENDA ITEM #2
APPROVAL OF MINUTES**

OCOTBER 10, 2019

DRAFT

PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
THURSDAY, OCTOBER 10, 2019
CITY HALL, WEST MEETING ROOM
7:00 PM

MEMBERS PRESENT: Colin Smith (Chair), John Kelleher (Vice-Chair), George Sykes (Alt. City Council), Sarah Crysl Akhtar, Marie McCormick, Alan Schnur, and Alex Belenz (Alt.)

MEMBERS ABSENT: Clifton Below (Alt), Karen Zook (Planning Board), Megan Chapman, Erling Heistad (City Council)

STAFF PRESENT: Rebecca Owens (Associate Planner)

1 **1. CALL TO ORDER:**

2
3 Chair Smith called the meeting to order at 7:00 PM.

4
5 George Sykes was appointed as a regular member in the absence of Erling Heistad. Councilor Sykes
6 introduced himself as the alternate City Council representative for the Committee. He chairs the
7 Transportation Committee of the State Legislature and is very passionate about ped/bike issues.

8
9 **2. APPROVAL OF MINUTES: September 3, 2019**

10
11 *A MOTION by Alex Belenz to approve the September 3, 2019 Minutes as presented.*

12 *Seconded by George Sykes.*

13 **The MOTION was approved (5-0-1). Sarah Crysl Akhtar abstained.*

14
15 **3. STUDY ITEMS:**

16 **A. Updates from Other Boards:**

17 **Planning Office** – Rebecca Owens updated the Committee stating that there were no significant
18 items. Ms. Owens did say she met with David Clem, the developer of River Park, regarding open space
19 planning. It is a phased, mixed-use development, which includes high tech facilities, five different lots,
20 and residential space. The project includes 50% open space and is focusing on the connectivity from
21 Wilder Dam to Bridge Street in West Lebanon including frontage on Route 10. Mr. Clem will be
22 reengaging landscape architects who participated in a design competition to work on the site layout. Ms.
23 Owens also met Jenny Chamberlain, a member of Hanover’s Ped/Bike Committee, who is working on
24 promoting the Hanover/Lebanon Ped/Bike connection.

25
26 **Safe Routes to School** – Planning Staff/Police Staff : **No Report.**

27
28 **City Council** – George Sykes updated the Committee on the following City Council activities:
29 The Council just finished a series of presentations on the City Hall energy conscious renovations, and the
30 Council is beginning budget workshops. The Council is also considering a zoning proposal update, which
31 would support downtown as a pedestrian and bicyclist friendly environment. It will allow more street
32 level activities and housing opportunities. The zoning proposal will be voted on by the City Council and
33 the citizens. The Council is in favor of renovating older buildings for new purposes much like AVA
34 Galleries has done.

35
36 Mr. Schnur inquired about the E-Bike legislation. As the Chair of the legislature’s Transportation
37 Committee, Councilor Sykes reported that the E-Bike bill passed. The bill included a number of

1 definitions regarding levels of E-bikes and set speed limits, but other items were left to local control. Mr.
2 Schnur noted that there were recent recommendations for increased speed limits on Route 120 without
3 consulting the ped/bike groups. Councilor Sykes stated that the DOT makes the recommendations
4 following traffic studies and want to achieve 85% compliance. The methodology is seen as out of date,
5 and letters regarding the limits can be sent to the DOT Commissioner, Victoria Sheehan. Mr. Kelleher
6 observed that E-Bikes are becoming a wave. Councilor Sykes noted that there are no regulations
7 regarding driverless cars. He is on a new State commission to regulate driverless cars in relation to
8 pedestrians and bicyclists. Councilor Sykes added that within five years, interstate truckers will be
9 creating platoons. Several drivers will take trucks to a common location, and one driver will lead the other
10 driverless trucks on the Interstate.

11
12 The members introduced themselves to Councilor Sykes.

13
14 **Planning Board/CIP Meeting** – Karen Zook (Absent)

15
16 **Class VI Roads** – Colin Smith – Not meeting.

17
18 **Police Reports** – Alan Schnur – The City Manager’s update reported that in the month of August
19 there were zero (0) crashes involving pedestrians or bicyclists. Ms. Owens noted that there is no
20 additional information on the accident of almost a year ago on Route 10. Mr. Schnur stated that there
21 were two fatalities in the last ten years, and neither appears in the local statistics.

22
23 **Mascoma River Greenway** – Colin Smith

24 Ms. Owens reported that a citizen came to the last meeting to express concerns about multi-modal traffic
25 on the Greenway in light of recent high speed bicycling. Ms. Owens and Chair Smith met with
26 representatives from the Greenway Committee and Friends of Lebanon Recreation. The long term plan is
27 to have a branded, signed wayfinding system, but there is an immediate need for posting safe speed
28 information. The interim measure would be lawn signs. The utility company has to approve the locations
29 so lines aren’t punctured. Ms. Akhtar wondered if some E-Bikes are considered motor vehicles. Ms.
30 Owens confirmed that they are. Any that are completely pedal free are not allowed on the Greenway. The
31 State classifies E-bikes by speed. The goal is for respectful behavior, which includes maintaining safe
32 speeds, yielding to pedestrians, staying to the right, and respecting other persons with pets. Kiosks can be
33 used for more information. Trail signs need to use few words and icons. Mr. Schnur inquired if Class 1
34 and 2 E-Bikes are allowed. Ms. Owens said they would be, as the Greenway is State land, but it would be
35 important to monitor use. Enforcement is also an issue. Mr. Kelleher noted that a trail in Portland, Maine,
36 has a solid yellow stripe in the middle of their trail. The Minuteman Trail in Lexington does also. Mr.
37 Belenz noted that lanes make movement safer and easier. Chair Smith observed that Greenway usage is
38 lower than those trails.

39
40 Ms. Owens noted there is a new Valley Quest based on the Greenway available on the Vital Communities
41 website.

42
43 Chair Smith inquired about how to monitor the effectiveness of the Greenway rules. Councilor Sykes
44 noted that the NH Fish & Game officers may have statistics and suggested contacting the Public Affairs
45 Division Chief of NH Fish & Game, Nicola Whitley, at 603-271-1740, to inquire about data. Councilor
46 Sykes stated that there is a New Hampshire Transportation Council, which is comprised of public interest
47 groups that look at modes of transportation in the State. A recent presentation was on rail trails and
48 included a ped/bike perspective. Individuals can testify, and the group meets once a month. Ms. Akhtar
49 suggested writing to the Valley News to get information out about the Greenway. Mr. Schnur suggested
50 having a few individuals out on the trails to take surveys. Chair Smith stated that talking to the users on
51 the trail would be helpful. Councilor Sykes inquired if a state-wide survey would be useful. Chair Smith
52 noted that data from a paved trail would be helpful. Councilor Sykes stated that one special interest group

1 is ped/bike related, and he will contact them for information. Ms. Akhtar suggested partnering with local
2 supermarkets for handing out information. Ms. Owens suggested a general survey combining signage,
3 experiences, and speed would be most useful. Ms. Akhtar noted that having information at locations other
4 than the trail could spark interest in the Greenway. Mr. Schnur noted that the quality of the survey and
5 consistent methodology is important.

6 7 **Rails to Trails – VACANT**

8 9 **B. Ped/Bike Plan Examples**

10 Ms. Owens reported that City Manager Shaun Mulholland wants a more comprehensive transportation
11 plan, not just one for ped/bike. There was a draft transportation plan created by Andrew Gast-Bray years
12 ago that was not adopted. Ms. Owens clarified that it would formalize categorization of different types of
13 streets and their treatments. Recommended speeds, widths, and ped/bike considerations would be
14 included. The complete streets policy mentions them, but the street typologies in the policy were never
15 adopted. Ms. Owens will look into that plan in more depth, and there can be more sub-area planning
16 within CIP. South Park Street and Hanover Street improvements will include ped/bike considerations.
17 Once the site plan regulations go before the Planning Board and are established for the Downtown
18 District, they could be used for all site plan regulations. It is on the Planning Board agenda for the end of
19 October.

20 21 **4. OTHER BUSINESS:**

22 23 **A. Bike Racks Mall and Kilton:**

24 Mr. Kelleher reported that two racks have been ordered. One with 03784 is for Kilton Library and another
25 with 03766 will go to the right of the kiosk on the mall. They are greenish blue and will fit about 7 bikes
26 each. Mr. Kelleher described a slotted, cedar bike rack that he saw in Maine that could be a high school
27 student project and would be another attractive option at a lower cost. Ms. Akhtar asked about the total
28 cost. Ms. Owens stated that the set of two costs \$5,000 total including the shipping. Public Works is
29 assisting with the installations, and the Planning Department is paying in part for them. The area business
30 owners initiated interest in this as an improvement to the area. Sometimes it is a question of practical
31 versus art, and there is a higher cost for art. Mr. Kelleher noted that the \$5,000 was offset by some
32 community donations. Ms. Akhtar expressed the opinion that art should be paid for by private money, not
33 taxpayer money, and she is troubled by the amount of money being spent for the downtown mall, parking
34 areas, and the tunnel. Ms. Akhtar added that in her view, it is irresponsible to spend that amount of money
35 on something that is a vanity project. Chair Smith wondered about the cost of regular bike racks. Ms.
36 Owens stated that there is an awareness of the general needs of the City, and the tunnel is a unique
37 project. Mr. Schnur agreed that it is important to get the financial aspects out, but projects like the bike
38 racks appearing in the Valley News would be positive publicity for Lebanon. At the end of the fiscal year,
39 there is money that is sent back to other funds or lost to the State, when it could be used for smaller
40 projects around town. Mr. Schnur added that it is important to respect the needs of the community despite
41 personal feelings. Ms. Akhtar commented that there is no free or extra money when the City has many
42 unmet needs that could be satisfied with \$5,000. Mr. Kelleher noted that this could kick off the downtown
43 revitalization, which is a good investment. It can be revisited in a couple of years to determine the impact.
44 Ms. McCormick noted that Kilton Library was very excited to get the bike rack. Ms. Owens added that
45 there is an Arts & Culture Committee trying to establish a 501(c)3 for private funding. The student
46 created fountain covers are one of the projects. There is a balance between inspiring and other values.

47 48 **B. West Lebanon Visioning Charrette:**

49 Ms. Owens stated that the visioning project will happen on October 18 and 19. They will be two days of
50 ongoing planning. Chapter 4 of the Master Plan relates to West Lebanon regarding downtown in all
51 categories. Ms. Owens is delving into what it suggests, and they will ask people at the charrette to identify
52 what they want to see first. There is a big emphasis on streetscape improvements and ped/bike

1 connections. Accessibility of West Lebanon needs investment for improvements. It is an opportunity to
2 explore concepts to see how people feel about them. It includes the area between Seminary Hill and
3 Bridge Street going into White River Junction, which is defined as the Village. It doesn't include River
4 Park or the 12A shopping areas.

5
6 The survey is open online for anyone who cannot attend. Ms. McCormick observed that word is getting
7 out. Ms. Owens stated that the charrette is open to all and each session informs the next. There have been
8 about 180 responses so far. There is support for revamping parking. Mr. Schnur inquired about the zoning
9 of parking lots to make them more friendly for pedestrians. Ms. Owens replied that it would be part of site
10 plan regulation updates, and the downtown regulations are on the agenda for October. The goal is for
11 consistency. Ms. Owens added that she will be sharing the information from a focus meeting earlier in the
12 year.

13
14 **C. Education/Encouragement:**

15 Ms. Owens has been working with groups to support the Bike Rodeo. If any members have suggestions,
16 they should contact her.

17
18 **D. Communications Plan:**

19 Mr. Schnur stated that some members were out of town in September, so there was no meeting. They will
20 be meeting in October.

21
22 **E. UVLSRPC updates (GACIT, corridor plan, State ped-bike plan):**

23
24 Councilor Sykes stated that the State Ped/Bike Plan is on the DOT website. There is a survey on ped/bike
25 issues, and he encouraged the members to take it.

26
27 Ms. Owens stated that there will be a corridor plan, which will have a complete streets angle to it. There
28 would be references to the State ped/bike plan, but different characteristics would be noted for Route 120,
29 Route 10, etc.

30
31 Ms. Owens also noted the DOT 10-year plan is being reviewed now to reevaluate what is in the pipeline.
32 Lebanon has been underfunded compared to other areas of the State. The link is now up for the survey,
33 and that input is very helpful. Ms. Owens added that she took the survey, and it an interesting exercise.
34 Mr. Belenz described it as an either this or that set of questions. Councilor Sykes clarified that regarding
35 GACIT funding, traffic usage is a large factor in deciding what projects DOT determines should be done.
36 The southern part of the state does well under the formula due to the amount of traffic. Mr. Belenz noted
37 that it is based on area population and the lane miles of eligible roadway. Councilor Sykes noted that the
38 DOT has money coming from many sources and they are trying to keep up with availability of funding.
39 The federal money has a timeframe.

40
41 Mr. Schnur noted that many of the surveys are done with Survey Monkey or other similar private
42 companies. The privacy policy of these companies states clearly that they will be using your email and
43 other personal information. Mr. Schnur suggested that the State could have a platform for posting such
44 surveys without compromising private data. People want to contribute to the community. Councilor Sykes
45 noted that the one for the DOT is on the State's website.

46
47 Councilor Sykes inquired if he could vote in place of only Erling Heistad. Chair Smith encouraged him to
48 come to any of the meetings to share his unique perspective.

49

1 Ms. Owens stated that a binder is being created for new members. If the members have any suggestions,
2 please share them with her.

3

4 **6. FUTURE AGENDA ITEMS:**

- 5 • CIP 2020-2026 Projects (Miracle Mile/LISTEN crossing, others)
- 6 • Friends of the NRT / long-term maintenance coordination
- 7 • Road Resurfacing Projects: NHDOT
- 8 • Bikeshare Programs – Mr. Kelleher inquired if the Committee could work on it in 2020. Chair
9 Smith agreed that they could take it up then.

10

11

12 **7. ADJOURNMENT:**

13

14 *A MOTION by John Kelleher to adjourn the meeting.*

15 *Seconded by Alan Schnur .*

16 ** The MOTION passed (7-0).*

17

18 The meeting was adjourned at 8:36 P.M.

19

20 Respectfully submitted,

21 Holly Howes

22 Recording Secretary

**AGENDA
PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
JANUARY 7, 2020**

**AGENDA ITEM #2
APPROVAL OF MINUTES**

DECEMBER 3, 2019

DRAFT

PEDESTRIAN & BICYCLE ADVISORY COMMITTEE
TUESDAY, DECEMBER 3, 2019
CITY HALL, WEST MEETING ROOM
7:00 PM

MEMBERS PRESENT: Colin Smith (Chair); John Kelleher (Vice-Chair); Megan Chapman; Erling Heistad (City Council); Alan Schnur; Marie McCormick; Sarah Crysl Akhtar; Clifton Below (Alt); Alex Belenz (Alt)

MEMBERS ABSENT: Karen Zook (Planning Board)

STAFF PRESENT: Rebecca Owens (Associate Planner)

1 1) CALL TO ORDER:
2

3 Chair Smith called the meeting to order at 7:03PM.
4

- 5 • Mr. Belenz was appointed to sit in as a regular member in the absence of Karen Zook.
- 6 • Mr. Below was appointed to sit in as a regular member in the absence of Friends of the Northern
7 Rail Trail position.
8

9 2) APPROVAL OF MINUTES: November 5th, 2019
10

11 *Councilor Heistad MOVED to approve the November 5th, 2019 minutes as amended below and*
12 *presented in the December 3rd, 2019 agenda packet.*
13 *Seconded by Mr. Belenz*
14

15 Amendments:
16

17 Page 1, Line 35, Change "In late October" to "On November 3rd".
18

19 * *The Vote on the MOTION passed (9-0).*
20

21 3) OPEN TO THE PUBLIC:
22

23 Fran Hanchett, member of the public, came before the board to voice her concerns about pedestrian and
24 bicycle safety. She had an incident where she was standing on the sidewalk and a man on a bicycle came
25 off of the Hanover St. Bridge and flew by her. Because of traffic noise she never heard him coming and
26 was concerned that he could have hit her because he gave no warning that he was going by her and he
27 was riding on the sidewalk.
28

29 Ms. Hanchett had also observed kids riding their bikes across the street instead of getting off the bike and
30 walking it across the street. She believed it is the law that they should be getting off and walking the
31 bicycle.
32

33 Ms. Hanchett lives off of Mascoma Street and has observed bikes not stopping at the stop signs. She is
34 worried that someone is going to get seriously hurt if something isn't done to educate or enforce the laws
35 of bicycle and pedestrian safety.
36

1 Ms. Owens responded that there are signs going up on the rail trails in the spring. If approved, the
2 pending CIP budget item for Hanover Street improvements would also fund better bicycle lanes on that
3 segment. Ms. McCormick and Mr. Belenz mentioned that perhaps PSA's about where people should
4 ride their bikes could go out. Mr. Below believed that the State of NH does some bicycle safety training
5 in their driver's education courses. Ms. Chapman suggested that Lebanon look into signs for bicyclists
6 like the Town of Hanover uses.
7

8 **4) STUDY ITEMS:**

9
10 A. Updates from Other Boards

11 • Ms. Owens updated the Committee on the taking of minutes starting January 1, 2020. The
12 Committee will no longer have a Recording Secretary available to them. They will still record the
13 meetings and they will need to take their own notes and minutes. Ms. Owens can do a recap in an email
14 to the Committee members after each meeting highlighting the things they need to keep track of.
15

16 • Safe Routes to School - Planning Staff/Police Staff

17 Ms. Owens and Mr. David Brooks met with Chief Mello. He said a year ago in January of 2019 he met
18 with the School Board in regards to the Safe Routes to School Initiative. The School Board was to get
19 back with him and has not done so yet.
20

21 • City Council – Erling Heistad

22 Mr. Heistad advised that there was nothing to report from City Council that will affect the Pedestrian and
23 Bicycle Advisory Committee.
24

25 • Police Reports - Alan Schnur

26 Mr. Schnur reported that there was zero crashes involving bikes or pedestrians for the month of October.
27 He is still waiting on the report for November.
28

29 • Mascoma River Greenway Coalition - Colin Smith

30 Mr. Colin will be attending the Friends of Lebanon Recreation meeting on Thursday and will have more
31 updates after that meeting.
32

33 • Rails to Trails-VACANT

34 Ms. Owens reported that at the last meeting it was brought to her attention that the signs on the
35 snowmobile trail were installed incorrectly. She went out to the trails with someone from Public Works
36 and the signs were indeed installed incorrectly. This will be addressed, but unfortunately the ground is
37 frozen so she is not sure when this will be fixed.
38

39 There is also a new New Hampshire Rail Trails Coalition that has been formed. Keene, Concord and
40 Manchester are all very active in this coalition and she believes Lebanon would want to be as well.
41

42 • Planning Office - Planning Staff

43 Ms. Owens updated the Committee on the following projects:

44 10 Bank St: This is a residential project behind the library across from the Ava Gallery. There is already
45 a sidewalk in place. Mr. Belenz was concerned that the project had too many driveways which would
46 create another curb cut that would be another opportunity to cause an accident. Ms. Chapman was
47 concerned with all the extra vehicles in a small area that they are trying to promote more bicycle use in.
48 Mr. Schnur suggested trying a sidewalk that the cars have to go over instead of the pedestrian walk way
49 being lowered; the road would come up to the sidewalk at a crosswalk.
50

51 37 Spencer St: This project is moving forward. There will be a sidewalk in front of the first phase, on the
52 north part of Spencer, but not yet across where a second phase of the project is planned.
53

54 20 Spencer St: This project is moving forward, with RFP bids under review by EVEC. There would be a

1 sidewalk at this project on the South side of Spencer Street.

2
3 Dartmouth College Archives: This site is on Etna Road and it is more challenging to get sidewalks put in
4 because the road is outside of the urban compact so the City could not maintain them.

5
6 Lot 10-10: This is a site being proposed for about 326 units by Dartmouth Hospital. Roads from
7 Centerra would be required to tie into this site area.

8
9 Treetops: This project is off of Etna Road. These are residential apartments currently under
10 development. The company building the apartments would like to build more units. There is currently no
11 crosswalks or sidewalks on this road. This may also be caused by the state owning the road.

12
13 Mt. Support Rd: There are currently 3 major developments proposed for this road. The first is across
14 from the Timberwood Commons, the next is slightly North of that site and the third project is a smaller
15 parcel just up the road. The 401 Mt. Support Road project will be built in 2 phases with the first phase
16 being 200-300 units. They want to eventually go up to about 1,000 units. This project will consist of 4
17 buildings, each one will be 4 stories tall. There will be one main access to this development with an
18 emergency access that is chained off. They are also considering an internal shuttle system. The
19 developer of the project is Dartmouth College and they are proposing a shuttle to get grad students to the
20 college. The shuttle would be just for their residents. There will be some covered parking, but not much;
21 mostly surface parking and they will be talking to the Planning Board about bike storage. The developer
22 does want to connect to the existing bike trails around the property. The other two projects are by Saxon
23 Partners who wants to build 250-700 units in phases and a developer named Braverman who wants to
24 build 95 units. Over time there is a potential for well over 1000 new residential units going in on and
25 around Mt. Support Road and Route 120 in the vicinity.

26
27 DHMC Patient Tower Expansion: This project would increase the work staff of the hospital by about
28 300 employees, not including the patients using the tower. This will mean more cars on the road near the
29 hospital. DHMC does not have any new parking added to their plan at the site. They will rely on
30 expansion of Lot 9 in Hanover for parking overflow. There is nothing in the current version of the plans
31 for accommodating more pedestrians or bicycles. They have just the one bike rack and no new bike trail
32 plans. Mr. Kelleher suggested that perhaps DHMC might consider zip bikes as an alternative way to get
33 the employees to work. Ms. Owens said that the Town of Hanover did submit a regional impact letter
34 about the project and that the Hanover Pedestrian and Bicycle Committee had sent a letter in response to
35 the project too.

36
37 • Planning Board/CIP Meeting - Karen Zook
38 No Report.

39
40 **5) OTHER BUSINESS:**

41
42 A. Lebanon Police Local Street Speed Study: The police department is moving forward with the
43 Speed Study. It is a regulatory requirement before they can change any speed limits. They are
44 looking to change some speed limits from 30 MPH to 25 MPH. Chief Mello expressed his desire for
45 the Pedestrian and Bicycle Advisory Committee's support. The Committee decided to wait until the
46 speed study and proposal are on the City Council agenda before they would make a motion for
47 support on the lowering of the speed limits in town.

48
49 B. Communications Plan: Ms. McCormick believes they can wait until the next meeting to give a
50 report on their communications plan. Ms. Owens wanted clarification on if Ms. Akhtar's suggestion
51 about using durable reflective patches paid for by local businesses with their businesses logo or
52 advertisement on it would go under the Communications Plan efforts.

53

1 **4) STUDY ITEMS CONTINUED:**
2

3 B. Development Regulation Review: Ms. Owens handed out a 3 page bike parking requirements
4 proposal for the site plan regulation amendments. The language in the draft was taken from other
5 areas' written requirements for bicycles parking and storage regulations. Ms. Chapman asked if
6 these new regulations, once approved, would affect these new proposed developments that they
7 talked about in the Committee tonight. Ms. Owens said it just depended on when the regulations
8 were finalized and when they new projects got their applications in. The Committee will look at
9 the regulations and tighten them up. Ms. Akhtar asked if it was possible to give incentives to
10 developers to increase the bike racks over what is needed by regulations. Ms. Owens replied that
11 so far New Hampshire does not have incentives for such things, but maybe some other things
12 could be thought of on a project per project agreement. The Committee members will give feed
13 back in writing to Ms. Owens in 1 week from the December 3rd meeting date on the new bike
14 parking regulations.
15

16 **6) FUTURE AGENDA ITEMS & FOLLOW_UP NEEDS:**
17

- 18 • Bike Rack Regulations and samples of bike racks
- 19 • Police Department Speed Study data and timeframe of when the department will go before
20 the City Council
- 21 • Communications Plan Report
- 22 • Share the Hanover Pedestrian and Bicycle Advisory Committees comments as well as this
23 Committees comments on the DHMC patient tower project
24

25 **7) ADJOURNMENT:**
26

27 ***Mr. Kelleher MOVED to adjourn the meeting at 9:09 PM.***

28 ***Seconded by Mr. Heistad.***

29 **** The MOTION passed unanimously (9-0).***
30

31 Respectfully submitted,
32 Barbara Higgins
33 Recording Secretary